

The Minutes of Ravenfield Parish Council

Minutes of the Ravenfield Parish Council meeting held on Thursday 13 April 2023 at 6.30pm in Ravenfield Parish Hall, chaired by the Vice Chairman, Councillor N Pearson.

Present: Councillors K Jay, M Jones, N Pearson, D Rowley and Clerk G O'Carroll.

Two members of the public were present.

70/23 **APOLOGIES** – apologies received from Councillor Jupp. Councillor Callear and Councillor Leach were not present.

71/23 **DECLARATION OF DISCLOSABLE PECULINARY AND OTHER INTERESTS** – none declared.

72/23 **ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS.**

73/23 **PUBLIC PARTICIPATION** – see attached report.

74/23 **CONFIRMATION OF MINUTES** - The Council requested an amendment to the 9 March 2023 minutes. Typing mistake - the meeting was chaired by the Chairman (not Vice-Chairman). **Action:** Clerk to amend the minutes accordingly.

75/23 **MATTERS ARISING FROM THE MINUTES.**

76/23 **CORRESPONDENCE**

- (a) Wickerlsey Junior Football Club have submitted an email requesting the Council reconsider, and grant permission to hire part of Hollings Lane recreational ground. The Council **RESOLVED** not to grant permission, due to problems that rose from the trial period last year.

77/23 **MATTERS RELATING TO THE RECREATION GROUNDS**

- (a) Additional Item – Ravenfield Junior Football Club have informed the Council that they only used the pitch one week of the month, and requested to pay one week hire opposed to the full month. The Council **RESOLVED** that a new hire agreement be prepared, and that hire must be for a full month.

78/23 **MATTERS RELATING TO THE PARISH**

- (a) Planning Application RB2023/0109 – erection of memorial seat and notice board for Ravenfield Parish Council at land at the junction of Braithwell Road/Radford Close, Ravenfield. One objection has been received from residents of the neighbouring properties. The Council discussed the concerns raised, and provided answers and additional information. **Action:** Clerk to submit the Council comments by 19 May 2023.
- (b) New carriageway resurfacing on Garden Lane/Arbour Lane, Ravenfield. No dates of schedule works received. Information was noted.
- (c) Additional Item – Reminder, Ravenfield Rubbish Rascals have an arranged litter pick on Saturday 15 April 2023.

79/23 MATTERS RELATING TO THE PARISH HALL

- (a) The Council preferred choice of noticeboard colour was Honeysuckle. **Action:** Clerk to obtain quotations for replacement noticeboards in this colour. The Council agreed that the Clerk obtain quotations for the repair of cracked/broken paving slabs and to fix the fascia's back in place. **Action:** Clerk to obtain repair work quotations.
- (b) Gas and Electricity contract renewal costs were shared with the Council. Standing charges and unit prices of fuel has reduced. The information was noted.
- (c) Ravenfield Community Plan Group have requested an additional key to the storage cupboard they currently share with the Art group. The Council **RESOLVED** to grant an additional key, if the Art group also approve this request. **Action:** Clerk to obtain permission from the Art group, and once obtained, arrange a key be cut and obtain a signature of key permission agreement.
- (d) The Council discussed the current cleaning schedule, and potential changes following recent complaints from groups using the Hall. The Council asked that the following measures be put in first to see if they improve the situation: Request that the dog obedience group bag the collection of all individual dog waste bags, seal the bag, and place one sealed bag into the wheelie bins. This should help reduce the issues of odour. Request that the dog group use protective mats to cover the Hall floor. Ask that the outside area be washed down after use, to remove any marks/smell left by dogs.
- (e) Additional Item. The Caretaker has requested the Council grant the Sewing group with a key to the Hall. This would reduce the travel and time in the Caretaker opening the Hall on a Friday morning. The Council **RESOLVED** to provide the Sewing group with a key. **Action:** Clerk to arrange a key be cut and obtain a signature of key permission agreement.

80/23 MATTERS RELATING TO THE PARISH COUNCIL

- (a) Councillor Rowley and Councillor Pearson will be attending the CAP meeting on Monday 22 May 2023 at 10:00am.
- (b) Councillor Jupp obtained information from Rotherham Titans school holiday camps. Ravenfield Youth Charity could look to subsidise this by 50%. **Action:** Clerk to obtain provisional dates from Rotherham Titans, and make contact with Ravenfield Primary Academy to research interest.

81/23 REPORTS FROM RAVENFIELD ALLOTMENT COMMITTEE

- (a) Requested free of charge Hall hire to hold their Annual General Meeting, on Tuesday 18 April 2023, 7:00pm – 9:00pm. The Council **RESOLVED** hire fees would be granted free of charge.
- (b) The Allotment Committee have inquired if there would be any funding available from the Council to support ongoing work/projects. The Council have not budgeted to grant any funds, but asked that the Allotment Committee provide detail of their intended spent/project costs for consideration.

82/23 MATTERS RELATING TO REDROW DEVELOPMENT

83/23 MATTERS RELATING TO GREEN ITEMS

84/23 PLANNING

RB2023/0050 – Land of Hildrecks View, Ravenfield. Use of land for dog training and exercise area including fencing/gates and pedestrian and vehicle access.

RB2023/0416 – 22 Silvermoor Drive, Ravenfield. Prior Notification for a larger house extension with a 6m rear extension, a height of 2.9m to the eaves and an overall height of 3.9m

Planning applications noted. No objections raised.

85/23 EXTERNAL MEETINGS

A free defibrillator training session was held in the Parish Hall on Thursday 6 April 2023, 3:00pm – 5:00pm. Unfortunately, only 4 people attended. Thanks was paid to Puzzle Training for providing this training session free of charge.

86/23 YORKSHIRE LOCAL COUNCILS ASSOCIATIONS

- (a) The Council **RESOLVED** to nominate Councillor David Rowley for the South Yorkshire branch election of branch chairman, and representative for the YLCA joint executive board.
- (b) YLCA Joint Annual meeting 2023 – the Council had no matters to submit for debate.

87/23 FINANCIAL MATTERS

- (a) Update on Council's finances. The information was noted and approved.
- (b) Payments to be made were approved.
- (c) Draft copy of the Year End Accounts 2022/2023 was circulated to the Council. The accounts have been handed over to the internal auditor, and will be brought back to the Council at the next meeting for approval.
- (d) CIL Annual Report 2022/2023, was circulated to the Council, and information was noted and approved.

88/23 DATE AND TIME OF NEXT MEETING

- (a) The date and time of the next meeting was confirmed as Thursday 11 May 2023 at 6.30pm, to be held in the Parish Hall.

89/23 MINOR ITEMS AND ITEMS FOR THE NEXT AGENDA

90/23 EXCLUSION OF THE PRESS AND PUBLIC

It was moved that under Section 100(A)4 of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12(A) of such Act indicated, as now amended by the Local Government (Access to Information) (Variation) Order 2006, information relates to finance and business affairs. It was moved that under Section 100(A)4 of the Local Government Act 1972 the public be excluded from the meeting for the following items of business due to the confidential nature of the business to be transacted.

91/23 DISCUSSION OF ITEMS FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED.

92/23 CLOSURE OF MEETING

The meeting was closed at 8:43pm

Ravenfield Parish Council

Public Participation 13 April 2023

Request was made for the Council to remind all users of the Hall, to park considerably outside residents properties on Birchwood Drive, requesting that they do not park half on the kerb and pavement at the end of Birchwood Drive, due to the garden wall being weak and concerns of safety.

Complaints were raised regarding speeding traffic on Hollings Lane. Request was made for 30mph signs to be painted on the road.

The Clerk will make contact with Marc Hill at Rotherham MBC, and Councillor Pearson and Councillor Rowley will raise this request to the Community Action Plan meeting on 22 May 2023.

RAVENFIELD YOUTH CHARITY

13 April 2023

Minutes of the Ravenfield Youth Charity meeting held on Thursday 13 April 2023 in Ravenfield Parish Hall, chaired by Councillor David Rowley.

Commenced at: 8:43pm

Present: Councillors K Jay, M Jones, N Pearson, D Rowley and Clerk G O'Carroll.

Councillor Rowley has tried several times to resolve issues surrounding the HSBC bank account mandate, and declined cheque payments, but is having difficulty passing security on the telephone, and now waiting on a telephone banking application.

The mandate which was recently submitted has been returned, as not having been correctly authorised. The letter mentions that if the secretary has changed, minutes of the meeting appointing a new secretary must be submitted.

Councillor Rowley requested an in branch appointment to look to resolve the issues, and asked that the Clerk attend also. **Action:** Clerk to arrange an appointment at the nearest branch of Rotherham or Meadowhall.

The meeting was closed at 8:56pm