Ravenfield Parish Council

Minutes of the Ravenfield Parish Council Meeting held on Thursday 11 July 2019 at 6.30pm in the Parish Hall.

Present: Councillors B Callear, D Finch, K Jay, J Jesson, R Jupp, N Pearson, D Rowley and Clerk, Gemma O'Carroll.

Six members of the public were present.

114/19 **APOLOGIES** – received from Councillor Jupp.

115/19 **CONFIRMATION OF MINUTES**
The minutes of the previous meeting held on 14 June 2019 were approved as a true record.

116/19 **MATTERS ARISING FROM THE MINUTES**
No matters to report.

117/19 **DECLARATIONS OF INTEREST** – Councillor Pearson declared an interest agenda item 6, correspondence received from St James Church.

118/19 **TO ADJOURN THE MEETING FOR PUBLIC PARTICIPATION**

The meeting was adjourned for public participation, see separate report.

119/19 **CORRESPONDENCE**

(a) Donation enquiry, was received from a resident of Ravenfield, whose child has been selected to dance on a cruise ship and asked if the Parish Council would consider contributing to the costs. The majority of children selected to dance on the cruise ship live within the Thrybergh and Dalton Parishes, and have received a donation from the respective Parish Councils. Ravenfield Parish Councillors explained it was difficult to donate to an individual, and suspect other Parish Councils were able to support as the dance school is local to them. **Action:** Clerk to contact Thrybergh and Dalton Parish Council to ask how they processed this donation, and if it would be something Ravenfield could support.
(b) Silverwood History – a local resident had emailed and attended the meeting to ask support of the Parish Council it is his ambition to improve what was the old Silverwood colliery, by adding more to the area in memory of the history of the colliery. The Parish Council welcomed the interest shown, but explained the main issue was vandalism in this area. Councillors suggested QR codes may be an option we could assist with. Visitors could scan the codes from their mobile devices to upload information. It was mentioned that the Colliery Wheel was in need of cleaning/painting. **Action:** Clerk to contact the Clerk at Thrybergh Parish Council and to offer contributing to costs as done so in the past with Thrybergh and Dalton Parish Councils.
(c) Community Safety Open Day – 8 August 2019. Poster was received from Rotherham MBC promoting the event. These will be displayed on the Parish Council notice boards.
(d) St James Church, letter dated 10 July 2019, ask for aid in the clock repair work. It was agreed in September 2017 (minute 150/17 (c), that once St James Church had sufficient funds, Ravenfield Parish Council would contribute £1000 to the restoration of the Church clock. It was agreed that this would be the time to honour this pledge.
(e) Report received by telephone, 10 July 2019 of litter on Hollings Lane playing field. In excess of 30 plastic bottles were scattered across the playing field, mainly on and around the football pitch. Reports had also

been received that a group of youths had been in the area on Tuesday 9 July, being verbally abusing to the football team. The information was noted.

120/19 **MATTERS RELATING TO THE RECREATION GROUNDS**

(a) Jubilee Field – Drainage. Mr Burkinshaw is unavailable to attend a site visit until 22 July 2019 onwards. **Action:** Clerk to arrange a meeting during the summer holidays.

(b) Community Picnic – Hollings Lane 14 July 2019. It was confirmed that we have received an events license from Rotherham MBC.

121/19 **MATTERS RELATING TO THE PARISH**

(a) Community Plan. The noticeboard in the GP surgery placed behind the door, has not yet been relocated. Councillor Jesson had wrote to the practice manager, but as yet received no reply.

(b) Action Plan –Issue 2 – Parking at the school. The Clerk has received information from Rotherham MBC that the land opposite Ravenfield Primary school is owned by the Borough Council. The information was noted. Issue 3 – Green Spaces, path from Ravenfield to Woodlaithes village. Awaiting a site visit from Rotherham MBC Highways Delivery Manager, David Hepworth.

(c) Parish Boundary – petition. Unfortunately, the report expected from Rotherham MBC, due to be listed on the full council meeting agenda, has not yet been received. Stuart Fletcher had left a voice message to advise the report will be with us soon. The full council meeting is held on 24 July 2019. It was agreed the report should be circulated to Parish Councillors, and that Councillor Jay, Rowley and the Clerk will draft a response.

(d) Woodlaithes Balancing Pond – update. Resident who has been involved in this, replied to MP John Healy's email, attaching photographs of the work and the improvement of the pond, but explained that the pond is not as deep as it should be, and has not been dredged. No reply has been received as yet.

(e) Christmas Tree. The Clerk enquired of electricity feed from the street lamps outside the Cavalier pub. Rotherham MBC provided an estimate cost of £1500.00 per unit. An additional fee would be incurred from the electricity supplier to install a meter. The Clerk advised the Parish Council have only budgeted £500 for Christmas lighting. The cost of the actual light was expected to be in excess of this. Councillor Jesson confirmed that a further £600.00 was expected as a donation, and that we should assume the Christmas budget is £1100.00. Councillor Rowley will approach The Cavalier landlord, and ask if they would reconsider allowing an electrical power feed be installed from the existing pub sign.

(f) Subsidence Claim – our insurance company have confirmed that the case has been resolved, and an excess payment of £250.00 is now required.

(g) Newsletter – Councillor Jesson reminded all that reports and advertisements must be received no later than 8 August 2019. The distribution list will need amending also.

(h) Webpage (NALC guidance). Recommendations for public sector webpages were noted. Rotherham MBC host Ravenfield Parish Council webpage, and have confirmed that they are aware of recommendations and will incorporate these.

(i) Shopping Centre Carparking. A site meeting was held on 25 June 2019. Marc Hill, Traffic Liaison Officer, Rotherham MBC was presented. It was confirmed the land is privately owned and the landlord's responsibility. Rotherham MBC will provide a suggested car park plan. It was confirmed that the metal barrier will be removed by Rotherham MBC, and the request to utilise the grass verge to accommodation extra car park spaces will be referred to the Highways. The Clerk wrote to the landlord of the land, to advise of outcome of the meeting. The letter has been acknowledged.

(j) Ravenfield Pre-School. The Clerk has written to the Associate Principle of Ravenfield Primary Academy to ask for details of plans to close the pre-school. No reply has been received.

(k) Parish Council Insurance Renewal, has increased by £189.74. This year's renewal quote is £1612.62. The increase is due to the recent subsidence claim. Councillors agreed to renew this policy, and payment to be made in full.

122/19 **MATTERS RELATING TO THE PARISH HALL**

(a) Parish Hall Extension. A quotation was received from one building contractors for £58,250.00 exc VAT plus costs of a storage container. The quote has no breakdown attached. **Action:** Clerk to request a full breakdown. Awaiting further estimate from second contractor. Further site meetings to be organised week commencing 5 August 2019 for additional contractor visits. Work is hoped to commence Easter 2020.
(b) Car Park light, an additional item. The light was reported as not working. The electrician has returned and found the light has burnt out the inside components. Wickerlsey Electrical Solutions have agreed to resolve the issue directly with the supplier, but have advised there may be an additional charge.

123/19 **PLANNING**

(a) RB2019/0894 – last east of Moor Lane South – online application for the erection of up to 320 dwelling houses including access details.
The Clerk advised that the above planning application is registered under the parish of Brampton Bierlow, and the error has been reported to Rotherham MBC planning department.
Comments initially sent to JVH Planning should be forwarded onto Rotherham MBC. It was also noted that the traffic survey conducted in August 2018 was not a true representation of traffic.

124/19 **EXTERNAL MEETINGS**

The Clerk was invited to attend the SLCC branch meeting, held at Aston Parish Hall. One of the recommendations was that Councillors should have a "Work Signature", which can be published on documentation, and therefore protecting the individual from potential fraud. The Clerk also sought approval to become a registered member of SLCC. The cost would be £122.00. The Parish Council approved this, if necessary, towards the Clerks training, iLCA and Cilca training.

125/19 **YORKSHIRE LOCAL COUNCILS ASSOCIATIONS**

(a) Councillor Pearson attended the South Yorkshire branch meeting,19 June 2019. Councillor Rowley was re-elected as a representative on the Joint Executive Board.

126/19 **MINOR ITEMS AND ITEMS FOR THE NEXT AGENDA**

(a) Donation enquiry

127/19 **FINANCIAL MATTERS**

(a) Update on Council's finances. The information was noted.
(b) Payments in accordance with the budget were agreed.
(c) Authorise Signatories. Councillor Finch has spoken with HSBC, it was confirmed that all current Parish Councillors – except Councillor Jay and Jupp are current authorised signatories. Councillor Hamshaw is also listed, and will need to be removed. The Parish Council passed a resolution to continue with HSBC, and to complete a new mandate to incorporate the above amendments.

128/19 **DATE AND TIME OF NEXT MEETING**

The date and time of the next meeting was confirmed as 12 September 2019 at 6.30pm.

129/19 **EXCLUSION OF THE PRESS AND PUBLIC**

It was moved that under Section 100(A)4 of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12(A) of such Act indicated, as now amended by the Local Government (Access to Information) (Variation) Order 2006, information relates to finance and business affairs. It was moved that under Section 100(A)4 of the Local Government Act 1972 the public be excluded from the meeting for the following items of business due to the confidential nature of the business to be transacted.

130/19 **DISCUSSION OF ITEMS FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED**

131/19 **CLOSURE OF MEETING**

The meeting was closed at 8:50pm.

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Public Participation 11 July 2019

Public asked if the gate to Hollings Lane playing field will be open for the Community Picnic on 14 July 2019. It was confirmed that this will not be open.

Business owner of Ravenfield Stores asked if there was anymore, we could do in regards car parking issues. The Clerk suggested businesses should contact their landlord, who is now aware of the issues. The Clerk will chase Rotherham MBC for the removal of the metal barrier, and costs involved to alter the grass verge (if at all possible).

It was reported that the gate to Woodlaithes Balancing Pond has been left open for two consecutive weeks. It is unknown who holds a key to this. **Action:** Clerk to investigate.

Resident of Elizabeth Parkin Centre explained of frustration with communications from Rotherham MBC. An enquiry was made to hire the centre to host Alzheimer/Dementia afternoon teas. Resident wrote to Rotherham MBC to inform them that they would be delighted to host these, but that the Borough Council cannot take monies for hire of the centre, as per the contractual agreement within residents' tenancies. **Action:** Clerk to contact Rotherham MBC to clarify ownership of the centre and hire terms.

A letter from Rotherham MBC was handed to the Parish Councillors advising of temporary prohibition of pedestrians, part of public footpath no 6 Dalton, Rotherham. Complaint was raised that the letter content uses grid references to identify areas, but the general public do not read maps to understand the location.