

Ravenfield Parish Council

Ravenfield Parish Hall
Birchwood Drive
Ravenfield
Rotherham
S65 4PT

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7 October 2022

Dear Councillors

You are hereby summoned to attend a meeting of Ravenfield Parish Council to be held in Ravenfield Parish Hall on **Thursday 13 October 2022** commencing at **6:30pm** for the purpose of transacting the following business.

Gemma O' Carroll

Proper Officer of the Council

Circulation List:

Councillor Jupp (Chairman), Councillor Pearson (Vice-Chair), Councillor Callear, Councillor Jay, Councillor Leach, Councillor Rowley.

AGENDA

There will be a public session within the meeting. Questions from the public may be submitted by 5:00pm Wednesday 12 October 2022 to ravenfieldparishcouncil@yahoo.com

- 1 **APOLOGIES** - to receive and accept apologies and reason for absence.
- 2 **DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**
 - (a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct
 - (b) To receive and decide upon request for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests.
- 3 **ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS** - To identify any agenda items where resolutions may be moved to exclude the press and public, Under Public Bodies (Admission to Meetings) Act 1960, S1 (2)).
- 4 **PUBLIC PARTICIPATION** - maximum time allocation 30 minutes.

Members of the public are welcome to stay for the Council meeting after the public session, as observers, but will not be able to join in the discussion unless invited to do so by the Chairman.

- 5 **CONFIRMATION OF MINUTES** – To receive and confirm the minutes of the Council meeting held in Ravenfield Parish Hall on Thursday 8 September 2022 (attached).

6 **MATTERS ARISING FROM THE MINUTES** - To note any matters arising from the minutes of the last Council meeting.

7 **CORRESPONDENCE** – To receive the following items and decide further action where necessary:

- (a) Lost Chord Dementia Charity Event
- (b) Resident request and purchase offer of Parish memorial bench
- (c) Resident request for litter bin to be placed at the side of the new memorial bench, Braithwell Road

8 **MATTERS RELATING TO THE RECREATION GROUNDS** – To consider the following items and decide further action where necessary:

- (a) - Hollings Lane Play Area, Swing Basket Installation
- (b) Jubilee Field – All Weather Path.

9 **MATTERS RELATING TO THE PARISH** - To consider the following items and decide further action where necessary:

- (a) Diversion of Footpath F10
- (b) Bus Service Reduction
- (c) Queen Elizabeth II, Memorial Service and Laying of Wreath
- (d) Notice Board – to discuss location of a new notice board and associated costs
- (e) Kings Coronation (3 June 2023)
- (f) Replacement Defibrillator Pads and Emergency Bleed Kit
- (g) Ravenfield Community Plan Group – minutes of meeting held 28 September 2022
- (h) Christmas Light Switch On – 1 December 2022
- (i) Sponsor a Lamppost Poppy – update
- (j) Goldilocks & The Three Bears Mini Panto – update

10 **MATTERS RELATING TO THE PARISH HALL** - To consider the following items and decide further action where necessary:

- (a) Thermostat settings
- (b) PPL PRS (Music License) – usage summary/renewal costs

11 **MATTERS RELATING TO THE PARISH COUNCIL** - To consider the following items and decide further action where necessary:

- (a) Councillor Vacancy & Application
- (b) Ward Councillors, Capital Fund
- (c) Emergency Plan – review of policy
- (d) Asset Register Policy - to adopt

12 **REPORTS FROM RAVENFIELD ALLOTMENT SOCIETY** - To receive the following items and decide further action where necessary:

- (a) Minutes of Meeting held 1 September 2022

13 **MATTERS REALTING TO REDROW DEVELOPMENT**

- (a) Advertising the development as Ravenfield
- (b) Site Meeting - to receive and confirm the minutes of the meeting held 27 September 2022

14 **MATTERS RELATING TO GREEN ITEMS**

15 **PLANNING** - To consider the following planning applications:
At the time of publishing this agenda, no planning applications received.

16 **EXTERNAL MEETINGS** – To receive information.

- 17 **YORKSHIRE LOCAL COUNCILS ASSOCIATIONS** - To consider the following received items and decide further action where necessary:
- (a) Royal Garden Party, nominations
 - (b) Branch Meeting 26 October 2022
- 18 **FINANCIAL MATTERS** – To receive and approve the following:
- (a) Update on the Council's finances
 - (b) Payments to be made
 - (c) External Auditor Report - AGAR
- 19 **DATE AND TIME OF NEXT MEETING**
- (a) To confirm the date and time of the next meeting, Thursday 10 November 2022 at 6:30pm.
- 20 **ITEMS FOR THE AGENDA OF THE NEXT MEETING** - To agree on items to be included on the agenda of the next meeting of the Council.
- 21 **DISCUSSION OF ANY ITEM(S) FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED** - To discuss and take decisions about any agenda item(s) for which the press and public have been excluded
- 22 **CLOSURE OF THE MEETING**

¹ A Councillor is at risk of prosecution for committing criminal offences in s.34 of the 2011 Localism Act if they, without dispensation, participates or votes on a matter being considered in which they have a **disclosable pecuniary interest** (s.31(4) of the 2011Act). Or written notification of such DPI has not already been given to the Monitoring Officer and the member does not provide written notification of the interest to the Monitoring Officer with 28 days of the meeting (ss.31(2) and (3) of the 2011 Act). Or they knowingly or recklessly provide false or misleading information about the above (s.34 (2) of the 2011 Act).