

Ravenfield Parish Council

Ravenfield Parish Hall
Birchwood Drive
Ravenfield
Rotherham
S65 4PT

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8 April 2022

Dear Councillors

You are hereby summoned to attend a meeting of Ravenfield Parish Council to be held in Ravenfield Parish Hall on **Thursday 12 May 2022** commencing at **6:30pm** for the purpose of transacting the following business.

Gemma O' Carroll

Proper Officer of the Council

Circulation List:

Councillor Rowley (Chairman), Councillor Jupp (Vice-Chair), Councillor Callear, Councillor Jay, Councillor Leach, Councillor O'Nion, Councillor Pearson.

AGENDA

There will be a public session within the meeting. Questions from the public may be submitted by 5:00pm Wednesday 11 May 2022 to ravenfieldparishcouncil@yahoo.com

- 1 **ELECTION OF CHAIRPERSON** for the ensuing year.
- 2 **ELECTION OF VICE-CHAIRPERSON** for the ensuing year.
- 3 **ELECTION OF REPRESENTATIVES TO THE YLCA**
- 4 **APOLOGIES** - to receive and accept apologies and reason for absence.
- 5 **DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**
 - (a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct
 - (b) To receive and decide upon request for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests.
- 6 **ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS** - To identify any agenda items where resolutions may be moved to exclude the press and public, Under Public Bodies (Admission to Meetings) Act 1960, S1 (2)).
- 7 **PUBLIC PARTICIPATION** - maximum time allocation 30 minutes.

Members of the public are welcome to stay for the Council meeting after the public session, as observers, but will not be able to join in the discussion unless invited to do so by the Chairman.

- 8 **CONFIRMATION OF MINUTES** – To receive and confirm the minutes of the Council meeting held in Ravenfield Parish Hall on Thursday 14 April 2022 (attached).
- 9 **MATTERS ARISING FROM THE MINUTES** - To note any matters arising from the minutes of the last Council meeting.
- 10 **CORRESPONDENCE** – To receive the following items and decide further action where necessary:
 - (a) Friends of Ravenfield – donation enquiry
 - (b) Jubilee Field - tree maintenance complaints
 - (c) Rotherham MBC – Footpath.10, proposed diversion plan
 - (d) Hellaby Parish Council - Cumwell Lane, Planning Application RB:2021/2317
 - (e) Wonder Years Nursery, parking complaints on Spencer Drive
- 11 **MATTERS RELATING TO THE RECREATION GROUNDS** – To consider the following items and decide further action where necessary:
 - (a) Jubilee Field, Drain Survey – update
- 12 **MATTERS RELATING TO THE PARISH** - To consider the following items and decide further action where necessary:
 - (a) Queens Platinum Jubilee Celebrations
 - (b) Christmas Events (Christmas Lights and Light Switch on)
 - (c) Christmas Lights – location of additional 3 lights for 2022
 - (d) Replacement Notice Board – Braithwell Road
 - (e) Memorial Bench – Braithwell Road
- 13 **MATTERS RELATING TO THE PARISH HALL** - To consider the following items and decide further action where necessary:
- 14 **MATTERS RELATING TO THE PARISH COUNCIL** - To consider the following items and decide further action where necessary:
 - (a) Online Banking – update
 - (b) Staff Pension Policy – update
 - (c) Ravenfield Emergency Community Plan – to approve and adopt
 - (d) Community Plan Questionnaire
 - (e) Standing Orders – to review
 - (f) Financial Regulations – to review
- 15 **REPORTS FROM RAVENFIELD COMMUNITY GROUP PLAN** – To receive reports from members of the group and decide further action where necessary.
- 16 **REPORTS FROM RAVENFIELD ALLOTMENT COMMITTEE** - To receive the following items and decide further action where necessary:
 - (a) Tenancy Agreement - to approve and adopt.
- 17 **MATTERS REALTING TO REDROW DEVELOPMENT**
 - (a) - To receive and confirm the minutes of the Council meeting with Redrow Homes Ltd, on Thursday 5 May 2022.
- 18 **MATTERS RELATING TO GREEN ITEMS**

19 **PLANNING** - To consider the following planning applications:

RB2021/1532 – Amended plans have been received for: Reserved matters application (details of appearance, landscaping, layout & scale) for the erection of 320 No. dwellinghouses (reserved by outline RB2019/0894) at land East of, Moor Lane South, Ravenfield

[Plan Portal](#)

RB2022/0502 – 3 Raven House, Moor Lane North, Ravenfield. Change of use from domestic dwelling to children's home.

[Plan Portal](#)

20 **EXTERNAL MEETINGS** – To receive information.

21 **YORKSHIRE LOCAL COUNCILS ASSOCIATIONS** - To consider the following received items and decide further action where necessary:

22 **FINANCIAL MATTERS** – To receive and approve the following:

- (a) Update on the Council's finances
- (b) Payments to be made
- (c) Year End Accounts - circulated
- (d) Direct Debit Mandates

23 **DATE AND TIME OF NEXT MEETING**

- (a) To confirm the date and time of the next meeting, Thursday 12 May 2022 at 6:30pm.

24 **ITEMS FOR THE AGENDA OF THE NEXT MEETING** - To agree on items to be included on the agenda of the next meeting of the Council.

25 **DISCUSSION OF ANY ITEM(S) FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED** - To discuss and take decisions about any agenda item(s) for which the press and public have been excluded

26 **CLOSURE OF THE MEETING**

¹ A Councillor is at risk of prosecution for committing criminal offences in s.34 of the 2011 Localism Act if they, without dispensation, participates or votes on a matter being considered in which they have a **disclosable pecuniary interest** (s.31(4) of the 2011 Act). Or written notification of such DPI has not already been given to the Monitoring Officer and the member does not provide written notification of the interest to the Monitoring Officer with 28 days of the meeting (ss.31(2) and (3) of the 2011 Act). Or they knowingly or recklessly provide false or misleading information about the above (s.34 (2) of the 2011 Act).