Ravenfield Parish Council

Minutes of the Ravenfield Parish Council Meeting held on Thursday 9 January 2020 at 6.30pm in the Parish Hall.

Present: Councillors B. Callear, D.Finch, K Jay, J.Jesson, R Jupp, N Pearson, D Rowley and Clerk, G.O'Carroll.

Four members of the public were present.

01/20 **APOLOGIES** – all Councillors present.

02/20 **CONFIRMATION OF MINUTES**
The minutes of the previous meeting held on 17 December 2019 were approved as a true record.

03/20 **MATTERS ARISING FROM THE MINUTES**

04/20 **DECLARATIONS OF INTEREST** – no declarations of interest were raised.

05/20 **TO ADJOURN THE MEETING FOR PUBLIC PARTICIPATION**
The meeting was adjourned for public participation, see separate report.

06/20 **CORRESPONDENCE**
(a) Consideration of term dates 2021/2022. The Parish Council voted to incorporate the set Easter holiday term dates.

07/20 **MATTERS RELATING TO THE RECREATION GROUNDS**

(a) Rotherham MBC draining service department have confirmed that the drains will be inspected in the coming months, as they review drains following the floods. No detail of timescale has been provided.
(b) It was resolved to remove two silver birch trees on Jubilee field, as indicated in the tree surgeon report. The works will take place in the summer months. The trees will be replaced with the planting of two new trees, away from properties, and on the advice of a tree surgeon. **Action:** Clerk to request tree types most suitable, and associated costs.
(c) No reports of the play area surface have yet been received from Rotherham MBC.

08/20 **MATTERS RELATING TO THE PARISH**

(a) Community Plan are still awaiting charity status. The group acknowledged receipt of the Parish Council letter of thanks, for donations towards the Christmas lights.
(b) Councillor Jupp was thanked for arranging the printing of leaflets, and the majority of distribution throughout Ravenfield. Remaining leaflets to be distributed by volunteers and Parish Councillors.
(c) Woodlaithes Balancing Pond – update. A verbal quote has been received for £12,500 to dredge the pond, a written report and costing have been requested. The issue has been reported to the Environmental Agency, and we are awaiting their response.
(d) VE Day celebrations ideas were discussed, and resolved that the Parish Council would like to incorporate a war memorial to be commission in time for this event. The Clerk is to provide costs of Union Jack buntings, which may be used to decorate the crossroads area of Ravenfield. Parishioner volunteered to contact Ravenfield Primary Academy to ask of their plans. Councillor Rowley to enquire of The Cavaliers plans. **Action:** Plans to be agreed at February's meeting, and if required a steering group set up to manage the event.

(e) Rotherham MBC, Green Spaces manager is due to meet with the Clerk on Friday 10 January 2020 to discuss the allotments.
(f) It was resolved that the new Facebook group "Ravenfield News and Information" set up by a volunteer would not be managed by the Parish Council, and therefore not necessary to accept the Facebook policy. It was agreed a new Facebook page should be set up by the Parish Council and managed by Councillor Jay and the Clerk. **Action:** Clerk to create the new page.

09/20 **MATTERS RELATING TO THE PARISH HALL**

(a) Parish Hall Extension. The Clerk explained that the application for a PWLB is still with the Ministry of Housing, Communities and Local Government, and that the PWLB application cannot be submitted without consent from MHCLG. Councillors had verbally informed the building contractor that work could commence in January 2020. The contractors have indicated they will have to start other projects if we cannot provide consent to commence works imminently. If works do not commence, we will miss the Easter Hall closure, for internal works to take place. Parish Councillors discussed a commercial loan and agreed that the Clerk should arrange a meeting with HSBC to investigate this avenue of finance. It was resolved that the majority vote (6 votes in agreement, 1 against) that instruction should be given to the building contractors to commence work on receipt of written approval of a loan.
(b) Only one group had replied to the Clerk regarding storage requirements. It was resolved to address the requirements once the building is up, and space and sizes are visible to see.

10/20 **PLANNING**

No planning applications received as of 8 January 2020.

11/20 **EXTERNAL MEETINGS**

No meetings attended.

12/20 **YORKSHIRE LOCAL COUNCILS ASSOCIATIONS**

13/20 **MINOR ITEMS AND ITEMS FOR THE NEXT AGENDA**

(a) Severn Trent Community Funds, to be an agenda item for February 2020.
(b) The Cavalier car park has a new sign in place, for patrons only. It was noted that Parish Hall users should not be encouraged to use the Cavalier Car Park when the Hall car park is full.

14/20 **FINANCIAL MATTERS**

(a) Update on Council's finances. The information was noted.
(b) Payments in accordance with the budget were agreed.
(c) It was resolved to increase the precept by 2% to cover cost of inflation only.
(d) Additional item, the Clerk provided details of E.On (Gas and Electricity) contracts for 1 and 2 year fixed rates. It was resolved that we should go with the 1 year fixed rate, as anticipate the usage may be greater in the second year once the Hall has been extended. The rates currently only reflect the current usage.

15/20 **DATE AND TIME OF NEXT MEETING**

The date and time of the next meeting was confirmed as 13 February 2020 at 6.30pm.

16/20 **EXCLUSION OF THE PRESS AND PUBLIC**

It was moved that under Section 100(A)4 of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12(A) of such Act indicated, as now amended by the Local Government (Access to Information) (Variation) Order 2006, information relates to finance and business affairs. It was moved that under Section 100(A)4 of the Local Government Act 1972 the public be excluded from the meeting for the following items of business due to the confidential nature of the business to be transacted.

17/20 **DISCUSSION OF ITEMS FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED**

18/20 **CLOSURE OF MEETING**

The meeting was closed at 8:42pm.

Ravenfield Parish Council
Public Participation 9 January 2020

Quad bikes were reported as coming onto Hollings Lane playing field in the dark, gaining access from the bottom corner of the field, over the farmers fields. Access is also gained via the old car park, because of the removal of an old post (removed by off road bike users).
Action: Clerk meeting with Green Space manager on 10 January 2020 and will discuss on site. Also, to investigate if the Police Community Trust can help assist with anti-social behaviour.

Knee posts have broken/rotten on Hollings Lane. **Action:** Clerk to report to Rotherham MBC.

Parishioners who attended St James Church thanked the Parish Council for their contributions towards the repair of St James Church clock. They also enquired if the Parish Council was aware of a war memorial within Ravenfield. On confirmation that there is no war memorial, the question was asked, if one could be arranged?

The Parish Council are keen to help with this, and if possible, would like incorporate to mark the VE celebrations. One parishioner offered to contact a local resident who may have some stone free from recent house renovations. The Clerk advised there is no budget for a memorial.
Action: The Clerk to look into necessary planning required, and associated stone mason costs.

It was moved that under Section 100(A)4 of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12(A) of such Act indicated, as now amended by the Local Government (Access to Information) (Variation) Order 2006, information relates to finance and business affairs. It was moved that under Section 100(A)4 of the local government act 1972 the public be excluded from the meeting for the following items of business due to the confidential nature of the business to be transacted