

Ravenfield Parish Council

Ravenfield Parish Hall
Birchwood Drive
Ravenfield
Rotherham
S65 4PT

Email: ravenfieldparishcouncil@yahoo.com
Telephone: 07462 468050

11 May 2021

Dear Councillors

You are hereby summoned to attend a meeting of Ravenfield Parish Council to be held in Ravenfield Parish Hall on Monday 17 May 2021 commencing at 6:30pm for the purpose of transacting the following business.

Gemma O'Carroll

Proper Officer of the Council

Circulation List:

Councillor Jay (Chairman), Councillor Rowley (Vice-Chair), Councillor Callear, Councillor Jupp, Councillor O'Nion, Councillor Pearson.

AGENDA

There will be a public session within the meeting. Questions from the public may be submitted by 5:00pm Friday 14 May 2021 to ravenfieldparishcouncil@yahoo.com

- 1 **ELECTION OF CHAIRPERSON** for the ensuing year.
- 2 **ELECTION OF VICE-CHAIRPERSON** for the ensuing year.
- 3 **ELECTION OF REPRESENTATIVES TO THE YLCA**
- 4 **APOLOGIES** - to receive and accept apologies and reason for absence.
- 5 **DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**
 - (a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct
 - (b) To receive and decide upon request for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests.
- 6 **ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS** - To identify any agenda items where resolutions may be moved to exclude the press and public, Under Public Bodies (Admission to Meetings) Act 1960, S1 (2)).
- 7 **PUBLIC PARTICIPATION** - maximum time allocation 30 minutes.

Members of the public are welcome to stay for the Council meeting after the public session, as observers, but will not be able to join in the discussion unless invited to do so by the Chairman.

- 8 **CONFIRMATION OF MINUTES** – To receive and confirm the minutes of the Council meeting held virtually on Thursday 7 April 2021 (attached).
- 9 **MATTERS ARISING FROM THE MINUTES** - To note any matters arising from the minutes of the last Council.
- 10 **CORRESPONDENCE** – To receive the following items and decide further action where necessary:
(a) Allot Close Parking
(b) Wayside Seat, Braithwell Road
(c) Rotherham Hospice, Sunflower Donation
- 11 **MATTERS RELATING TO THE RECREATION GROUNDS** – To consider the following items and decide further action where necessary:
(a) Gate Access – Hollings Lane Playing Field
(b) Signage Quotations – Hollings Lane Playing Filed (Ravenfield Rangers Storage Cabin)
- 12 **MATTERS RELATING TO THE PARISH** - To consider the following items and decide further action where necessary:
(a) Woodlathes Balancing Pond - update
(b) Remembrance Poppies on Lampposts
- 13 **MATTERS RELATING TO THE PARISH HALL** - To consider the following items and decide further action where necessary:
(a) Replacement Windows and Door/s
(b) Book Swap Library – Opening Dates, 21 June onwards
(c) Car Park Surface/Drains
(d) Outdoor Space Improvement Ideas
(e) Indoor Bowls Group, additional key request
- 14 **MATTERS RELATING TO THE PARISH COUNCIL** - To consider the following items and decide further action where necessary:
(a) Pension Policy
(b) Vacant Parish Councillor Seat
- 15 **PLANNING** - To consider the following planning applications:

RB2021/0600 – Homestead Nurseries, Common Lane, Ravenfield. – Widening of existing access, and creation of new access.
RB2021/0601 – 14 St James Drive, Ravenfield – Prior notification of enlargement of a dwellinghouse by construction of an additional storey.
RB2021/0730 – Land at Moor Lands Close, Ravenfield – Application to Vary Condition 02 (change of house type) imposed by RM2019/0365.
- 16 **EXTERNAL MEETINGS** – To receive information.
- 17 **YORKSHIRE LOCAL COUNCILS ASSOCIATIONS** - To consider the following received items and decide further action where necessary:
- 18 **FINANCIAL MATTERS** – To receive and approve the following:
(a) Update on the Council's finances
(b) Payments to be made
(c) Year End Accounts – 2020/2021
(d) Internal Auditor Report, 2020/2021

(e) Annual Governance and Accountability Return 2021

19 **DATE AND TIME OF NEXT MEETING**

(a) To confirm the date and time of the next meeting – 10 June 2021, 6:30pm.

20 **ITEMS FOR THE AGENDA OF THE NEXT MEETING** - To agree on items to be included on the agenda of the next meeting of the Council.

21 **DISCUSSION OF ANY ITEM(S) FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED** - To discuss and take decisions about any agenda item(s) for which the press and public have been excluded

22 **CLOSURE OF THE MEETING**

¹ A Councillor is at risk of prosecution for committing criminal offences in s.34 of the 2011 Localism Act if they, without dispensation, participates or votes on a matter being considered in which they have a **disclosable pecuniary interest** (s.31(4) of the 2011Act). Or written notification of such DPI has not already been given to the Monitoring Officer and the member does not provide written notification of the interest to the Monitoring Officer with 28 days of the meeting (ss.31(2) and (3) of the 2011 Act). Or they knowingly or recklessly provide false or misleading information about the above (s.34 (2) of the 2011 Act).