The Minutes of Ravenfield Parish Council

Minutes of the Ravenfield Parish Council meeting held on Thursday 9 November 2023 at 6.30pm in Ravenfield Parish Hall, chaired by Chairman, Councillor N Pearson.

Present: Councillors B Callear, K Jay, T Leach, N Pearson, D Rowley and G O'Carroll (Clerk).

In attendance: Two members of the public.

210/23 **NON ATTENDANCE OF COUNCILLORS**

(a) Apologies received from Councillor Jupp. Councillor Jones not present, no apologies received.
(b) Councillor Jupp unable to attend due to work commitments. The Council **RESOLVED** to accept Councillor Jupp apologies.

211/23 **DECLARATION OF DISCLOSABLE PECULINARY AND OTHER INTERESTS –** none declared.

212/23 **ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS.**

213/23 **PUBLIC PARTICIPATION** – see attached report.

214/23 **CONFIRMATION OF MINUTES**

The Council **RESOLVED** that the minutes of the meeting held on Thursday 12 October 2023 be a true and accurate record of the proceedings.

215/23 **MATTERS ARISING FROM THE MINUTES**.

216/23 **CORRESPONDENCE**

(a) Community fridge – Councillor Jupp has more information, but was not present at the meeting. To discuss at the next Council meeting.

217/23 **MATTERS RELATING TO THE RECREATION GROUNDS**

(a) Ravenfield Arms, Events Application - Saturday 28 October 2023. The Council received details from Ravenfield Arms of information requested at Octobers Parish Council meeting (minute reference 117/23 (a)) on Monday 23 October 2023. The information was circulated to Parish Councillors. The Council gave consent to use Hollings Lane recreational ground on Wednesday 25 October 2023, identifying concerns around the first aid certificate and number of car parking spaces. On Thursday 26 October 2023 Rotherham MBC Events department notified the Clerk that an events licenced had not been issued, and that the event would not be going ahead. Friday 27 October 2023 at 4:15pm the Clerk was informed (by chance) that an events licence had been issued, and the event was taking place. Rotherham MBC Parish Liaison Officer, Catherine Oxtoby is investigating the issues around communication with the Events department and the Council.
(b) All Weather Path – Jubilee Field. A meeting is to be arranged on site, with a Rotherham MBC Landscape Architect, to discuss the path layout. **Action:** Clerk to circulate the date and time of meeting.
(c) Bramley Sunnyside JFC have submitted a request to hold their annual football presentation on Jubilee field, Saturday 18 May 2024. It was noted that Ravenfield Art group have kindly changed the date of their annual art

exhibition so not to coincide with the same weekend. The Council thanked Ravenfield Art group. The Council have no objection to the date of the proposed event, but is currently in the process of implementing an Recreational Grounds Event Policy, and will require that Bramley Sunnyside JFC submit an application for the Council to review.

218/23 **MATTERS RELATING TO THE PARISH**

(a) Sponsor a Lamppost Poppy – to date £380 has been receiced in donations. This money will be sent to the Royal British Legion.
(b) Green Bank Drive – Hollings Lane Footpath, Solar Lights. In connection with minute reference 195/23 (i), it is suspected that the solar lights are not functioning due to the obstruction of sunlight by tree canopies. We have been awaiting action from the Rotherham MBC Tree Department to carry out tree work, exposing the solar lights to sunlight. However, Tree Officers' express reservations about reducing the tree canopies, citing Tree Preservation Orders and concerns about the sustainability of regular maintenance. Discussions are ongoing regarding associated costs and the party responsible for covering them. The Clerk is currently awaiting cost estimates for replacing the solar lights with electric ones. Trunking was installed during the construction of the new footpath, so no ground works are necessary. The Council is inclined towards electric lights as a solution, given the heavy use of the footpath, particularly by school children. The Council **RESOLVED** to seek assistance from Ward Councillor's, and Councillor Pearson and Councillor Leach will raise this matter at the Rotherham MBC, Bramley and Ravenfield CAP meeting on 20 November 2023.
(c) Christmas Light Infrastructure Repairs – The Clerk was notified last month about a broken socket on one of the infrastructure columns. The contractor visited the site to address the issue and provided photographs indicating that the socket had been damaged by an engineer while installing or removing a Christmas light motif. The repair is now chargeable at a cost of £100.00. The Clerk raised the issue with Christmas Plus, who disagreed with the suggested cause of the fault but have agreed to cover 50% of the repair costs as a goodwill gesture.
(d) Christmas Light Switch On – Friday 1 December 2023. Confirmed that the start time is 6:30pm. School children and Bramley Brass Band will arrive at 6:20pm. Councillor Pearson will lead the event.
(e) D-Day, 80-year Anniversary, 6 June 2024. Councillor Leach presented costs associated with attaching flags off the hanging basket brackets on lampposts, approximate cost £400.00. **Action:** Councillor Leach will approach Redrow Homes to enquire of possible funding. The Council would also like to work with Ravenfield Primary School, and suggested a service at the memorial stone on Moor Lane North. It is also national fish and chip day, and it would be good to work with the Coral Fish Bar. To discuss further at the next Council meeting.

219/23 **MATTERS RELATING TO THE PARISH HALL**

(a) Treasure Island pantomime tickets – to date 51 tickets have been sold. **Action:** Councillor Leach will advertise again in the Rotherham Advertiser, and Councillor Jay will promote on Facebook.
(b) Fire Safety Legislation. YLCA have shared details of new legislations associated with non-residential buildings. The Clerk is reviewing and will come back to the Council with any necessary implementations at the next Council meeting. **Action**: Clerk.
(c) Additional item – Councillor Pearson thanked the Council for allowing St James Church, free of charge Hall hire to hold a Fashion Show on 21 October 2023.

220/23 **MATTERS RELATING TO THE PARISH COUNCIL**

(a) The Council **RESOLVED** to adopt and issue the Relief Caretaker Zero-hour employment contract, prepared by Voluntary Action Rotherham.
(b) The Council **RESOLVED** it was necessary to implement an Events Policy around hire of recreational grounds. Councillor Leach shared a checklist which should be incorporated. Applicants should allow 6 weeks for the Council decision to allow the details be brought to a Council meeting. **Action:** Clerk.
(c) Parish Council Website – currently hosted by Rotherham MBC. The Clerk has spent some time trying to

update this, with basic knowledge and training. The Council discussed building its own website, incorporating costs within the budget for 2024/2025. **Action:** Clerk to obtain costs.

221/23 **REPORTS FROM RAVENFIELD ALLOTMENT COMMITTEE**

222/23 **MATTERS RELATING TO REDROW DEVELOPMENT**

Comment was made that the grass verges on Moor Lane South, opposite the Redrow site entrances are "mud baths". HGV's continue to mauver the front of the vehicle onto the grass verge before entering site. Due to the wet weather conditions the grass verge is now mud. **Action:** Clerk to report to Redrow.

223/23 **MATTERS RELATING TO GREEN ITEMS**

224/23 **PLANNING**

RB2023/1413 – 55 Spencer Drive, Ravenfield. Erection of single storey rear extension.

RB2023/1468 - Pathways Hooton Lane Ravenfield. Application to undertake works to a tree(s) within Ravenfield Conservation Area.

The above planning applications were noted. No objections raised.

225/23 **EXTERNAL MEETINGS**

Councillor Jay and the Clerk joined the Microsoft Teams Rotherham MBC Flood update meetings 20-24 October 2023.
Councillor Pearson, attended the YLCA, Closed Church of England Churchyard webinar on 1 November 2023.
Councillor Pearson, joined the YLCA Chairs discussion forum online, 2 November 2023.
Councillor Rowley attended the Parish Council Network meeting, hosted by Rotherham MBC on 8 November 2023.

226/23 **YORKSHIRE LOCAL COUNCILS' ASSOCIATIONS**

227/23 **FINANCIAL MATTERS**

(a) Update on Council's finances. The information was noted and approved.
(b) Payments to be made were approved.

228/23 **DATE AND TIME OF NEXT MEETING**

(a) The date and time of the next meeting was confirmed as Thursday 14 December 2023 at 6.30pm, to be held in the Parish Hall.

229/23 **MINOR ITEMS AND ITEMS FOR THE NEXT AGENDA**

(a) 2024-2025 Budget. Request to incorporate a commercial dishwasher for the Parish Hall kitchen.

230/23 **EXCLUSION OF THE PRESS AND PUBLIC**

It was moved that under Section 100(A)4 of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt

information as defined in Paragraph 3 of Part 1 of Schedule 12(A) of such Act indicated, as now amended by the Local Government (Access to Information) (Variation) Order 2006, information relates to finance and business affairs. It was moved that under Section 100(A)4 of the Local Government Act 1972 the public be excluded from the meeting for the following items of business due to the confidential nature of the business to be transacted.

231/23 **DISCUSSION OF ITEMS FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED.**

232/23 **CLOSURE OF MEETING**

The meeting was closed at 8:20pm.

Chairman Signed: _____ Date: 9 November 2023

Chairman Initial: _____ Date: 14 December 2023

Public Participation 9 November 2023

No discussions held.

Chairman Initial: _____ Date: 14 December 2023

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