Ravenfield Parish Council

Minutes of the Ravenfield Parish Council Meeting held on Thursday 11 October 2018 at 6.30pm in the Parish Hall.

Present: Councillors S Hamshaw, K Jay, N Pearson and D Rowley.
Clerk, G O'Carroll.

14 members of the public were present.

153/18 **APOLOGIES**

Apologies were received from Councillor B Callear, D Finch and J Jesson.

154/18 **CONFIRMATION OF MINUTES**

The minutes of the previous meeting held on the 13 September 2018 were approved as a true record.

155/18 **MATTERS ARISING FROM THE MINUTES**

None to report.

156/18 **DECLARATIONS OF INTEREST** – Councillor Hamshaw, Jay and Pearson all declared an interest in the Community Plan, reference agenda item 8 (a). Councillor Jay also declared an interest in the Ravenfield Women's Institute agenda item 6 (b).

157/18 **TO ADJOURN THE MEETING FOR PUBLIC PARTICIPATION**

The meeting was adjourned for public participation, see separate report.

158/18 **CORRESPONDENCE**

(a) Winter Partnership Scheme – request of volunteers to assist in clearing paths/areas within the village should we experience any snow this winter. Councillor Jay and Pearson both volunteered.
(b) Ravenfield Women's Institute asked permission to hire the Parish Hall next year on Saturday 5 October 2019, and Saturday 14 December 2019, 9:30am – 17:00pm. They intend on holding willow weaving classes and would need to book the tutor now. They asked for a cost of the hire. The Parish Council agreed a hire fee of £40.00 per session.
(c) Radio Nightingale wrote seeking help raising £250.00 to purchase necessary equipment. The Parish Council agreed to donate £20.00 towards this cause.
(d) Tram Train Service – email communication received advising the new tram train service between Meadowhall and Parkgate will commence on Thursday 25 October 2018.

159/18 **MATTERS RELATING TO THE RECREATION GROUNDS**

No matters were raised.

160/18 **MATTERS RELATING TO THE PARISH**

(a) Community Plan. Questionnaires are slowly being returned The next meeting will be held at the Elizabeth Parkin Centre on Wednesday 17 October 2018. Julie Colley, Ward Officer for Silverwood will be attending.
(b) Woodlaithes Balancing Pond – update: The Clerk wrote to the CEO of RMBC, Ms Sharon Kemp, and received a reply from Dermot Pearson in Sharon Kemps absence. RMBC confirm that they are satisfied that Persimmon contractors are carrying out the maintenance scheme responsibilities. RMBC also confirm that they have no contractual, statutory right or duty to step in and take over maintenance of the pond or enforce default of maintenance in this regard. Councillor Napper will raise this matter at the next Council meeting in which a cabinet member will have to answer. Councillor Napper will also speak with Tom Smith, Community Safety and Street Scene Manager of RMBC. The Clerk is to write to MP John Healey and seek his assistance in the matter.
(c) Litter Bin Request, Moor Lane North. Councillor Alan Napper advised that Councillor Sarah Allen has agreed to provide each ward with 3 new litter bins. One of which has been requested on Moor Lane North across the road from Ravenfield Primary School.
(d) Trees – Jubilee Field. It was noted that the complaint received from a resident of Barberry Way is ongoing and is being dealt with by the Parish Council insurance company and their assessor.

161/18 **MATTERS RELATING TO THE PARISH HALL**

(a) Parish Hall Extension – John Box Associates have advised they anticipate the building regulation to be complete in 10 working days from 11 October 2018. On receipt of this the Clerk will proceed to put the work out for tender.

162/18 **PLANNING**

RB2018/1461 – Braithwell Road Shopping Parade, Unit 5. Display of 1 No illuminated fascia sign.
No objection was raised in regards a sign – but OBJECTION was raised to the parking issues which would arise from the propose new business. **Action:** Clerk to raise an objection with RMBC Planning.
RB2018/1496 – 5 Hall Mews – Installation of window to side elevation at first floor level. No objections.
RB2018/1498 – 5 Hall Mews – Listed building consent for installation of window to side elevation at first floor level. No objections.
RB2018/1419 – 2 Church Lane – 6 weeks' notice to fell 4no trees within Ravenfield conservation area. The Parish Council do not agree to trees being felled but assume RMBC will monitor this carefully given under the conservation area.
RB2018/1483 – 1-3 Moor Lane North. Change of use to residential dwelling. No objection.
RB2018/1434 – 10 Longfield Drive. Single storey and rear extension. No objection.

163/18 **EXTERNAL MEETINGS**

Councillor Jay attended a Chairmanship Skills Training course.

164/18 **YORKSHIRE LOCAL COUNCILS ASSOCIATIONS**

Councillor Pearson and Councillor Rowley attended the YLCA meeting held at Billingley Hall. Main points of interest raised:
YLCA report that they have seen a 50% increase in request for help and advice from Parish Councils.
It was mentioned that we should prepare a budget prior to setting next years precept and that the budget should be published on our web page.

The subject of closing Post Offices was discussed, as it seems to be affecting many areas. A spokesperson representing the Post Office did not attend the meeting.
A debate was held on the subject of speeding, with the campaign of "20 is plenty". Speeding is a problem apparent in most villages. A speaker is expected at the next YLCA meeting.

165/18 **MINOR ITEMS AND ITEMS FOR THE NEXT AGENDA**

(a) Sewage – residents report a foul smell apparent for some time from the sewer plant in Old Ravenfield. Yorkshire Water attended the site this week and confirmed the smell is a result of an electrical fault which requires a part. The site investigator indicated the greater number of complaints would assist in the necessary repairs. **Action:** Clerk to contact Yorkshire Water.
(b) No Waiting Cones – Hollings Lane. Further to resident complaints it was agreed to approach RMBC highways and seek approval to place no waiting cones on both sides of the road. **Action:** Clerk to seek consent from RMBC.
(c) Art Exhibition – reminder the event is held in the Parish Hall Saturday 14 and Sunday 15 October 2018, all welcome on support of St James church clock restoration fund.

166/18 **FINANCIAL MATTERS**

(a) Update on Council's finances. A statement of accounts was distributed at the meeting for noting.
(b) Payments in accordance with the budget were agreed.
(c) External auditor report and certificate were circulated and noted.
(d) It was noted a cheque payment was received on 20 August 2018 from Ravenfield Parish Magazine Management for a sum of £735.00. This information was detailed in September's finance report but not explained. The magazine was initially set up jointly by the Parish Council and St James Church. The magazine has not operated for some time and the bank account is being closed. It is understood that £735.00 was the Parish Council portion.

167/18 **DATE AND TIME OF NEXT MEETING**

The date and time of the next meeting was confirmed as 7 November 2018 at 6.30pm.

168/18 **EXCLUSION OF THE PRESS AND PUBLIC**

It was moved that under Section 100(A)4 of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12(A) of such Act indicated, as now amended by the Local Government (Access to Information) (Variation) Order 2006, information relates to finance and business affairs. It was moved that under Section 100(A)4 of the local government act 1972 the public be excluded from the meeting for the following items of business due to the confidential nature of the business to be transacted.

169/18 **DISCUSSION OF ITEMS FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED**

170/18 **CLOSURE OF MEETING**

The meeting was closed at 8:30pm.

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Fly tipping on Hemmingway land (at the back of the Parish Hall) was reported. It is thought the waste may contain a hazardous substance, as the tree the waste has been tipped against is beginning to die. No members of the public have witnessed the fly tipper, but they must drive by the side of the Parish Hall to gain access. **Action:** Clerk to report to Streetpride.

Parking remains a problem for residents of Birchwood Drive. They report it is particularly bad on a Monday and Thursday. Cars are left parked on the kerb and restrict pedestrian access. **Action:** Clerk to report the issues to the hirers of the hall, and ask they remind users of their groups to be considerate of residents and not obstruct the pavement.

Resident raised concerns that if a car park was put in place on Hollings Lane playing field, and use of boulders were to be used as boundary markers, there would be health and safety risks in children climbing and possibly injuring themselves. The Parish Council said that no confirmed plans are in place, but that a full risk assessment would be carried out before hand and that we would consult with RMBC.

With no post office or ATM machine available in the village, local shops in Ravenfield are beginning to see an affect in business. As residents have to travel further a field to access their cash, they are doing their shopping elsewhere also.

It was asked if the Parish Council knew anything about the works taking place on the Old House on Moor Lane South. Councillor Rowley was informed by a resident that the property/land was purchase by a local builder. The intentions are unknown. The property will fall under Bramley parish boundary.