Ravenfield Parish Council

Minutes of the Ravenfield Parish Council Meeting held on Thursday 10 January 2019 at 6.30pm in the Parish Hall.

Present: Councillors D Finch, J Jesson, N Pearson and D Rowley and Clerk, G O'Carroll.

5 members of the public were present.

01/19 **APOLOGIES**
Councillor Callear and Councillor Jay were not present.

02/19 **CONFIRMATION OF MINUTES**
The minutes of the previous meeting held on the 13 December 2018 were approved as a true record – with the following amendments made:
196/18 (a) – actual questionnaire responses were 158.
199/18, Councillor Pearson, Jesson and Rowley all attended the Rother Town and Parish Council Network meeting.

03/19 **MATTERS ARISING FROM THE MINUTES**
Following Councillor Hamshaw resignation, we now have a casual vacancy. RMBC confirmed no request for an election had been received, and we are therefore in a position to fill the Councillor position. The Parish Council invites all interested applicants to contact a Parish Councillor or the Parish Clerk for further details.

04/19 **DECLARATIONS OF INTEREST** – Councillor Jesson and Pearson declared an interest in the Community Plan, reference agenda item 8 (a).
Councillor Jesson also declared an interest in the Art group, reference agenda item 9 (b).

05/19 **TO ADJOURN THE MEETING FOR PUBLIC PARTICIPATION**
The meeting was adjourned for public participation, see separate report.

06/19 **CORRESPONDENCE**
(a) Email received from a user of the Parish Hall asking if we would consider removing or replacing the stone boundary markers in the Parish Hall car park. Currently they are too low and difficult to see when reversing, especially in the dark. A suggestion of something higher or less bulky with reflectors.
Parish Councillors agreed the markers are hazardous when parking. **Action:** Clerk to invite residents of those properties looking onto the Parish Hall car park to meet on Sunday 13 January 2019 to discuss alternative options.
(b) The Ravenfield Arms informed of vandalism to their flower beds on the weekend on Saturday 5 January 2019.
(c) Yoga Classes, Kerry Hacking emailed to explain that unfortunately no students have attended classes held in the Parish Hall on Tuesday mornings. She is currently running the class at a loss, and asked if the Parish Council would consider wavering the fee of hiring the Hall to allow her time to promote the class?
The Parish Council agreed we should support the local business, and agreed to waiver Hall hire fee for 3 months, and review in April 2019. It was also noted that the residents of Ravenfield have seen no evidence of publicity. It was recommended the classes are advertised on the Next Door Ravenfield app, and on social media.

07/19 **MATTERS RELATING TO THE RECREATION GROUNDS**

(a) We have received details of a Play Area Inspection course, which if attended would provide training how to carry out these inspections ourselves. Currently RMBC carry out the inspections on our behalf. Councillor Rowley will observe the course and its content and relay if it would be beneficial for a member of the Parish Council to attend. However, the general consensus of the Parish Councillors was that they prefer we do not take on the responsibility of carrying out our own inspections, as feel there is more security in instructing a third party do so.

(b) Pocket Parks Grant. Councillor Jesson was hopeful we may be able to apply for this grant, but unfortunately, we do not meet the criteria.

08/19 **MATTERS RELATING TO THE PARISH**

(a) Community Plan. A new vacancy within the group has arose, as treasurer. It is hoped that this position will be filled at the next meeting (no confirmed date). Once the vacancy is filled an application will be submitted to open a bank account for Ravenfield Community Plan.

(b) The petition to alter the current Parish boundary between Ravenfield and Bramley was approved, and circulated. We require approximately 250 signatures. The petition is to be accessible at the Parish Hall, The Cavalier pub, Ravenfield General Stores and by contacting the Clerk. Residents present requested copies to gain signatures. It is hoped sufficient signatures will be received for the next Parish Council meeting, 14 February 2019.
The Clerk also advised receipt of a booking enquiry from JVH Town Planning Consultants, to hire the Parish Hall on Tuesday 29 January 2019 to host a consultation event for the proposed 320 developments on Moor Lane South. The booking is not yet confirmed, but anticipated to be held between 4:00pm and 7:00pm.

(c) Woodlaithes Balancing Pond. A site meeting has been organised for 11 January 2018 to discuss future maintenance plans.

(d) Trees – Jubilee Field. Trees and hedges at the side of 59 Barberry Way will be removed on 18 January 2019.

(e) Foot path lighting, Ravenfield to Woodlaithes. Under the public participation of Decembers meeting suggestions were made of creating a new path at the end of Wood Close. Member of the public advised that the land we refer to is private property and cannot be considered. Residents do feel unsafe using the current footpath and unhappy at RMBC earlier response that there is no money available to install lighting. The Clerk has not yet received a reply for the request of Councillor Sarah Allen to visit. **Action:** Clerk to request a site meeting with Richard Pett of RMBC at approximately 4:00pm as it begins to go dark. Parish Councillors and residents would like the opportunity to highlight the safety issues.

(f) Defibrillator checks, outside The Cavalier pub. The Parish Hall Caretaker has agreed to replace the paddles of the defibrillator.

(g) Ravenfield Cross Road, traffic lights. The Clerk reported no response has been received from RMBC. There may be a delay as the Clerk explained the initial contact at RMBC advised was not responsible for this area. **Action**: Clerk to chase RMBC for their response.

(h) Tennis Courts. No update. Awaiting copies of the tennis clubs account, expected in January/February 2019.

09/19 **MATTERS RELATING TO THE PARISH HALL**

(a) Parish Hall Extension – Parish Councillors are meeting informally on Sunday 13 January 2019 at 9:30am to discuss the fixtures and fittings, to assist contractors in their tenders.

(b) The Parish Hall fees were reviewed, and increases to take effect from 1 April 2019. Amendments to the terms of hire, to include: Cancellation of regular hire use must be in writing, addressed to the Clerk with a minimum four weeks notice.

10/19 **PLANNING**
No planning applications received.

11/19 **EXTERNAL MEETINGS**
No meetings attended.

12/19 **YORKSHIRE LOCAL COUNCILS ASSOCIATIONS**
Councillor Pearson and Rowley will attend the South Yorkshire Branch meeting on 9 February 2019.

13/19 **MINOR ITEMS AND ITEMS FOR THE NEXT AGENDA**

14/19 **FINANCIAL MATTERS**
(a) Update on Council's finances. A statement of accounts was distributed at the meeting for noting.
(b) Payments in accordance with the budget were agreed.
(c) Budget 2019/2020. The Clerk presented the budget which was reviewed and amended accordingly.
It was difficult to budget for the Parish Hall building works as additional quotes have not yet been received.
The Clerk to gain details of public works loan for between £75,000 and £60,000 over 10, 15, 20 and 25 years.
The precept was discussed. It was concluded that the Clerk request figures from RMBC of a 5, 6 and 7 percentage increase, and the cost implication to each household. An extraordinary meeting will be arranged on 29 January 2019 at 7:00pm, to discuss the precept, ahead of the submission date of 31 January 2019.

15/19 **DATE AND TIME OF NEXT MEETING**
The date and time of the next meeting was confirmed as 14 February 2019 at 6.30pm.

16/19 **EXCLUSION OF THE PRESS AND PUBLIC**
It was moved that under Section 100(A)4 of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12(A) of such Act indicated, as now amended by the Local Government (Access to Information) (Variation) Order 2006, information relates to finance and business affairs. It was moved that under Section 100(A)4 of the local government act 1972 the public be excluded from the meeting for the following items of business due to the confidential nature of the business to be transacted.

17/19 **DISCUSSION OF ITEMS FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED**

18/19 **CLOSURE OF MEETING**
The meeting was closed at 9:05pm.

Ravenfield Parish Council
Public Participation 10 January 2019

Member of the public enquired of plans to create a car park on Hollings Lane playing field. The Parish Council explained that there are no plans at this time. Resident commented that the regular football training sessions aswell as football matches were disruptive. They train mid-week, Saturday mornings, and hold matches on Sundays. The Parish Council had understood training took place on a Thursday evening and matches held on a Sunday. Parking remains an ongoing complaint with residents reporting side roads are used aswell as Hollings Lane.
If a car park was approved, a member of the public commented we should not look to use the flat bit of grass (previously proposed) as children play here.

Member of the public requested a copy of the current Ravenfield Parish boundary. This is available on RMBC webpage, but the resident requesting has no access to the internet. Councillor Napper said he would arrange this.

When discussing the 2019/2020 budget, residents enquired about use of the allotments. Parish Councillors explained this has been looked into in the past, but becomes very expensive. There has been little public interest. Residents also asked we consider car parking issues outside Ravenfield Primary School. The land opposite school currently used to park on, is understood to be part owned by RMBC and part privately.