

The Minutes of Ravenfield Parish Council

Minutes of the Ravenfield Parish Council meeting held on Thursday 12 January 2023 at 6.30pm in Ravenfield Parish Hall, chaired by the Vice Chairman, Councillor N Pearson.

Present: Councillors B Callear, K Jay, M Jones, T Leach, N Pearson, D Rowley and Clerk G O'Carroll.

Four members of the public were present.

01/23 **APOLOGIES** – received and accepted from Councillor Jupp.

02/23 **DECLARATION OF DISCLOSABLE PECULINARY AND OTHER INTERESTS** – none declared.

03/23 **ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS.**

04/23 **PUBLIC PARTICIPATION** – see attached report.

05/23 **CONFIRMATION OF MINUTES** - The Council **RESOLVED** that the minutes of the meeting held on Thursday 8 December 2022 be a true and accurate record of the proceedings.

06/23 **MATTERS ARISING FROM THE MINUTES.** Reference minute 248/22 (a), Lost Chord event, 21 January 2023. The Clerk asked if volunteers are still available to help at the event? Councillor Jay and Councillor Pearson confirmed that they would be available.

07/23 **CORRESPONDENCE**

(a) Consideration of Term Dates 2024-25. The Council noted the information.

08/23 **MATTERS RELATING TO THE RECREATION GROUNDS**

(a) The Council granted consent for Bramley Sunnyside JFC to hold their annual football presentation on Hollings Lane recreational ground, on Saturday 20 May 2023. Setup from 12:00pm – event finish time 6:00pm. Bramley Sunnyside JFC agreed to: Not use the marked out football pitch, and to leaflet drop at all properties on Hollings Lane, week commencing 17 April 2023, to inform residents of the event.

09/23 **MATTERS RELATING TO THE PARISH**

- (a) The Council **RESOLVED** to set the Annual Parish Meeting date as: Thursday 30 March 2023, 6:30pm.
- (b) The Council **RESOLVED** to set the Christmas Light Switch on 2023 date as: Friday 1 December 2023 (the Council also **RESOLVED** that a Brass Band play at the event. **Action:** Clerk to book a brass band)
- (c) New Noticeboard – Braithwell Road/Radford Close. The Clerk informed the Council that a planning application has been submitted and the planning application fee is £117.00. The Clerk is awaiting Rotherham MBC generating an invoice as the online planning portal fee does not reflect the Parish Council discount.
- (d) Rotherham MBC Highways department have informed the Council of reports that the solar lights on Footpath 6, Woodlaithes to Ravenfield are not working. One had been vandalised, which Rotherham MBC have repaired. It is thought that the winter days, limited day light is the cause of the problem. As the footpath has now been formally adopted by Rotherham MBC, the Council wonder if they may now consider installing electrical street lighting? **Action:** Clerk to follow this up.

10/23 MATTERS RELATING TO THE PARISH HALL

- (a) Councillor Pearson obtained a quotation for Armco safety barrier total cost: £401.68 (inc vat). Installation fees have been quoted at £500.00. Total cost: £901.68. The Council **RESOLVED** to proceed with this work.
- (b) Car Park Signage – cheapest quotation for a printed gloss laminated aluminium composite panel 600 x 400 was £30.00. The Council **RESOLVED** to proceed with placing this order. The signage proof was approved.
- (c) The Clerk sought advice if to close the Hall to accommodate the Caretakers annual leave. The Council **RESOLVED** not to close the Hall. Councillor Pearson offered to assist where possible in opening/closing/cleaning the Hall on dates when the Caretaker was on annual leave.
- (d) The Council **RESOLVED** to close the Parish Hall for the Christmas period on Friday 22 December 2023, and re-open Tuesday 2 January 2024.
- (e) The Caretaker requested permission to purchase and install a key safe to be used in emergency situations. The code would only be given out if the Caretaker was unable to return to the Hall. The key code would be changed once used. The Council **RESOLVED** that a key safe be installed, but that the Clerk must first obtain approval from the insurance company. **Action:** Clerk to follow up.
- (f) The Council reviewed the Hall Hire fees, and **RESOLVED** that hire rate increase by 50p an hour for all regular groups.

11/23 MATTERS RELATING TO THE PARISH COUNCIL

- (a) South Yorkshire Pensions – Formal Consultation on Funding Strategy Statement (FSS) 2022. The information was noted.
- (b) The Council **RESOLVED** to increase the precept for the financial year 2023-2024 by 6%.
- (c) The Council approved the Clerk's annual leave request.
- (d) Unity Bank require further approval from authorised signatories to confirm the additional signatory application for Councillor Jones. Councillors will log in online after the meeting to complete the verification process.

12/23 REPORTS FROM RAVENFIELD ALLOTMENT COMMITTEE

13/23 MATTERS RELATING TO REDROW DEVELOPMENT

- (a) One route in and out for HGV's - an email received from Robert Morrell, Principal Planner at Rotherham MBC explains that they have no grounds to ask Redrow to amend the Construction Environment Management Plan to stipulate this request. Any vehicles parked waiting for the site to open should be reported to the Highways department. **Action:** Councillor Rowley will raise this issue at the Rotherham MBC, Bramley and Ravenfield CAP meeting on 18 January 2023.

14/23 MATTERS RELATING TO GREEN ITEMS

15/23 PLANNING

RB2022/1862 – Church Farm, Main Street, Ravenfield. Installation of replacement slurry tank. Planning applications noted. No objections raised.

16/23 EXTERNAL MEETINGS

17/23 YORKSHIRE LOCAL COUNCILS ASSOCIATIONS

- (a) YLCA asked for any issues which could be raised at the next branch meeting on 22 February 2023. The Council have no items to submit.

18/23 FINANCIAL MATTERS

- (a) Update on Council's finances. The information was noted and approved.
- (b) Payments to be made were approved.
- (c) Budget 2023/2024. Final budget was approved. The Council **RESOLVED** the deficit be covered with reserves.

19/23 DATE AND TIME OF NEXT MEETING

- (a) The date and time of the next meeting was confirmed as Thursday 9 February 2023 at 6.30pm, to be held in the Parish Hall.

20/23 MINOR ITEMS AND ITEMS FOR THE NEXT AGENDA

- (a) Community Plan Survey Report

21/23 EXCLUSION OF THE PRESS AND PUBLIC

It was moved that under Section 100(A)4 of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12(A) of such Act indicated, as now amended by the Local Government (Access to Information) (Variation) Order 2006, information relates to finance and business affairs. It was moved that under Section 100(A)4 of the Local Government Act 1972 the public be excluded from the meeting for the following items of business due to the confidential nature of the business to be transacted.

22/23 DISCUSSION OF ITEMS FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED.

23/23 CLOSURE OF MEETING

The meeting was closed at 8:22pm

Ravenfield Parish Council

Public Participation 12 January 2023

Question raised if a 30mph flashing sign could be placed on Braithwell Road? and speed bumps?

Action: Councillor Rowley to raise at the Rotherham MBC, Bramley and Ravenfield CAP meeting on 18 January 2023.

Ravenfield Parish Council

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RAVENFIELD YOUTH CHARITY

12 January 2023

Minutes of the Ravenfield Youth Charity meeting held on Thursday 12 January 2023 in Ravenfield Parish Hall, chaired by the Clerk, Gemma O'Carroll.

Commenced at: 8:22pm

Present: Councillors B Callear, K Jay, M Jones, T Leach, N Pearson, D Rowley and Clerk G O'Carroll.

The Clerk informed the Council (trustees of Ravenfield Youth Charity) that the cheque payment of £5089.32, made payable to Rotherham MBC, as payment for the purchase and installation of new swing basket and frame, had been declined by HSBC, reason: the cheque had not been signed in accordance with the mandate.

The Clerk has spoken with HSBC, but as an unauthorised signatory, HSBC would not discuss the issue.

The authorised signatory mandate is out of date. The Clerk asked if:

- a) Councillors would like to attend the HSBC bank in Meadowhall to review the mandate (an appointment would be necessary, and a convenient date between the hours of 10:00am and 4:00pm)?
- b) The Clerk to obtain a mandate form and begin the process by post?
- c) To look at switching bank accounts?

The Council asked that the Clerk contact Unity Bank to ask if they offer a suitable bank account, and associated rates etc. **Action:** Clerk to follow up.

In the meantime, to obtain a mandate and arrange the account authorised signatories be updated. **Action:** Clerk to obtain a mandate form.

Councillor Rowley and Councillor Pearson signed a letter addressed to HSBC advising the cheque would be re-issued and asked that this be processed without further delay.

The meeting was closed at 8:47pm