

## Ravenfield Parish Council

Ravenfield Parish Hall  
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Ravenfield  
Rotherham  
S65 4PT

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29 September 2021

Dear Councillors

You are hereby summoned to attend a meeting of Ravenfield Parish Council to be held in Ravenfield Parish Hall on **Sunday 17 October 2021** commencing at 1:30pm for the purpose of transacting the following business.

*Gemma O'Carroll*

Proper Officer of the Council

### **Circulation List:**

Councillor Rowley (Chairman), Councillor Jupp (Vice-Chair), Councillor Callear, Councillor Jay, Councillor Leach, Councillor O'Nion, Councillor Pearson.

National Allotment Association Representative – Mike Farrell

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## **AGENDA**

**There will be a public session within the meeting. Questions from the public may be submitted by 5:00pm Friday 15 October 2021 to [ravenfieldparishcouncil@yahoo.com](mailto:ravenfieldparishcouncil@yahoo.com)**

- 1 **APOLOGIES** - to receive and accept apologies and reason for absence.
- 2 **DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**
  - (a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct
  - (b) To receive and decide upon request for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests.
- 3 **ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS** - To identify any agenda items where resolutions may be moved to exclude the press and public, Under Public Bodies (Admission to Meetings) Act 1960, S1 (2)).
4. **RE-OPENING RAVENFIELD ALLOTMENTS** – to provide the public with details of the proposed project, and seek interest from volunteers.
- 4 **PUBLIC PARTICIPATION** - maximum time allocation 60 minutes.

**Members of the public are welcome to stay for the Council meeting after the public session, as observers, but will not be able to join in the discussion unless invited to do so by the Chairman.**

**5 TO FORM AN ALLOTMENT COMMITTEE**

- (a) To elect a Chairman
- (b) To elect a Vice-Chairman
- (c) To elect a Secretary
- (d) To elect a Treasurer

**6 DATE AND TIME OF NEXT MEETING**

- (a) To confirm the date and time of the next Ravenfield Allotment Committee meeting.

**7 ITEMS FOR THE AGENDA OF THE NEXT MEETING - To agree on items to be included on the agenda of the next meeting of the Ravenfield Allotment Committee.**

**8 DISCUSSION OF ANY ITEM(S) FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED - To discuss and take decisions about any agenda item(s) for which the press and public have been excluded**

**9 CLOSURE OF THE MEETING**

<sup>1</sup> *A Councillor is at risk of prosecution for committing criminal offences in s.34 of the 2011 Localism Act if they, without dispensation, participates or votes on a matter being considered in which they have a **disclosable pecuniary interest** (s.31(4) of the 2011Act). Or written notification of such DPI has not already been given to the Monitoring Officer and the member does not provide written notification of the interest to the Monitoring Officer with 28 days of the meeting (ss.31(2) and (3) of the 2011 Act. Or they knowingly or recklessly provide false or misleading information about the above (s.34 (2) of the 2011 Act).*