

## Ravenfield Parish Council

Minutes of the Ravenfield Parish Council Meeting held on Thursday 9 July 2020 at 6.30pm via Zoom video conference, and Chaired by Councillor K Jay.

Present: Councillors D Finch, K Jay, J.Jesson, R Jupp, N Pearson, D Rowley and Clerk, G.O'Carroll.

No members of the public were present.

104/20 **APOLOGIES** – received and accepted from Councillor Callear.

105/20 **CONFIRMATION OF MINUTES**

The minutes of the previous meeting held on 11 June 2020 were approved as a true record.

106/20 **MATTERS ARISING FROM THE MINUTES**

Councillor Rowley referred to minute 88/20. The new hanging baskets are in place on Moor Lane South, but appear to be fixed lower than the rest of the baskets. **Action:** Clerk to contact the contractor and ask if the baskets could be raised higher.

107/20 **DECLARATIONS OF INTEREST** – no declarations of interest were raised.

108/20 **TO ADJOURN THE MEETING FOR PUBLIC PARTICIPATION**

The meeting was adjourned for public participation, see separate report.

109/20 **CORRESPONDENCE.**

110/20 **MATTERS RELATING TO THE RECREATION GROUNDS**

- (a) An email was received on 16 June 2020 from the Drainage Network Management team at Rotherham MBC, explaining that the team is very busy at the moment concentrating on investigating the causes of flooding from November 2019. Jubilee field will remain on the list of jobs and they will be in touch as soon as possible.
- (b) We are in receipt of one quotation to replace the gate situated off Kinglsey Drive onto Jubilee field. Lightmain Ltd provided two style of gates, ranging from £1344 to £1500. It was resolved to re-visit this in August, as the Parish Hall works are not yet complete and the overall expenditure is not yet known.
- (c) Further resident access requests have been received from residents looking onto Jubilee field, requesting access to the field gate, to ease access to carry out works to the rear of their properties. The Clerk explained difficulties in recent loan of the gate key. The key has not been promptly returned, resulting in time spent chasing this. It was resolved that any future loan of the field gate key will incur a £20 key deposit fee, refunded on return of the key. Councillors advised that if the key is not returned, as per the conditions of hire, we are to invoice the resident for the cost of a replacement padlock and key.
- (d) Hollings Lane play area surface repair quotations have been received; Lightmain £2276, Kompan £5899, NWS Play £2600 all excluding VAT. It was resolved to hold a Ravenfield Youth Charity meeting to seek approval of repairs costs through the charity.
- (e) Further reports of organised football matches/training sessions taking place on Hollings Lane playing field have been received, with advertisements found on Facebook. The Clerk has contacted those advertising, with details of hire fees of the playing field.

## 111/20 MATTERS RELATING TO THE PARISH

- (a) Community Plan volunteers carried out gardening within the village, cleared gully's, and tidied flower beds on 18 June 2020.
- (b) Councillor Fenwick-Green, Rotherham MBC Ward Councillor met with Councillor Rowley and Councillor Jay on 12 June 2020 to discuss the site location of the proposed housing development, reference the Community Governance Review. Councillor Rowley and the Clerk will join the Rotherham MBC full ward Council meeting as public viewers, online, 22 June 2020 to hear the results of the public consultation.
- (c) Woodlaithes Balancing Pond. Persimmon have informed Yorkshire Water that due to changes in personnel they cannot confirm whether the pond has undergone silt management since 2002. In June 2020 Persimmon informed Yorkshire Water that they agreed that an inspection of the pond's silt levels was required and that this would take place soon. The outcome will be shared with MP John Healey.
- (d) We have received details from the stone memorial contractor that the war memorial is expected to be in place within the next 2-3 weeks. Confirmation will be provided nearer the date. The Parish Council have requested completion by 15 August 2020 to mark VJ day, is at all possible.
- (e) Rights of Way Officer from Rotherham MBC informed the Parish Council that before any meeting can take place, permission to submit an alteration of a rights of way, must be sought from the land owner. On consent of the land owner, the legal process to submit the application would cost approximately £3000. It was resolved not to pursue this any further. The costs cannot be justified, and insufficient complaints received to warrant this.
- (f) We continue to follow the governments guidance in relation to Covid-19. No further updates to report.
- (g) Annual Newsletter. Brailsford Printers have honoured the same printing fee of £450. Councillor Jesson requested all reports be submitted by 8 August 2020.
- (h) Speed Reduction Signage, an email was received from Rotherham MBC explaining why further speed reduction signage is not permitted. It was noted that Rotherham MBC are investigating the possibility of extending the existing 30mph speed limit on Brook Lane/Lidgett Lane approximately 90m to Raven Edge. After this, the road environment becomes less built up, with open fields on the eastern side – with a 40mph speed limit. Rotherham MBC are aware of the potential future housing developments along Moor Lane South which may alter the highway environment, and a 30mph speed limit may be then considered more appropriate. **Action:** Clerk to write to Rotherham MBC Highways to thank them for the new road surfacing and painting, and to enquire if a flashing speed sign/s could be installed within the current 30mph speed restricted areas of Ravenfield.
- (i) The new Ravenfield Parish Council webpage is now live. Any amendments, alterations, updates have to be submitted to Rotherham MBC. It is hoped in the future permission will be granted back to the admin users (Councillor Jay, Councillor Jesson and the Clerk).
- (j) Cycling facilities – reference minute 91/20 (a), to investigate if additional facilities can be provided within Ravenfield. Suggestion was a bike rack at the shopping area. **Action:** Clerk to contact Wickerlsey Parish Council to enquire of costs associated with the bike rack situated on the Tanyard.
- (k) Covid-19 Stone Snake. The Parish Council discussed locations to avoid vandalism, and how to best preserve the stone snake. It was felt that the primary school would provide the most suitable location. **Action:** The Clerk will seek permission for the snake to be sited at Ravenfield Primary Academy. The Parish Council suggested that Ravenfield Youth Charity may look to contribute towards a plaque.
- (l) Additional Item. Councillor Jay noticed a new Facebook group, Silverwood Nature Reserve Support Group, trying to prevent unsociable behaviour and encourage bird watching.

## 112/20 MATTERS RELATING TO THE PARISH HALL

- (a) Parish Hall Extension. Councillor Jesson and Councillor Pearson met with ROC Developments on site, 17 June 2020 to discuss the floor surface. It was resolved that the tarmac is in fairly good condition and the

problem seems to be that the guttering is in a poor state, causing water to fall on the floor causing a build up on moss and damp issues. It was resolved to replace the guttering, and feed into the new drains. The tarmac will be cleaned up with a jet wash. 30 June 2020, Councillor Callear, Jay, Pearson, Rowley and The Clerk met on site to select the floor covering. It was resolved to have vinyl floor coverings in all areas, and to replace the whole kitchen floor covering opposed to patching. Selected colour choice was Alpine green. Magnolia paint colour was selected in the new areas of the Hall.

The internal works are anticipated to be complete by the end of July 2020.

A site meeting was arranged for Monday 10 August 2020 at 10:00am, to discuss the re-opening of the Parish Hall and outstanding areas of work. Councillors, Caretaker and Clerk all to attend.

- (b) The Clerk confirmed that a letter of thanks had been posted to residents of 12A Birchwood Drive for their patience and understanding whilst building works have taken place. It has not yet been possible to hold a meeting to discuss the boundary between 12A Birchwood Drive and Ravenfield Parish Hall. This will remain an agenda item until a meeting can be held.
- (c) Parish Hall Hand Sanitiser – the Clerk asked if the Parish Council would like to implement this facility in the Parish Hall on re-opening. Councillors asked to revisit this in September.

#### 113/20 **PLANNING**

RB2020/0954 – 66 Bridgewater Way, Ravenfield. Increase in roof height including two dormer windows to rear. No objections raised.

#### 114/20 **EXTERNAL MEETINGS**

Councillor Jay confirmed attendance of regular YLCA Councillor forums.

#### 115/20 **YORKSHIRE LOCAL COUNCILS ASSOCIATIONS**

- (a) Consultation of new Model Code of Conduct – Councillors confirmed receipt of this information by email. Councillor Rowley requested a hard copy. **Action:** Clerk to arrange.
- (b) South Yorkshire Branch meeting, 17 June 2020, hosted online via Zoom.

#### 116/20 **MINOR ITEMS AND ITEMS FOR THE NEXT AGENDA**

#### 117/20 **FINANCIAL MATTERS**

- (a) Update on Council's finances. The information was noted and approved.
- (b) Payments in accordance with the budget were agreed. The Clerk noted that ROC Developments Ltd invoice stage 4 payment is 20% of the initial quotation. There remains 5% of the quotation plus variations as the final invoice on completion of works.  
Cheques are to be signed when Councillors meet on 10 August 2020 at the Parish Hall for a site meeting.
- (c) The Clerk sourced a cheaper quotation from Zurich to current broker BHIB. It was resolved we should transfer to Zurich. The Clerk was advised by both insurance companies that we should look to ascertain a valuation of the Parish Hall on completion of building works. The valuation must be carried out by a chartered surveyor. Councillors agree to review this in the new year.

#### 118/20 **DATE AND TIME OF NEXT MEETING**

The date and time of the next meeting was confirmed as 10 September 2020 at 6.30pm, and will be hosted by video, on the Zoom platform.

An extraordinary meeting is to be held on Thursday 13 August 2020 at 6:30pm, hosted by video, on the Zoom platform to discuss the Parish Hall and building works.

#### **119/20 EXCLUSION OF THE PRESS AND PUBLIC**

It was moved that under Section 100(A)4 of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12(A) of such Act indicated, as now amended by the Local Government (Access to Information) (Variation) Order 2006, information relates to finance and business affairs. It was moved that under Section 100(A)4 of the Local Government Act 1972 the public be excluded from the meeting for the following items of business due to the confidential nature of the business to be transacted.

#### **120/20 DISCUSSION OF ITEMS FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED.**

- (a) Caretakers request to receive pay of annual leave, having been unable to work during the Covid-19 pandemic. YLCA provided employment law advice stating pay of annual leave is not permitted, but under Covid-19 legislation an employee can request to carry annual leave over into the next financial year. It was resolved for the Clerk to approach the Caretaker, and ask if would consider returning to work from 3 August 2020. To use two weeks annual leave week commencing 20 July 2020. A further two weeks over the Christmas period.  
Remaining annual leave will be reviewed in the new year.

#### **121/20 CLOSURE OF MEETING**

The meeting was closed at 8:31pm.

Ravenfield Parish Council  
Public Participation 9 July 2020

There was no public participation.