

## Ravenfield Parish Council

Minutes of the Ravenfield Parish Council Meeting held on Thursday 14 February 2019 at 6.30pm in the Parish Hall.

Present: Councillors D Finch, K Jay, N Pearson and D Rowley and Clerk, G O'Carroll.

5 members of the public were present.

### 21/19 APOLOGIES

Councillor Callear and Councillor Jesson were not present.

### 22/19 CONFIRMATION OF MINUTES

The minutes of the previous meeting held on 10 January 2019 were approved as a true record.

### 23/19 MATTERS ARISING FROM THE MINUTES

No matters to report.

24/19 **DECLARATIONS OF INTEREST** – Councillor Jay and Pearson declared an interest in the Community Plan, reference agenda item 8 (a).

Clerk, G O'Carroll, declared an interest Parish Hall Extension, reference agenda item 9 (a). Quotation from the company of a family relation.

All Councillors declared an interest in planning application RB2018/1989, agenda item (10).

### 25/19 TO ADJOURN THE MEETING FOR PUBLIC PARTICIPATION

The meeting was adjourned for public participation, see separate report.

### 26/19 CORRESPONDENCE

- (a) Letter received from the Mayors Charity, asking for donations towards 2019 Easter Egg Raffle. It was agreed to donate £50.00 as per previous years.
- (b) Rotherham MBC, review of polling districts, places and stations – email circulated. No objections raised.
- (c) Bramley Parish Council submitted a Freedom of Information request by email, received on 4 February 2019, in which they request copies of communications and information reference Ravenfield Parish Council application to alter the Parish Boundary between Ravenfield and Bramley. The Clerk has prepared all required documentation in pdf format. Parish Councillors approved the files. Clerk to respond to Bramley Parish Council on 15 February 2019.
- (d) A request was received from the Lacegroup for access to a key to lock the Parish Hall on a Monday evenings, should the users of the hall need to leave before the Caretaker returns. The Parish Council agreed the Lacegroup could have access to a key, which the Caretaker should provide when opening up the hall. The key is to be returned at the end of hire.
- (e) Details of the new 113 bus route/timetable connecting Ravenfield to Wickerlsey commences 4 March 2019. Timetable and route details are displayed on the Parish notice board, and inside the Parish Hall. Thanks, was paid to MP John Healey for his help in restoring the link from Ravenfield to Wickerlsey.
- (f) Complaint received from a member of public by email, regarding parking on Hollings Lane on match days. The question was asked if there were any immediate plans for a car park to resolve parking issues? There are no plans at this time. The Parish Council understood that Ravenfield Rangers JFC would need to raise funds to assist with this, and have received no news on this.
- (g) The time of MP John Healey surgery held in the Parish Hall on 23 February 2019 has been amended from 10:00am to 9:30am.

- (h) The Clerk had requested an up to date copy of Rotherham MBC Code of Conduct, which we work by. A copy was circulated to Parish Councillors.
- (i) A petition was received on 14 February 2019 from a pupil of Ravenfield Primary School, with the signatures of children and teachers – requesting a Christmas Tree be on display in Ravenfield. Councillors discussed possible areas a tree could be situated, and the costs involved. The clerk advised only £500 has been budgeted for Christmas decorations. It was agreed that the Clerk would reply to the pupil and ask if the children of Ravenfield Primary school had any thoughts where they might like to see a Christmas tree.

**27/19 MATTERS RELATING TO THE RECREATION GROUNDS**

- (a) It was agreed that the current hire fee and terms and conditions of hire are out of date. Councillor Jay drafted a principle of use document. This was approved by all Parish Councillors, and will be issued to all hiring this area. It was also agreed that the hire fee is to be amended to per session hire, opposed to a monthly fee. Changes to commence 1 April 2019.
- (b) We have been advised that the quotations requested from a local company to drain Jubilee field, will not be possible due to their insurance only covering agriculture land. This information was originally requested in support of the Pocket Park Grant (reference minute 07/19 (b)).

**28/19 MATTERS RELATING TO THE PARISH**

- (a) Community Plan. A new Chairman and Treasurer have been elected. At the last meeting they discussed parking and that there is little for teens to do within Ravenfield.  
The next meeting will take place on Wednesday 20 February 2019. Other dates to mention:  
Saturday 30 March 2019, Community Litter Picking, footpath between Ravenfield to Woodlathes village.  
Saturday 6 April 2019, Community Gardening – tidy up of the triangle area opposite The Cavalier.
- (b) We are in receipt of signed petitions, with in excess of 280 signatures supporting the request to alter the current Parish boundary between Ravenfield and Bramley. The Clerk is to contact Dermot Pearson, Assistant Director of Legal Services, Rotherham MBC to advise we have sufficient signatures, and ask how we should submit the petition.
- (c) Woodlathes Balancing Pond – communications received from Persimmon Homes to MP John Healey advise that the pond will be dredged and maintenance (including removal of reeds) will be carried out on 6 March 2019.
- (d) Footpath Lighting – Ravenfield to Woodlathes. A site meeting was held on 12 February 2019, attended by Councillor Jay, Pearson, Napper, and Richard Pett and Allan Lewis of Rotherham MBC. It was confirmed that there are no suitable electricity supply cables to install lighting. It was suggested solar lights be considered. These cost circa £800 per unit for supply of the unit and installation. The units come with a 3-year guarantee but vandalism and maintenance would be the responsibility of the Parish Council. Rotherham MBC acknowledged the footpath is heavily used, and it was agreed road planings could be used to improve the footpath.  
The “recognised” footpath was noted as being dangerous, as leads direct onto the road. Over time pedestrians have taken to creating the current path.  
Councillor Napper will look into funding options to support the installation of solar lights.
- (e) Defibrillator checks, outside The Cavalier pub. The Caretaker has replaced the paddles, but raised concerns the power light was out. Councillor Rowley has since checked on the unit and confirmed that there is power supply.
- (f) Ravenfield Cross Roads, traffic lights. The Clerk has chased the reported issues with Rotherham MBC several times, but unfortunately not yet received a reply.
- (g) Tennis Courts. Supply of accounts in January/February 2019 have not been received.
- (h) Casual Vacancy – only one application was received for the vacancy of Parish Councillor. The Parish Council voted to welcome Rebecca Jupp onboard as the new Ravenfield Parish Councillor. The Clerk to provide necessary forms and provide details of forthcoming YLCA new councillor training sessions.

- (i) Emergency Plan. Councillor Rowley made the Clerk aware that this document is out of date, and to be reviewed. The Clerk to update and circulate the revised copy to Parish Councillors.
- (j) The Annual Parish Council meeting was confirmed as Thursday 7 March 2019, 7:00pm – held in the Parish Hall.

#### 29/19 MATTERS RELATING TO THE PARISH HALL

- (a) Parish Hall Extension – a fourth estimated quotation was received from ROC Developments UK Ltd. From quotes received to date three out of four are similar in price, but it was noted quotes vary in their content of inclusions. It was agreed to invite all four contractors to meet with Parish Councillors and discuss specifications in order for accurate quotations to be generated. Councillors requested that contractor provide references/photos/port folios of their previous projects.  
It was agreed to request that the current plans be amended to incorporate a hipped roof to both side of the extension, as per residents' comments. **Action:** Clerk to organise meetings with contractors, and request drawing plans be amended by architect.
- (b) Car Park Boundary Markers. Reference minute 06/19 (a) – 13 January 2019, Councillors met with residents of those properties which look onto the Parish hall car park. It was agreed that the current markers are low and hazardous, however these prevent vehicles blocking the private road alongside the hall. It was agreed plastic bendable markers should be installed in between current stone markers.  
**Action:** Clerk to order these, Caretaker to install.
- (c) Emergency Lighting – the first service was carried out by Photouris. Two light bulkheads failed. The cost to replace £182.94. The Council agreed this work be carried out but asked that the redundant bulkheads be left behind.

#### 30/19 PLANNING

RB2018/1989 – Ravenfield Parish Hall, single storey rear extension.  
No objections raised.

#### 31/19 EXTERNAL MEETINGS

Councillor Pearson and Rowley attended YLCA, South Yorkshire branch meeting on 9 February 2019. A presentation campaigning for the national speed limit to be reduced to 20mph was very informative. Councillor Jay and Rowley attended the Rotherham MBC networking meeting, on 4 February 2019.

#### 32/19 YORKSHIRE LOCAL COUNCILS ASSOCIATIONS

Yorkshire Day will be marked on 1 August 2019 in Whitby. Further details to follow.

#### 33/19 MINOR ITEMS AND ITEMS FOR THE NEXT AGENDA

- (a) Damaged/destroyed trees and bushes, edge of Silverwood Gullingwood, adjacent rear of Ravenfield Primary School.

#### 34/19 FINANCIAL MATTERS

- (a) Update on Council's finances. A statement of accounts was distributed at the meeting for noting.
- (b) Payments in accordance with the budget were agreed.

#### 35/19 DATE AND TIME OF NEXT MEETING

The date and time of the next meeting was confirmed as 14 March 2019 at 6.30pm.

#### 36/19 EXCLUSION OF THE PRESS AND PUBLIC

It was moved that under Section 100(A)4 of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12(A) of such Act indicated, as now amended by

the Local Government (Access to Information) (Variation) Order 2006, information relates to finance and business affairs. It was moved that under Section 100(A)4 of the local government act 1972 the public be excluded from the meeting for the following items of business due to the confidential nature of the business to be transacted.

**37/19 DISCUSSION OF ITEMS FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED**

**38/19 CLOSURE OF MEETING**

The meeting was closed at 9:05pm.

## Ravenfield Parish Council Public Participation 14 February 2019

Residents affected by parking issues when football matches are played on Hollings Lane playing field, explained that the no waiting cones do not help matters. Cars park on the payment/road and restrict pedestrian access.

The public complained that the cross-road traffic lights remain problematic. Traffic on Hollings Lane and Braithwell Road are suffering with the lights only allowing one or two vehicles through at a time. Councillors encourage residents to contact Rotherham MBC, as the more complaints received, more attention will be raised to the problems. The Clerk has chased the complaint several times, but as yet still awaiting a reply.

Resident loaned a table over Christmas, and thanked the Parish Council for this.

Complaints were received in regards car parking at the Parish Hall/Birchwood Drive on Monday's. Please could we remind users of the hall to be considerate to residents.

Parking outside the shopping centre is becoming an issue already. The new gym is not yet opened but as workman park all day, it is restricting access for customers to the other local business. **Action:** Clerk to contact Rotherham MBC to advise of current problems and ask if they can assist in creating more parking space, using the grass verge opposite.