

# The Minutes of Ravenfield Parish Council

Minutes of the Ravenfield Parish Council virtual meeting held on Thursday 11 March 2021 at 6.30pm via Zoom video conference, and Chaired by Councillor K Jay.

Present: Councillors B Callear, D Finch, K Jay, R Jupp, R O'Nion, N Pearson, D Rowley and Clerk G O'Carroll.

Six members of the public were present.

39/21 **APOLOGIES** – all Councillor present.

Technical difficulties were experienced during the course of the meeting. The Zoom connection was lost at 7:54pm and not regained until approximately 8:15pm. Councillor O'Nion was unable to re-join the meeting.

40/21 **DECLARATION OF DISCLOSABLE PECULINARY AND OTHER INTERESTS** – none declared.

41/21 **ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS** – agenda item 11 (a) Pension Policy – Review, and 11 (b) Employee Salary Review.

42/21 **PUBLIC PARTICIPATION** – see attached report.

43/21 **CONFIRMATION OF MINUTES** – Councillor Rowley highlighted an error in minute 19/21 and 27/21 (a) – that Councillor O'Nion was elected and not co-opted.

It was **RESOLVED** that the minutes of the meeting held on Thursday 11 February 2021 be a true and accurate record of the proceedings.

44/20 **MATTERS ARISING FROM THE MINUTES**

45/21 **CORRESPONDENCE**

- (a) Silverwood Heritage – Funding enquiry. **RESOLVED** to donate £50.00 towards further research, and offer the hire of Ravenfield Parish Hall and display boards, free of charge for future pop-up Heritage Centres.
- (b) Firsby Reservoir – Photographs circulated showing litter, car tracks and damaged cars. Councillor Napper spoke of the issues of unsociable behaviour.
- (c) Additional Item – Proposed diversion on public footpath No 10, in Ravenfield (off Braithwell Road). Information received from Rotherham MBC, by email on 8 March 2021. The Council raised no objection of the proposed footpath diversion, but requested that the Clerk respond to Rotherham MBC and request that farmer be made aware of issues and complaints received (and reported to Rotherham MBC) of cows charging at pedestrians using the footpath in this field.
- (d) Additional Item – permission sought from the Ravenfield gardening group to plant a rose on the flower bed, at Ravenfield cross roads. Money has been donated from a parishioner requesting the rose be planted in memory of parents who lived in the village. **RESOLVED** to grant permission.

46/21 **MATTERS RELATING TO THE RECREATION GROUNDS**

#### 47/21 MATTERS RELATING TO THE PARISH

- (a) Ravenfield to Woodlaithes Foot Path – The Clerk advised that the works will commence Monday 22 March 2021, and Rotherham MBC have been informed. Councillor Pearson volunteered to meet with the contractor and act as a point of contact.
- (b) Woodlaithes Balancing Pond – MP John Healey had shared an email received from Persimmon homes confirming that they have instructed their maintenance contractor to draw up a plan for maintenance of the pond including silt management.
- (c) Christmas Lights – 2021. Councillor Callear, Pearson and Rowley, and the Clerk met with Christmas Plus on 5 March 2021. The meeting was followed by receipt of a quotation for the costs of hiring column motifs and professional light decoration to the conifer tree situated in the Cavalier grounds. **RESOLVED** that 5 x lamppost be fitted with necessary infrastructure to host column motifs, at a cost of £170 exc vat per column (Acorn Lighting Services Ltd). These costs to be paid from the CIL monies.  
**RESOLVED** 5 x column motifs be hired and new lights be installed on the conifer tree with additional decorations, on a three year agreement. The estimated annual cost is £3000 exc VAT. The Council agreed to take advantage of the early installation discount by having motifs installed in September. The clerk is to provide a copy of the three year agreement for Councillor O’Nion to see, and request a pro forma invoice of all costs to be approved at the next meeting.  
The Council also **RESOLVED** to book the Maltby Brass Band, for a pop-up carol service week commencing 20 December 2021 at a cost of £150.
- (d) Allotments – The Council would like to receive a minimum of 6 written enquires from parishioners interested in an allotment before pursuing the project. Councillor Jay and the Clerk to create an online form to gain public interest, advertised on the Councils Facebook page, website and Parish notice boards.
- (e) Remembrance Poppies on Lampposts -. Ravenfield Community Group raised this request. The Council agreed to look into this further and requested the Clerk source quotations and necessary approval from Rotherham MBC, and revisit at the next Parish Council meeting.
- (f) Defibrillated (situated outside the Cavalier) – on recent inspection Councillor Rowley raised concern that the battery pack may have failed. Councillor Pearson, Rowley and the Clerk will meet on Monday 15 March 2021 to test this.

#### 48/21 MATTERS RELATING TO THE PARISH HALL

- (a) Re-opening Plans. The Council **RESOLVED** to prepare for re-opening the Hall as per current government guidelines, but understand that these may change:
  - 12 April 2021 – parent and child groups (up to 15 people, not counting under 5 years old)
  - 17 May 2021 – groups of 6
  - 21 June 2021 – re-open without restrictions.

#### 49/21 MATTERS RELATING TO THE PARISH COUNCIL

- (a) Pension Policy – to review at the next Parish Council meeting, once Clerk sought information from YLCA.
- (b) Employee Salary Review – annual review of Caretakers salary conducted.
- (c) Additional Item – Parish Council Elections. The Clerk will arrange a meeting date for all Councillors to complete their application packs and hand delivered these to Riverside House.

#### 50/21 PLANNING

**RB2021/0026** – 28 Main Street, Ravenfield. Proposed window in gable end.

**RB2021/0364** – 60 Braithwell Road, Ravenfield. Erection of detached garage.

Additional application received 8 March 2021 after the agenda displayed:

**RB2021/0376** – 15 Kinglsey Drive, Ravenfield. Single storey rear extension and conversion of garage.

All above planning applications noted. No objections raised.

*Ravenfield Parish Council – 11 March 2021*

## **51/21 EXTERNAL MEETINGS**

The Clerk attended an Allotments Webinar, hosted by YLCA, 25 February 2021.

Councillor Jay and Rowley met with Kevin Burke, of Rotherham MBC, for a guided tour of Hope Fields, at Thrybergh Country Park, 25 February 2021.

Councillor Rowley attended the virtual YLCA Branch meeting, 24 February 2021.

## **52/21 YORKSHIRE LOCAL COUNCILS ASSOCIATIONS**

- (a) Resuming Face to Face Parish Council meetings – it was noted that the current legislation permitting virtual Council meetings, ends 6 May 2021.
- (b) Remote Conference, 21-22 April 2021. **RESOLVED** that Councillor Rowley and the Clerk attend the conference, cost £40 per delegate.

## **53/21 MINOR ITEMS AND ITEMS FOR THE NEXT AGENDA**

- (a) Remembrance Poppies on Lampposts
- (b) Replacement Doors and Windows at the Parish Hall
- (c) Solar Panels at the Parish Hall

## **54/21 FINANCIAL MATTERS**

- (a) Update on Council's finances. The information was noted and approved.
- (b) Payments to be made were approved.

## **55/21 DATE AND TIME OF NEXT MEETING**

The date and time of the next meeting was confirmed as 8 April 2021 at 6.30pm, and will be hosted by video, on the Zoom platform.

Councillor Jay and the Clerk to arrange a date for the Annual Parish Meeting, and circulate the information prior to the next Parish Council meeting.

## **56/21 EXCLUSION OF THE PRESS AND PUBLIC**

It was moved that under Section 100(A)4 of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12(A) of such Act indicated, as now amended by the Local Government (Access to Information) (Variation) Order 2006, information relates to finance and business affairs. It was moved that under Section 100(A)4 of the Local Government Act 1972 the public be excluded from the meeting for the following items of business due to the confidential nature of the business to be transacted.

## **57/21 DISCUSSION OF ITEMS FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED.**

## **58/21 CLOSURE OF MEETING**

The meeting was closed at 9:15pm.

## **Ravenfield Parish Council**

### **Public Participation 11 March 2021**

No public participation reported.

## RAVENFIELD YOUTH CHARITY

Minutes of the Ravenfield Youth Charity virtual meeting held on Thursday 11 March 2021 via Zoom video conference, and Chaired by Councillor K Jay.

Present: Councillors B Callear, D Finch, K Jay, R Jupp, N Pearson, D Rowley and Clerk G O'Carroll.

Commenced at: 9:15pm

Ravenfield Community Group enquired if Ravenfield Youth Charity would consider purchasing laptops for children of Ravenfield, that do not have access to one, to assist with home learning.

As children have now returned to school it was **RESOLVED** there would be no requirement for home learning laptops at this time.

Meeting closed at: 9:23pm