

Ravenfield Parish Council

Ravenfield Parish Hall
Birchwood Drive
Ravenfield
Rotherham
S65 4PT

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8 October 2021

Dear Councillors

You are hereby summoned to attend a meeting of Ravenfield Parish Council to be held in Ravenfield Parish Hall on **Thursday 14 October 2021** commencing at **6:30pm** for the purpose of transacting the following business.

Gemma O'Carroll

Proper Officer of the Council

Circulation List:

Councillor Rowley (Chairman), Councillor Jupp (Vice-Chair), Councillor Callear, Councillor Jay, Councillor Leach, Councillor O'Nion, Councillor Pearson.

AGENDA

There will be a public session within the meeting. Questions from the public may be submitted by 5:00pm Wednesday 13 October 2021 to ravenfieldparishcouncil@yahoo.com

- 1 **APOLOGIES** - to receive and accept apologies and reason for absence.
- 2 **DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**
 - (a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct
 - (b) To receive and decide upon request for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests.
- 3 **ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS** - To identify any agenda items where resolutions may be moved to exclude the press and public, Under Public Bodies (Admission to Meetings) Act 1960, S1 (2)).
- 4 **PUBLIC PARTICIPATION** - maximum time allocation 30 minutes.

Members of the public are welcome to stay for the Council meeting after the public session, as observers, but will not be able to join in the discussion unless invited to do so by the Chairman.

- 5 **CONFIRMATION OF MINUTES** – To receive and confirm the minutes of the Council meeting held in Ravenfield Parish Hall on Thursday 9 September 2021 (attached).
- 6 **MATTERS ARISING FROM THE MINUTES** - To note any matters arising from the minutes of the last Council.

- 7 **CORRESPONDENCE** – To receive the following items and decide further action where necessary:
- 8 **REPORTS FROM RAVENFIELD COMMUNITY GROUP PLAN** – To receive reports from members of the group and decide further action where necessary.
(a) Minutes of the RCGP meeting, 8 September (circulated)
- 9 **MATTERS RELATING TO THE RECREATION GROUNDS** – To consider the following items and decide further action where necessary:
(a) Duo-Fit Fitness Classes - Complaint
(b) Jubilee Field, Drain Survey – update
- 10 **MATTERS RELATING TO THE PARISH** - To consider the following items and decide further action where necessary:
(a) Remembrance Poppies, update
(b) Remembrance Day Service at Ravenfield War Memorial
(c) Christmas Light Switch on – 1 December 2021
1. Christmas Plus, Switch on Arrangements
2. Ravenfield Primary Academy – Carol Singing
3. The Cavalier
(d) Request for Longfield Drive street name to incorporate a no through road sign
(e) Meeting with Redrow Homes Ltd, reference developments plan on Moor Lane South
(f) Community Gardening Group – purchase of spring bulbs
(g) Planning Application Fee, Memorial Bench – Braithwell Road (Planning Application RB2021/1684)
- 11 **MATTERS RELATING TO THE PARISH HALL** - To consider the following items and decide further action where necessary:
(a) Outdoor Space Improvement – update
(b) Solar Panels
(c) Caretaker Adhoc Assistant/Relief Caretaker
- 12 **MATTERS RELATING TO THE PARISH COUNCIL** - To consider the following items and decide further action where necessary:
(a) Online Banking – application update
(b) Parish Asset Valuations - update
(c) Staff Pension Policy
- 13 **MATTERS RELATING TO THE PARISH ALLOTMENTS** - To consider the following items and decide further action where necessary:
(a) Ravenfield Allotment Committee - Terms of Reference. Amended Draft (circulated)
(b) Ravenfield Allotment Tenancy Agreement – Amended Draft (circulated)
(c) Allotment Gate – key holders
- 14 **PLANNING** - To consider the following planning applications:
- RB2021/1848 – 62 Braithwell Road, Ravenfield.**
Erection of 2no 3 bedroom bungalows and detached garages.
[Plan Portal](#)
- RB2021/1887 – 160 Braithwell Road, Ravenfield.**
Formation of vehicle crossing.
[Plan Portal](#)
- 15 **EXTERNAL MEETINGS** – To receive information.

- 16 **YORKSHIRE LOCAL COUNCILS ASSOCIATIONS** - To consider the following received items and decide further action where necessary:
(a) Together for our Planet (National Lottery Community Fund)
- 17 **FINANCIAL MATTERS** – To receive and approve the following:
(a) Update on the Council's finances
(b) Payments to be made
- 18 **DATE AND TIME OF NEXT MEETING**
(a) To confirm the date and time of the next meeting, Thursday 11 November 2021, 6:30pm.
- 19 **ITEMS FOR THE AGENDA OF THE NEXT MEETING** - To agree on items to be included on the agenda of the next meeting of the Council.
- 20 **DISCUSSION OF ANY ITEM(S) FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED** - To discuss and take decisions about any agenda item(s) for which the press and public have been excluded
- 21 **CLOSURE OF THE MEETING**

¹ A Councillor is at risk of prosecution for committing criminal offences in s.34 of the 2011 Localism Act if they, without dispensation, participates or votes on a matter being considered in which they have a **disclosable pecuniary interest** (s.31(4) of the 2011 Act). Or written notification of such DPI has not already been given to the Monitoring Officer and the member does not provide written notification of the interest to the Monitoring Officer with 28 days of the meeting (ss.31(2) and (3) of the 2011 Act). Or they knowingly or recklessly provide false or misleading information about the above (s.34 (2) of the 2011 Act).