Ravenfield Parish Council

Minutes of the Ravenfield Parish Council Meeting held on Thursday 11 January 2018 at 6.30pm in the Parish Hall

Present: Councillors D.Finch, S Hamshaw, J Jesson, N Pearson and D Rowley
also, G O'Carroll.

Approximately 9 members of the public were present.

1/18 **APOLOGIES**

Apologies received from Councillor B Callear and Councillor K Jay.

2/18 **MINUTES**

The minutes of the previous meeting held on the 14 December 2017 were approved as a true record.

3/18 **MATTERS ARISING FROM THE MINUTES**

(a) Reference 208/17(a) Defibrillator for Old Ravenfield. The purchase has been put on hold until liaison with National Grid is complete, in providing power feed from the small substation, situated on Main Street, Ravenfield.
(b) The locks to the Parish Hall were changed on 8 January 2018. Nominated key holders have been issued with keys. The question was asked why the Parish Hall door locks had been changed. It was explained that with the passing of time and Clerks, there was no record of who held a key to the Hall. For insurance purposes we must have this information. A key record is now in place.
(c) It was previously reported that the Parish Hall is often cold. The Caretaker has confirmed that the Hall temperature is set to 23 degrees Celsius. The Hall may appear colder if previous users of the Hall have turned down the radiators. The reports of the Hall being too cold are raised on Wednesdays when in use by Old Peoples Social group. It was agreed that the Parish Council would purchase two electric heaters to plug in for use during cold periods. The heaters will be supervised by the Chairman of the Old Peoples Social group.

4/18 **DECLARATIONS OF INTEREST** – None reported.

5/18 **TO ADJOURN THE MEETING FOR PUBLIC PARTICIPATION**

The meeting was adjourned for public participation, see separate report.

6/18 **CORRESPONDENCE**

(a) Email received from a resident of Braithwell Road, commenting on the past ten years beautiful bulbs and plant displays. He raised concern the state these will be left in once the gas works are complete. In addition, the number of trees which have been cut down over the years. The question was asked if we would consider a tree planting scheme and maybe the residents would be willing to contribute. Councillor Pearson and Councillor Jesson offered to conduct a survey of the area and look to consult Rotherham Borough Council for advice from their Arborist/Tree Officer.

7/18 MATTERS RELATING TO THE RECREATION GROUNDS

(a) A report of damage and graffiti to Hollings Lane Play Area was received on 15 December 2017. The top of one of the spinners had broken off. Rotherham Borough Council Leisure and Green Spaces department secured the damaged equipment and have tried to remove the graffiti best they can.
(b) The request to gain permission to re-open the redundant car park situated at the back of Ravenfield Arms was still in process. The Parish Council have received approval from Urban Green Spaces however further consent is required from the Planning department of Rotherham Borough Council.
Ravenfield Rangers football club have offered to clear the car park area, if the Parish Council will arrange removal of the boulders. **Action:** Clerk to follow up with the Planning department.
(c) The quotation received for a BMX track was £39,416.40. This cost did include a perimeter path installation, but was more expensive than anticipated. The Parish Council would like to conduct a questionnaire in relation to the review of Ravenfield Community Plan which would include the subject of Jubilee Field.

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8/18 MATTERS RELATING TO THE PARISH

(a) Re-site Parish Council notice board. All plans have been submitted and awaiting a reply from Rotherham Borough Council.
(b) The Parish Council have not yet received a response from the Post Office or Royal Mail in regards to the re-siting of the post box. It was mentioned by a member of the public that plans had been seen for the Post Box to be re-sited next to the Millennium sign.
(c) With the closure of the Post Office, Councillor Rowley asked if the residents had not found an alternative newspaper delivery service, he had the details of a company which have introduced themselves. Residents to approach Councillor Rowley if require further detail.
(d) Crime statistics for November 2017 were on or near:
Smeaton Close (Burglary x 1) and Moor Lane North (Burglary x 1 and Vehicle Crime x 1)
It was agreed that crime statistics should be removed from future agendas. It was felt that the crimes reported on the South Yorkshire Police website were inaccurate. Councillor Pearson and Councillor Rowley to raise this issue with South Yorkshire Police & Crime Commissioner when they meet 22 February 2018.

9/18 MATTERS RELATING TO THE PARISH HALL

(a) It is thought that due to costs, only an extension to the back of the Parish Hall would be viable. This will be confirmed once a further meeting has taken place with the preferred architect, John Box Associates.
(b) Parking –Councillor Jesson and Councillor Hamshaw visited the Parish Hall on 8 January 2018 to meet with those attending the Baby Sensory sessions. They spoke with the group as a whole and to individuals and found all to be understanding. When asked to move vehicles, users did so without any problem. It was noted that resident's vehicles were parked causing difficulties in accessing the Parish Hall due to the tight corner of the road.
Parking Service Manager of Rotherham Borough Council also agreed to look at the current layout of the car park and offer suggestions how we may better improve the space.
Parking notices provided by the Parish Council have been distributed to those residents requesting.

10/18 PLANNING

RB2018/0009 – Installation of dormer extension with balcony of 30 Hollys House Road.
RB2018/0029 – Six weeks' notice of intent to prune a crab apple tree and a Rowen tree within Ravenfield Conservation Area, of 7 St James View, Ravenfield.

RB2018/0040 – Erection of replacement livestock building, of Church Farm, Main Street.
RB2017/1826 – Application to fell 2No Sycamore, 3No Ash, and 1No Oak trees and prune 1No Sycamore protected by RMBC Tree Preservation Order no 4.1997, of Land to the rear of 20 The Dell and 17 Green Bank Drive. OBJECTION raised by the Parish Council, Ancient Woodland. **Action:** Clerk to fie objection

11/18 YORKSHIRE LOCAL COUNCILS ASSOCIATIONS

All correspondence received from YLCA had been circulated prior to the meeting.

It was noted the Parish Council will need to look at the new General Data Protection Regulation, due to come into force 25 May 2018. Councillor Rowley is attending a YLCA meeting and will feed back any information.

12/18 MINOR ITEMS AND ITEMS FOR THE NEXT AGENDA

(a) Parking at the Parish Hall.
(b) Parish Plan – Questionnaire.

13/18 FINANCIAL MATTERS

(a) Update on Council's finances. A statement of accounts was distributed at the meeting for noting.
(b) Payments in accordance with the budget were agreed.
(c) Precept Budget 2018/19. The majority vote of Councillors present agreed the precept should increase by 4%.

14/18 DATE AND TIME OF NEXT MEETING

The date and time of the next meeting was confirmed as 1 February 2018 at 6.30pm.

It was also noted the date and time of the annual meeting was confirmed as 5 April 2018 at 6:30pm.

15/18 EXCLUSION OF THE PRESS AND PUBLIC

It was moved that under Section 100(A)4 of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12(A) of such Act indicated, as now amended by the Local Government (Access to Information) (Variation) Order 2006, information relates to finance and business affairs. It was moved that under Section 100(A)4 of the local government act 1972 the public be excluded from the meeting for the following items of business due to the confidential nature of the business to be transacted.

16/18 DISCUSSION OF ITEMS FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED

17/18 CLOSURE OF MEETING

The meeting was closed at 9:10pm.

Ravenfield Parish Council

Public Participation 11 January 2018

With the closure of the Post Office, residents raised issues with the current Number 4, Powell's bus service, explaining that it would be beneficial to extend the service to run into Wickerlsey. Wickersley is the next local village which has a Post Office, banks, and the local GP to some residents. A number of residents rely on public transport. Currently, to travel to Wickersley you would need to take a bus into Rotherham town centre and then travel back out. The Parish Council was in agreement and asked that individuals raise this with MP John Healey at his surgery, held on 24 February 2018 in Ravenfield Parish Hall,10:00am – 11:30am.

A complaint was received regarding vehicles parking on the pavement and blocking pedestrian access outside the garage on Hollings Lane (opposite The Ravenfield Arms).
Action: Clerk to write to the garage owner advising of complaint.

It is noted the report of a quad bike was in use on Jubilee Field over the Christmas period, When approached and asked to leave, the quad bike did so. Quad bikes have also been reported in the field approaching Jubilee Field. Residents to report any further sightings.

It was noted, Thursday 11 January 2018, the Events group reported a male entered the Parish Hall asking for scrap metal.

With regards to the Parish Hall building works, the question was asked why we need to use an Architect, and could the we not do this ourselves and save on costs. The Parish Council would prefer to use expert advice and be correctly advised on what can and cannot be achieved.

RAVENFIELD YOUTH CHARITY

Present: Councillors: D Finch, S Hamshaw; J Jesson; N Pearson and D Rowley**;** also, G O'Carroll.

GOV.UK CHARITY COMMISSION ANNUAL RETURN 2017

Councillors present agreed to the submission of the annual return submission figures of £2112 income, and £0 spending.

Clerk asked where the regular monthly submission interest payments would have been sent during the period 23 September 2016 and 23 February 2017 (the period in which the Co-op bank account was closed, and the HSBC opened). Councillors were unaware, as believed Lloyds Private Banking would hold onto these until the bank accounts were transferred.
Action: Clerk to contact Lloyds Private Banking to trace.