

# Ravenfield Parish Council

Ravenfield Parish Hall  
Birchwood Drive  
Ravenfield  
Rotherham  
S65 4PT

Email: [ravenfieldparishcouncil@yahoo.com](mailto:ravenfieldparishcouncil@yahoo.com)  
Telephone: 07462 468050

10 July 2023

Dear Councillors

You are hereby summoned to attend a meeting of Ravenfield Parish Council to be held in Ravenfield Parish Hall on **Thursday 13 July 2023** commencing at **6:30pm** for the purpose of transacting the following business.

*Gemma O' Carroll*

Proper Officer of the Council

## **Circulation List:**

Councillor Pearson (Chairman), Councillor Jones (Vice-Chair), Councillor Callear, Councillor Jay, Councillor Jupp, Councillor Leach, Councillor Rowley.

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## **AGENDA**

**There will be a public session within the meeting. Questions from the public may be submitted by 5:00pm Wednesday 12 July 2023 to [ravenfieldparishcouncil@yahoo.com](mailto:ravenfieldparishcouncil@yahoo.com)**

- 1 **APOLOGIES** - to receive and accept apologies and reason for absence.
- 2 **DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**  
(a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct  
(b) To receive and decide upon request for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests.
- 3 **ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS** - To identify any agenda items where resolutions may be moved to exclude the press and public, Under Public Bodies (Admission to Meetings) Act 1960, S1 (2)).
- 4 **PUBLIC PARTICIPATION** - maximum time allocation 30 minutes.

**Members of the public are welcome to stay for the Council meeting after the public session, as observers, but will not be able to join in the discussion unless invited to do so by the Chairman.**

- 5 **CONFIRMATION OF MINUTES** – To receive and confirm the minutes of the Council meeting held in Ravenfield Parish Hall on Thursday 8 June 2023 (attached).
- 6 **MATTERS ARISING FROM THE MINUTES** - To note any matters arising from the minutes of the last Council meeting.

- 7 **CORRESPONDENCE** – To receive the following items and decide further action where necessary:
- (a) Art Exhibition Dates 2024
  - (b) Silverwood Colliery Pop-up Heritage Day – request free of charge Hall hire
  - (c) Traffic Calming Signage – request to fund costs for signage in Old Ravenfield
- 8 **MATTERS RELATING TO THE RECREATION GROUNDS** – To consider the following items and decide further action where necessary:
- (a) Jubilee Field, All Weather Path Costs – to receive an update from Ravenfield Community Plan Group
  - (b) Titan Summer Camp, Multi Activity Day, Friday 4 August 2023, Hollings Lane – to receive an update
  - (c) Ravenfield Arms – to discuss the request for an A Frame gate access onto Hollings Lane recreational ground.
  - (d) Proposed Winter Wonderland Event, Hollings Lane – to discuss the event details
  - (e) Silverwood Woodland Tree Complaint (adjacent Ravenfield Arms) – site meeting 14 July 2023
- 9 **MATTERS RELATING TO THE PARISH** - To consider the following items and decide further action where necessary:
- (a) Millenium Sign – repair to paint work
  - (b) Anti-Social Behaviour - to receive details of the meeting held 29 June 2023
  - (c) Air Ambulance Charity Event, at The Cavalier Pub – loan of table and chairs
  - (d) 30mph Wheelie Bin Stickers - to receive an update
  - (e) Quarry Memorial Stone, Community Clearing Day – Saturday 29 July 2023, to discuss the arrangements.
  - (f) Neighbourhood Watch – new scheme co-ordinator required
  - (g) Closure of the Natwest Bank, Wickersley.
- 10 **MATTERS RELATING TO THE PARISH HALL** - To consider the following items and decide further action where necessary:
- 11 **MATTERS RELATING TO THE PARISH COUNCIL** - To consider the following items and decide further action where necessary:
- (a) Caretaker Contracted Hours – to review
  - (b) Caretakers Cleaning Schedule - to receive and adopt
  - (c) Lone Workers Policy – to receive and adopt
  - (d) Relief Caretaker Zero Hour Contract
  - (e) Unity Bank Multi Pay Card – to receive an update on the application
  - (f) Annual Parish Newsletter 2023
- 12 **REPORTS FROM RAVENFIELD ALLOTMENT SOCIETY** - To receive the following items and decide further action where necessary:
- (a) Secure Fencing – request for financial support.
- 13 **MATTERS REALTING TO REDROW DEVELOPMENT**
- (a) Discussion of Traffic with RMBC Highways – Monday 24 July 2023
- 14 **MATTERS RELATING TO GREEN ITEMS**
- 15 **PLANNING** - To consider the following planning applications:
- RB2023/0788** – 1 Braithwell Road, Ravenfield. Discharge of conditions 1 - 20 imposed by planning application RB2022/1255
- 16 **EXTERNAL MEETINGS** – To receive information.

- 17     **YORKSHIRE LOCAL COUNCILS ASSOCIATIONS** - To consider the following received items and decide further action where necessary:  
      (a)     YLCA Training Courses
- 18     **FINANCIAL MATTERS** – To receive and approve the following:  
      (a)     Update on the Council's finances  
      (b)     Payments to be made
- 19     **DATE AND TIME OF NEXT MEETING**  
      (a)     To confirm the date and time of the next meeting, Thursday 14 September 2023 at 6:30pm.
- 20     **ITEMS FOR THE AGENDA OF THE NEXT MEETING** - To agree on items to be included on the agenda of the next meeting of the Council.
- 21     **DISCUSSION OF ANY ITEM(S) FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED** - To discuss and take decisions about any agenda item(s) for which the press and public have been excluded
- 22     **CLOSURE OF THE MEETING**

<sup>1</sup> A Councillor is at risk of prosecution for committing criminal offences in s.34 of the 2011 Localism Act if they, without dispensation, participates or votes on a matter being considered in which they have a **disclosable pecuniary interest** (s.31(4) of the 2011Act). Or written notification of such DPI has not already been given to the Monitoring Officer and the member does not provide written notification of the interest to the Monitoring Officer with 28 days of the meeting (ss.31(2) and (3) of the 2011 Act). Or they knowingly or recklessly provide false or misleading information about the above (s.34 (2) of the 2011 Act).