Ravenfield Parish Council

Minutes of the Ravenfield Parish Council Meeting held on Thursday 10 May 2018 at 6.30pm in the Parish Hall

Present: Councillors B Callear, S Hamshaw, K Jay, J Jesson also, G O'Carroll.

6 members of the public were present.

80/17 **ELECTION OF CHAIRPERSON.** Resolved that Councillor Jesson be elected as Chairperson for the ensuing municipal year. Councillor Jesson was elected unopposed and unanimously. The retiring Chairman, Councillor Pearson had sent his apologies prior to the election and meeting.

81/17 **ELECTION OF VICE-PERSON.** Resolved that Councillor Jay be Vice-Chairman. As there were no other nominations Councillor Jay was elected unanimously.

82/17 **ELECTION OF REPRESENTATIVES TO THE YLCA.** Resolved that Councillor Rowley be re-elected. In Councillor Rowley absence he had provided email consent.

83/18 **APOLOGIES**

Received from Councillor Finch, Councillor Pearson and Councillor Rowley.

84/18 **MINUTES**

The minutes of the previous meeting held on the 12 April 2018 were approved as a true record.

85/18 **MATTERS ARISING FROM THE MINUTES**

Reference minute 61/18 (b). The cost of replacement matching crockery was more than £80.00. The events group decided against purchasing at this time, and to utilise the spare mis-matched crockery if required.

South Yorkshire Fire and Rescue visited the Parish Hall on 9 May 2018, to conduct a safety assessment. The recommended "safe" capacity of the Parish Hall is 90 people (with tables and chairs).

86/18 **DECLARATIONS OF INTEREST** – Councillor Jesson declared an interest in Ravenfield Art group. Councillor Jay declared an interest in Ravenfield Women's Institute, and Councillor Callear declared an interest in Ravenfield Indoor Bowls group. In relation of the review of the Parish Hall hire fees.

87/18 **TO ADJOURN THE MEETING FOR PUBLIC PARTICIPATION**

The meeting was adjourned for public participation, see separate report.

88/18 **CORRESPONDENCE**

(a) SYPTE – Community Transport Fare Rise. Details were read aloud and noted.
(b) Letter received from MP John Healey to ask the opinion of local residents feeling towards Rotherham Community Transport. Those present do not know much of this service and asked for further information in the form of leaflets/poster to be displayed locally.

(c) Community First Yorkshire – it was agreed to renew the annual membership for a further year. Cost of £42.00.

89/18 MATTERS RELATING TO THE RECREATION GROUNDS

(a) Hollings Lane car park. Ravenfield Rangers Football Club have advised at this current time they cannot fund the costs involved and asked we re-visit this in the future.
(b) Hollings Lane Lease – awaiting details from Ravenfield Rangers football club of details of the container they would like to store equipment.
(c) Hollings Lane Gate – keys. It came to light that several people have key access. Residents to the first four properties. It will be difficult to ascertain exactly who does have a key. It was resolved that we have had no problems with those that do have access and will address the situation should any problems arise.
(d) Dog Obedience classes are hoping to move from the Parish Hall onto the playing field later this month and have requested key access. The Parish Council would like further detail of the area of the field to be used, type of equipment in use, number of attendees and details of dates and times of classes before making a decision.
(e) Hollings Lane – Odour. The complaint of a foul smell (similar to that of the initial tip) has been raised with RMBC. We are advised that RMBC have no history of the site and need time to look into this. RMBC did confirm that a tent/bouncy castle spike would have to exceed 3m or more to expose the cap.

90/18 MATTERS RELATING TO THE PARISH

(a) Re-site Parish Council notice board. Four quotations were presented from approved RMBC highways contractors to install the notice board. The Parish Council agreed to go with the cheapest quote of £295.00, HP Jordan Ltd.
(b) The Post Box has been removed from outside the Post Office but does not appear to have been re-sited. **Action:** Clerk to chase with Royal Mail/MP John Healey.
(c) Defibrillator – Old Ravenfield, Main Street. Was installed on 10 May 2018.
(d) Traffic Speed Limit –Councillor Napper will raise this subject at the next RMBC meeting, detailing the number of reported accidents, Magna Lane, Hollings Lane, Moor Lane South and Moor Lane North.
(e) RMBC Local Plan/Boundary. Bramley Parish Council rejected our suggestion to amend the boundary. To review next steps in June.
(f) Moor Lane South – resurfacing carriageway. Details of work were noted. Residents of Hollings Lane have received letter from RMBC advising of intend works. Discrepancy if the whole road would be re-surfaced, or patches of the road. **Action:** Clerk to contact RMBC and clarify.
(g) Data Protection – awaiting further detail from YLCA and NALC.
(h) Community Plan. The first meeting took place 9 May 2018, with 14 members. They intend on applying for a grant to fund this work, and hope to hold regular meetings once a month.
(i) Newsletter – Printers will provide an extra page free of charge to the newsletter. It was agreed the newsletter could accommodate 8 x A6 sized advertisements charged at £25.00 each. The deadline for all reports, photographs and advertisements is 8 August 2018. The newsletter will be printed by 13 September 2018 ready to distribute alongside an art exhibition leaflet and possible Community Plan questionnaire.

91/18 MATTERS RELATING TO THE PARISH HALL

(a) Parish Hall extension - John Box Associates are in the process of preparing outline plans of the proposed extension to the Parish Hall.
(b) Hall Hire – it was agreed to review the hire fees in June, as 3 of the 4 Councillors present had a declared interest and unable to comment.

92/18 **PLANNING**

RB2018/0593– Single storey extension to front of existing garage and new pitched roof to existing two storey side and rear extension. – 7 Westby Close.
No objections raised.

93/18 **EXTERNAL MEETINGS**

(a) Councillor Jay attended a data protection awareness session on 18 April 2018, hosted by RMBC. Areas we need to incorporate: a privacy statement, and contact details need to be displayed on our webpage. **Action:** Clerk to implement.

94/18 **YORKSHIRE LOCAL COUNCILS ASSOCIATIONS**

(a) Data Protection Officer – information noted and awaiting further detail from YLCA.
(b) 2018-2019 National Salary Awards. Parish Council agreed to incorporate these amendments.

95/18 **MINOR ITEMS AND ITEMS FOR THE NEXT AGENDA**

(a) Parish Boundary
(b) Community Plan
(c) Hall Hire Fees
(d) Art Exhibition
(e) Shredder

96/18 **FINANCIAL MATTERS**

(a) Update on Council's finances. A statement of accounts was distributed at the meeting for noting.
(b) Payments in accordance with the budget were agreed.

97/18 **DATE AND TIME OF NEXT MEETING**

The date and time of the next meeting was confirmed as 14 June 2018 at 6.30pm.

98/18 **EXCLUSION OF THE PRESS AND PUBLIC**

It was moved that under Section 100(A)4 of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12(A) of such Act indicated, as now amended by the Local Government (Access to Information) (Variation) Order 2006, information relates to finance and business affairs. It was moved that under Section 100(A)4 of the local government act 1972 the public be excluded from the meeting for the following items of business due to the confidential nature of the business to be transacted.

99/18 **DISCUSSION OF ITEMS FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED**

100/18 **CLOSURE OF MEETING**

The meeting was closed at 8:15pm.

Ravenfield Parish Council
Public Participation 10 May 2018

Representative from Ravenfield Rangers attended the meeting at approximately 6:00pm to advise the forthcoming events taking place on Hollings Lane playing Field on Saturday 19 May 2018 would commence at 12:00pm, and finish at 6:00pm. There will be a disco dome, and an events application pack has been approved by RMBC. For clarification the poster advert of a licensed bar, refers to Ravenfield Arms. Raffle prize of fireworks will not be brought to site on the day. Winners will make arrangements to collect from Ravenfield Rangers home address. All parents of the children attending are encouraged to walk to reduce parking issues.

Complaint was received that notice boards within the Parish Hall had been used during the Polling Day. It was resolved that in future Ravenfield Parish Council will inform the electoral services not to pin their notices on the boards.

Member of the public commented that the last Community Plan made reference to addressing the speed limit within Ravenfield, and no improvements have been made. Councillors commented that they are pushing for a reduction in speed limit within Ravenfield and will continue to do so.

Reference agenda item 12 (b), Hall Hire fees. Member of public advised this should have been reviewed prior to the precept.

A list was read out of all the items the Events group have purchased or contributed towards in the Parish Hall and Parish. Member of the public added the amount of time and effort that goes into organising events for the community. Parish Councillors noted the comments and thanked the Events group for their work.

With reference to agenda item 11 (e) Parish Boundary, the public present asked that when we consider our reply to Bramley Parish Councils decline to amend the current boundary, we ask they consider the local schools and doctor surgeries.