Ravenfield Parish Council

Minutes of the Ravenfield Parish Council Meeting held on Thursday 1 February 2018 at 6.30pm in the Parish Hall

Present: Councillors D.Finch, S Hamshaw, K Jay, N Pearson and D Rowley
also, G O'Carroll.

Approximately 5 members of the public were present.

18/18 **APOLOGIES**

Apologies received from Councillor B Callear and Councillor J Jesson.

19/18 **MINUTES**

The minutes of the previous meeting held on the 14 December 2017 were approved as a true record.

20/18 **MATTERS ARISING FROM THE MINUTES**

21/18 **DECLARATIONS OF INTEREST** – None reported.

24/18 **TO ADJOURN THE MEETING FOR PUBLIC PARTICIPATION**

The meeting was adjourned for public participation, see separate report.

25/18 **CORRESPONDENCE**

(a) Ravenfield Tennis Club – approached the Parish Council to ask if we would consider providing a grant towards funding required for refurbuisment works. The Secretary was present at the meeting and explained that the Tennis Club is 50% privately owned, and in recent years the number of members has dwindled, and the club has become run-down. They want to revive the club and for the local community to use the facilities. However immediate attention is required to the two tennis courts which require moss treating/cleaning (approximate cost of £250 + VAT per court). The club house is also in need of renovation. Ravenfield Tennis Club have tried to apply for assistance/funding from LTA but have not yet been successful.
The Parish Council welcomed the work the Tennis Club are trying to achieve and would consider assisting where possible. However, at this stage, feel that the local community are unaware of the Tennis Club, and from the public present, all understood this to be a private/member only Club. The Parish Council offered to write to LTA to explain our support in Ravenfield Tennis Club and ask their help in assisting with funding. It was suggested social media advertising would be beneficial to raise awareness of the facilities. If Ravenfield Tennis Club can provide more detail on local interest, the Parish Council would consider supporting their work.
(b) The Mayors Charity – letter received, asking for an Easter Egg donation as part of the Mayors fundraising committee. The Parish Council agreed to send a £50.00 donation.
(c) Letter received from Chair of the Events Group requesting a Key to the Parish Hall and the difficulties experiencing since the removal of key access.
The Parish Council approved this request.
(d) Letter received from Baby Sensory group, explaining difficulties experiencing opening and closing the Hall since the removal of key access. It was asked if Baby Sensory could be a key holder also.

The Parish Council approved this request.

(e) Notice of proposed carriageway resurfacing, B6090 Kilnhurst Road, Hooton Roberts was received and noted. No dates provided.

(f) Resident emailed to request the Parish Hall security light be adjusting, as shining directly into his bedroom. **Action:** Clerk to discuss with the Caretaker and look at a further adjustment, and lower wattage bulb.

(g) D Turner, whom maintains the Millennium flowerbeds, regretfully wrote to inform the Parish Council he will no longer be able to continue with this from April 2018.

26/18 MATTERS RELATING TO THE RECREATION GROUNDS

(a) The Parish Council agreed to seek Pre-App enquiry from RMBC Planning department for the re-opening of the old car park, the fee is £36.25.
RMBC Urban Spaces have agreed to remove 5 x boulders from the car park entrance, free of charge.
Ravenfield Rangers are seeking quotes to have locking gate made and hoping to fund this.

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27/18 MATTERS RELATING TO THE PARISH

(a) Re-site Parish Council notice board. RMBC advised we should receive permission week commencing 12 February 2018.

(b) The Post Office have confirmed that they are unable to assist in the relocation of the Post Box, as it is the property of Royal Mail. Several phone calls to Royal Mail have been unsuccessful, and they appear to have no record of closing the Post Box. It was suggested we contact the Collections Manager at Rotherham Sorting Office. There is no answer to the phone, and a letter asking their help was posted 23 January 2018. As yet no reply has been received. The Clerk has also asked MP John Healey's help with the matter. Public present at the meeting all commented on how poor a service and inconvenient this is.

(c) Defibrillator – Old Ravenfield. Power supply was agreed to be provided by a resident in Old Ravenfield. No involvement required by National Grid. The electrician quote of £165 + VAT was approved.

(d) Traffic Speed Limit – (see public participation section) Councillor Rowley commented on recent notice of Consultation – Code of Practice Highways Inspection and Assessment. Recommendations within the report may be helpful in the fight to reduce the current speed limit. Councillor Rowley to review the document and discuss at the next meeting.

(e) RMBC Local Plan/Boundary. Councillor Rowley identified that with the proposal of 350 new homes being built off Moor Lane South, we should look into amending the current boundary's. The identified area is within Ravenfield, but the boundary falls under Bramley. **Action:** Clerk to write to the RMBC Legal Officer to formally request consideration in amending the current boundary to a more suitable position.

(f) Data Protection – by 25 May 2018, all Parish Councils must have appointed a Data Protection Officer (this cannot be the Clerk). Currently there appears to be no set guidance on how we must proceed. To await further detail from NALC.
Clerk to register Ravenfield Parish Council with the Information Commissioners Office. Registration fee of £35, payable annually.

28/18 MATTERS RELATING TO THE PARISH HALL

(a) Parish Hall extension - John Box Associates will be visited site on 15 February 2018 to take details of the current building.

(b) Parking –Parking Service Manager of RMBC provided a suggested car park layout which would provide 9 parking spaces. A quote of £130. was received to line mark. It was agreed not to proceed with this suggestion, but to encourage users of groups to park by blocking one another in, which seen in practise

on 8 January 2018 resulted in a greater number of cars parked in the car park. **Action:** Clerk to write to regular users of the Hall asking if they would follow this.

29/18 **PLANNING**

RB2018/0169 – Demolition of existing outbuildings and erection of single garage. 10 Moor Lane South.
RB2018/0111 – Six week notice of intent to fell 1No Conifer, and prune 1No Silver Birch, 1No Cherry Tree and 1No Beech tree. 2 St James View.
RB2018/0140 – Erection of pair of semi detached bungalows and a detached dwelling house. Land at 146 Braithwell Road.
RB2018/0060 – Discharge of condition No4 imposed by planning application RB2016/1208. Land at Homestead, Nurseries Common Lane.
RB2018/0077 – Two storey rear and single storey side extension. 25 Spencer Drive.
No Objections raised.

30/18 **YORKSHIRE LOCAL COUNCILS ASSOCIATIONS**

All correspondence received from YLCA had been circulated prior to the meeting.

31/18 **MINOR ITEMS AND ITEMS FOR THE NEXT AGENDA**

(a) Traffic/Speed Limit.

32/18 **FINANCIAL MATTERS**

(a) Update on Council's finances. A statement of accounts was distributed at the meeting for noting.
Action: Clerk to write and thank Councillor Napper for the £275 donation made towards Christmas lighting.
(b) Payments in accordance with the budget were agreed.
(c) Precept Budget 2018/19. It was agreed that the precept figure be submitted at 4%.

33/18 **DATE AND TIME OF NEXT MEETING**

The date and time of the next meeting was confirmed as 8 March 2018 at 6.30pm.

34/18 **EXCLUSION OF THE PRESS AND PUBLIC**

It was moved that under Section 100(A)4 of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12(A) of such Act indicated, as now amended by the Local Government (Access to Information) (Variation) Order 2006, information relates to finance and business affairs. It was moved that under Section 100(A)4 of the local government act 1972 the public be excluded from the meeting for the following items of business due to the confidential nature of the business to be transacted.

35/18 **DISCUSSION OF ITEMS FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED**

36/18 **CLOSURE OF MEETING**

The meeting was closed at 8.47pm.

Ravenfield Parish Council

Public Participation 1 February 2018

Member of the public raised complaint and concern regarding the speed limit with Ravenfield village. In particular on Hollings Lane. It was explained that cars regularly pick up speed from the cross roads and overtake. With children crossing the road to gain access to the play area, it is dangerous. Councillor Rowley referred to agenda item -Traffic Speed. See minute 27/18 (d).

A complaint was received that the Crossroad Garage are parking vehicles on the pavement and restricting pedestrian access.
Action: Clerk to write to the garage owner advising of complaint.