Ravenfield Parish Council

Minutes of the Ravenfield Parish Council Meeting held on Thursday 10 October 2019 at 6.30pm in the Parish Hall.

Present: Councillors D Finch, K Jay, R Jupp, N Pearson, D Rowley and Clerk, Gemma O'Carroll.

Four members of the public were present.

148/19 **APOLOGIES** – received and accepted from Councillor Callear and Councillor Jesson.

149/19 **CONFIRMATION OF MINUTES**
The minutes of the previous meeting held on 12 September 2019 were approved as a true record.

150/19 **MATTERS ARISING FROM THE MINUTES**
No matters to report.

151/19 **DECLARATIONS OF INTEREST** – Councillor Pearson declared an interest in item 9 (c), St James church.

152/19 **TO ADJOURN THE MEETING FOR PUBLIC PARTICIPATION**
The meeting was adjourned for public participation, see separate report.

153/19 **CORRESPONDENCE**

(a) NALC - Policy Consultation E-Briefing 09-19 Independent Review into Local Government Audit, was received and noted.
(b) Additional item – information received that the defibrillator in Old Ravenfield was used 4 October 2019.
(c) Additional item – letter of thanks received from St James church in relation to the recent donation of £1000 towards the clock restoration (minute: 119/19 (d)).
(d) Additional item – email received from Ravenfield Rangers JFC of heavy use/damage to the pitch used on Hollings Lane playing field, and amount of litter left behind. No representative present from Ravenfield Rangers JFC. It was resolved that due to recent wet weather the field is heavily saturated and may be contributing factors to the complaint of heavy use/damage. Ravenfield litter pickers will monitor the area.
(e) Additional item – email received from Bramley Sunnyside JFC, under 13's, requesting use of Hollings Lane playing field on Saturday 9 November 2019, 12:30pm – 4:30pm, to host a fundraising penalty shootout. It was resolved that the hire of the field was approved, on the following terms:
    1. The pitch marked out and used by Ravenfield Rangers JFC should not be used
    2. There must be an hour buffer period from the end of Ravenfield Rangers JFC training session and Bramley Sunnyside JFC arriving (Clerk to confirm times)
    3. Hire fee of £25.00
    4. No vehicles are permitted on the field
    5. The goals must face away from the houses
    6. An event application must be submitted and approved by Rotherham MBC.

154/19 **MATTERS RELATING TO THE RECREATION GROUNDS**

(a) Information received from Rotherham MBC regarding the Jubilee field drain repair carried out in September 2017, identifies two drains into the centre of the field. Only one drain was surveyed. The Clerk has requested a survey of the second drain, and awaiting a reply from the Drainage team of Rotherham MBC.

(b) Additional item – email received from tree surgeon, regards recent maintenance works carried out on Jubilee field. The resident of 7 Oborne Close has requested a greater clearance of shrubs at the back of his fence. The tree surgeon has advised that in the past there looks to have been clearance work extending to 5m. The resident of the property is happy to pay for the additional works, but permission is sought from the Parish Council. It was resolved that the Parish Council grants permission for clearance of this area but all associated costs are to be agreed and settled directly with the tree surgeon and resident.
(c) Additional item – the tree surgeon also identified that the trees felled reference insurance claim at Barberry Way are showing signs of regrowth. It is advised to consider herbicide treatment at a cost of £120 per application. This work should be carried out in Spring. It was resolved that this cost should be budgeted for, and carried out to prevent any regrowth.

155/19 **MATTERS RELATING TO THE PARISH**

(a) Community Plan. Councillor Jay and Councillor Jesson have requested a meeting with the doctor's surgery, regarding the noticeboard and information advertised. The noticeboard remains behind the door. With reference the footpath from Ravenfield to Woodlaithes, Rotherham MBC have given consent for Ravenfield Parish Council to source materials and contractor to carry out works.
(b) Parish Boundary – petition, update: Awaiting the review be brought to the full council meeting on 30 October 2019.
(c) Woodlaithes Balancing Pond – update. Reply received from MP John Healey advising that Persimmon Homes have requested a survey of the pond, to identify if dredging is necessary. MP John Healey recommended we wait on the report before pursing the complaint.
(d) The brewery has not yet approved submitted risk assessments, method statements or provided consent for the installation of power, and decoration of The Cavalier tree with lights. Ravenfield art group/exhibition have offered additional funding of up to £300 from funds raised from the sale of raffle tickets towards associated costs. Ravenfield Community Plan group donation offer of £600 is only valid until 31 October 2019. It was resolved that if consent is not received, and a cherry picker sourced within budget by 31 October 2019, Christmas lights will not go ahead.
(e) Thrybergh Parish Council have received a quotation for associated maintenance works to the Colliery Wheel, of £300. The cost is to be split between Thrybergh, Dalton and Ravenfield Parish Councils. It was resolved Ravenfield Parish Council contribute £100 towards these costs.
(f) The Parish signs of Bramley and Ravenfield, situated on Moor Lane South, have been re-located, without the Parish Council receiving notification. Rotherham MBC highways department informed the Clerk that the request was initially received from Bramley Parish Council, and instructed by Councillor Reed. Councillor Jay and Councillor Rowley visited the Councillor Reeds surgery held in Wickerlsey on 5 October 2019. In Councillor Reeds absence, the matter was discussed with Councillor Ellis. Colin Knight and Allan Lewis of Rotherham MBC highways department met with Councillor Jay and Councillor Rowley at the sign locations on 10 October 2019. It was identified that one sign has been positioned on private property. Rotherham MBC highways arrange re-siting over the coming days.

156/19 **MATTERS RELATING TO THE PARISH HALL**

(a) Parish Hall Extension. On guidance received from Yorkshire Local Council Association, before making an application for a Public Works Loan, permission must be sought from The Ministry of Housing Communities and Local Government. It was resolved to seek approval of the Secretary of State for Housing, Communities and Local Government to apply for a PWLB loan of £60,000 over the borrowing of 20 years, for the building works to the Ravenfield Parish Hall. The annual loan repayments will come to around £3762.06. It is not intended to increase the council tax precept for the purpose of the loan repayments. Costs over £60,000 will be paid using current reserves. The Clerk also requested a meeting be held with

Councillors and ROC Developments UK Ltd to discuss the project, and generate a fixed cost quotation. The initial quotation was only valid for 28 days dated July 2019.

(b) It was agreed that the Parish Hall would be closed for the Christmas period, from Sunday 22 December 2019, re-opening Monday 6 January 2020. The caretaker will take two weeks annual leave over this period.

(c) St James Church would like to hire the Parish Hall one Sunday per month to hold a family service. It was resolved that the Parish Council would provide Hall hire, free of charge. The Parish Council also agreed to waiver Hall hire fees for St James fundraising events, including the fashion show held on 4 July 2019.

157/19 **PLANNING**

(a) RB2019/1478 – 20 Silvermoor Drive. Single storey front extension
(b) RB2019/1452 – 55 Spencer Drive. Demolition of existing garage and erection of new detached garage.

The above planning requested were noted. No objections were raised.

158/19 **EXTERNAL MEETINGS**

Councillor Pearson and Councillor Rowley attended the YLCA branch meeting, 9 October 2019.
Councillor Pearson and Councillor Rowley attended the Community Infrastructure Levy Seminar, hosted by Rotherham MBC, 8 October 2019.

159/19 **YORKSHIRE LOCAL COUNCILS ASSOCIATIONS**

(a) Email circulated with dates of South Yorkshire Police and Crime Commissioner Public Accountability Board Meetings, Rotherham 6 November 2019, and 2020 branch meeting dates. Proposed YLCA branch meeting to be held in Ravenfield Parish Hall, 8 February 2020.

160/19 **MINOR ITEMS AND ITEMS FOR THE NEXT AGENDA**

161/19 **FINANCIAL MATTERS**

(a) Update on Council's finances. The information was noted.
(b) Payments in accordance with the budget were agreed.
(c) The year end accounts 2018-2019, and external auditor report were received by the Council, and approved.

162/19 **DATE AND TIME OF NEXT MEETING**

The date and time of the next meeting was confirmed as 14 November 2019 at 6.30pm.

163/19 **EXCLUSION OF THE PRESS AND PUBLIC**

It was moved that under Section 100(A)4 of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12(A) of such Act indicated, as now amended by the Local Government (Access to Information) (Variation) Order 2006, information relates to finance and business affairs. It was moved that under Section 100(A)4 of the Local Government Act 1972 the public be excluded from the meeting for the following items of business due to the confidential nature of the business to be transacted.

164/19 **DISCUSSION OF ITEMS FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED**

165/19 **CLOSURE OF MEETING**

The meeting was closed at 8:55pm.

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Ravenfield Parish Council
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The owner of the Ravenfield Store, asked the Parish Council assistance, to contact the landlord of the shops again. Consent has been requested to paint parking spaces outside the shopping area, but the landlord has failed to respond.

Ravenfield Store also reported further break-ins. CCTV has been fitted. Comment was passed at the lack of support and assistance from the police.

Parishioners remarked of sightings of people walking over the fields from Bramley in the early hours of the morning, believed to be stealing diesel and vehicles. **Action:** Clerk to write to South Yorkshire Police and ask if a public meeting can be held at Ravenfield Parish Hall.

A complaint was received that the new bin, installed opposite Ravenfield Primary Academy was situated in the wrong location, and would have liked it to be near the car park.

A report was made that the bus has to stop in the middle of Hollings Lane road, as cars park in the marked bus stop area, when football matches take place.

Councillor Napper advised that enforcement officers are due to patrol the area, due to a high number of complaints received of a Mears van parked on Hollings Lane.

It was reported that an individual fell over a sunken grate in the Parish Hall car park. It was agreed that the Parish Council would ask the contractor to carry out necessary work to the drains when works commence.

The Old Peoples Social Fund gave permission for their noticeboard to be used by Ravenfield Art Group, Art Exhibition on the weekend of 2 and 3 November 2019. All photographs will be removed beforehand.

Councillor Napper informed the Parish Council that there is an £8000, spend available for projects within the ward. No applications have yet been received.