

The Minutes of Ravenfield Parish Council

Minutes of the Ravenfield Parish Council meeting held on Thursday 10 September 2026 at 6.30pm in Ravenfield Parish Hall. The meeting was opened and Chaired by Councillor Callear.

Present: Councillors, B Callear (Chair), S Lilley (Vice-Chair) K Jay, M Jones, D Rowley, P Whitworth and G Needes (Clerk).

In attendance: Five members of the public were present.

163/26	NON-ATTENDANCE OF COUNCILLORS
(a)	To receive and note apologies from Councillors who are unable to attend the meeting.
	Apologies received from Councillor Jupp.
(b)	To consider reasons for absence provided by councillors who cannot attend and resolve the council's acceptance of these if felt relevant.
	Apologies for absence were received from Councillors Jupp, who was away. The Council RESOLVED to accept the apologies and approve the reasons for absence.
164/26	DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS
(a)	To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct.
	No pecuniary interests declared.
(b)	To receive and decide upon request for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests.
	No pecuniary interests declared.
165/26	ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS - To identify any agenda items where resolutions may be moved to exclude the press and public, Under Public Bodies (Admission to Meetings) Act 1960, S1 (2)).
	Agenda Item 11 (a)- Jubilee Field – To receive updates regarding potential land encroachment. Agenda Item 11 (b) – Jubilee Field - To consider concerns regarding possible tree-related damage to a neighbouring property.
166/26	PUBLIC PARTICIPATION (see attached report)
167/26	CONFIRMATION OF MINUTES
	To receive and confirm the minutes of the Council meeting held in Ravenfield Parish Hall on Thursday 9 July 2026 (attached).
	The Council RESOLVED that the minutes of the meeting held on Thursday 9 July 2026, be approved as a true and accurate record of the proceedings.

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	Proposed: Councillor Rowley Seconded: Councillor Whitworth
168/26	MATTERS ARISING FROM THE MINUTES
	No matters raised.
169/26	CORRESPONDENCE – To receive the following items and decide further action where necessary:
(a)	Moor Lane South – to consider a request for a pedestrian crossing.
	Information was received from Marc Hill (RMBC Engagement & Technical Support Manager) regarding the request for a pedestrian crossing on Moor Lane South. The impact of the Redrow development will be monitored, with alternative crossing measures considered if appropriate. The crossings programme is fully subscribed until 2028/29. Moor Lane South will be added for future assessment. Ward Councillor Duncan commented on the field at Moor Lane South being investigated for potential housing, and advised that the land is currently safeguarded and was not included in the last Local Plan. The Department for Transport had requested that any development be put on hold due to housing developments at Hellaby and Wickersley and the potential impact on Junction 1 of the M18.
170/26	MATTERS RELATING TO THE RECREATION GROUNDS – To consider the following items and decide further action where necessary:
(a)	Jubilee Field – To receive updates regarding potential land encroachment.
	The Council considered legal advice received and RESOLVED to proceed in accordance with that advice and issue correspondence to the relevant party.
(b)	Jubilee Field - To consider concerns regarding possible tree-related damage to a neighbouring property.
	The Council noted that the matter had been referred to its insurance provider for advice. The insurer advised that the property owner should contact their own insurer and obtain a surveyor's report to establish the cause and extent of the reported damage. The Council RESOLVED to note the advice received and await any further information.
(c)	Jubilee Field – to receive a report of vandalism to signage and consider any necessary action.
	Recently installed signage at Jubilee Field had been vandalised, with signs damaged and removed from the gates. The remains of the damaged signs had been recovered and returned to the Council. The Council expressed its disappointment at the damage caused. Cllr Lilley agreed to assess whether the signs could be reused and where possible, reinstall them using a more secure and permanent fixing method in place of cable ties. Action: Cllr Lilley
(d)	Hollings Lane Recreation Ground – to consider a request for improved disabled access.
	A request received by telephone, for improved disabled access to Hollings Lane Recreation Ground. No further requests had been received.

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	The Council RESOLVED that, where individual requests for disabled access are received, access would be provided by means of a key, subject to the completion of the relevant documentation.
171/26	MATTERS RELATING TO THE PARISH - To consider the following items and decide further action where necessary:
(a)	Woodlaithes Balancing Pond – To receive a maintenance update and any new information.
	A resident provided an update on the condition of the balancing pond, noting that it remains heavily overgrown and the fence railings have still not been repaired. Frustration was expressed at the ongoing issues with Persimmon Homes, despite a legal agreement being in place for the management and maintenance of the pond. It was questioned whether Rotherham MBC's Legal Team could assist in enforcing the agreement. Action: Clerk to contact Philip Horsfield at Rotherham MBC Legal Services for advice and assistance.
(b)	Street Lighting Attachments – Review of current position and consideration of action.
	The Council noted that Rotherham MBC had reviewed the position regarding the use of lighting columns for Christmas decorations and had agreed that all eight columns could be used. Lamppost poppies will be permitted subject to the submission of a Memorandum of Understanding by the Council. Action: Clerk
(c)	Hollings Lane, Damaged Knee Rail Posts -To receive information.
	Discussion took place regarding the history of land ownership and the damaged knee rails on Hollings Lane. The wooden posts have deteriorated over time and sections of the metal rail have been damaged and not reinstated. It is believed that the affected sections are the responsibility of Rotherham MBC. Action: Clerk to obtain maps confirming ownership of the relevant woodland areas and establish responsibility for the knee rails.
(d)	Old Ravenfield Noticeboard – To consider replacement.
	Council RESOLVED to seek the views of local residents before considering replacement of the Old Ravenfield noticeboard. Action: Clerk to contact Old Ravenfield Garden Society to ask for their assistance in gathering residents' views.
172/26	MATTERS RELATING TO THE PARISH HALL - To consider the following items and decide further action where necessary:
	The Clerk reported issues with the taps in the toilets. Members of the public also noted clear water outside the toilet window, which may be related. Action: Clerk to arrange for a plumber to investigate.
173/26	MATTERS RELATING TO THE PARISH COUNCIL - To consider the following items and decide further action where necessary:

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(a)	Annual Parish Newsletter – to receive and discuss any issues around distribution.
	Newsletters were collected for distribution by volunteers prior to the meeting. The Council thanked all volunteers for their assistance.
(b)	Youth Services Event – to consider attendance and topics for discussion.
	Council noted the event and confirmed that there were no topics to submit for discussion.
(c)	Pay Scales 2026/27 – to receive and note the updated pay scales.
	The Council noted the updated 2026/27 pay scales, to be applied in accordance with existing contractual arrangements.
(d)	Insurance Renewal – to receive and approve the renewal cost.
	Further to July's meeting, minute reference. 150/26(c), the Council RESOLVED to ratify the previous decision and approve the insurance renewal cost of £1,591.56, an increase of £42.11, which was due for payment in August 2026.
(e)	The National Allotment Society Membership – to receive and approve the renewal cost.
	Further to Minute Ref. 150/26(d), the Council RESOLVED to ratify the previous decision and approve the renewal of the National Allotment Society membership, cost of £70.00 exc VAT, which was due for renewal in August 2026.
174/26	REPORTS FROM RAVENFIELD ALLOTMENT SOCIETY - To receive the following items and decide further action where necessary:
	No items received.
175/26	MATTERS RELATING TO REDROW DEVELOPMENT
	No matters raised.
176/26	MATTERS RELATING TO GREEN ITEMS
	No matters raised.
177/26	MATTERS RELATING TO WHITESTONE SOLAR FARM
(a)	To receive details of the community drop in event held on 6 August 2026 and associated printing costs.
	Firsby Residents and Whitestone Warriors held a community drop in event on 6 August 2026. The Council supported the event by providing the hall free of charge and printing leaflets at a cost of £127.90. Thanks was extended to the volunteers who delivered leaflets to all households. The event was well attended and informative. It was noted that Whitestone Solar Farm hired Ravenfield Parish Hall on 21 August 2026 to hold a drop in session to assist residents wishing to register as Interested Parties. It was later found that paper registration forms distributed at the event were not an accepted method of registration. The Planning Inspectorate was made aware of the issue and extended the online registration period from 28 August to 11 September 2026.

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178/26	PLANNING
(a)	To consider the following planning applications:
	No planning applications had been received at the time of publication of the agenda.
(b)	To receive information on any previous planning applications/issues and discuss further action.
	RB2026/0673 – The Long Bar, Unit 2 Braithwell Road Ravenfield. Application to remove condition 04 (no outdoor seating or tables) imposed by RB2024/1765 to allow removable tables and chairs and café barrier Plan Portal
	The Council noted that planning consent had been granted but raised concerns regarding the parking arrangements and the proximity of parked vehicles to the outdoor seating area. Concern was expressed that the existing barrier is inadequate to prevent a vehicle from rolling into the seating area and causing injury. It was also noted that Informative 03 of the planning decision states that the existing retractable canopy is not approved under this application and requires a separate planning application. Planning Enforcement had advised that six months should be allowed from the date of the decision before the matter is followed up.
179/26	EXTERNAL MEETINGS – To receive information.
	No external meetings were reported.
180/26	YORKSHIRE LOCAL COUNCILS ASSOCIATIONS - To consider the following received items and decide further action where necessary:
(a)	YLCA Joint Annual Meeting 2026 – Submission of resolutions.
	Council confirmed that there were no resolutions to submit.
181/26	FINANCIAL MATTERS – To receive and approve the following:
(a)	Update on the Council's finances
	The Council noted and approved the Council's finances. Balance of Current Account: 31 August 2026 - £66,113.04 Balance of Current Account: 30 September 2026 - £91,881.23
(b)	Payments to be made
	The Council RESOLVED to ratify the payments made in August 2026 and approve the payments presented for September 2026. <u>August 2026</u>

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	Payment Ref.	Supplier	Net	VAT	Total
	Accounting Software	Scribe Accounts	£37.00	£7.40	£44.40
	Audit	Internal Audit	£180.00	£0.00	£180.00
	Fire Safety	Hollinsend Fire Safety Ltd	£316.88	£63.38	£380.26
	Insurance	CAS Insurance Services Ltd	£1,663.67	£0.00	£1,663.67
	Office Costs		£30.00	£0.00	£30.00
	Staff Costs		£2,288.09	£0.00	£2,288.09
	Subscriptions	The National Allotment Society	£70.00	£14.00	£84.00
	Telephone	Currys Group Limited	£4.17	£0.83	£5.00
	Utilities - Electricity	E.On	£87.67	£4.38	£92.05
	Utilities - Gas	E.On	£14.18	£0.71	£14.89
			£4,691.66	£90.70	£4,782.36
	<u>September 2026</u>				
	Payment Ref.	Supplier	Net	VAT	Total
	Accounting Software	Scribe Accounts	£37.00	£7.40	£44.40
	Grass Cutting	Rotherham MBC	£344.88	£68.98	£413.86
	Newsletter	John Brailsford Printers	£985.00	£0.00	£985.00
	Office Costs		£30.00	£0.00	£30.00
	Play Area	Rotherham MBC	£417.50	£83.50	£501.00
	St Georges Day Celebrations	Ravenfield Community Plan Group (ref: Maltby Brass Band)	£50.00	£0.00	£50.00
	Staff Costs		£2,756.11	£0.00	£2,756.11
	Telephone	Currys Group Limited	£4.50	£0.90	£5.40
	Utilities - Electricity	E.On	£80.74	£4.04	£84.78
	Utilities - Gas	E.On	£14.03	£0.70	£14.73
			£4,719.76	£165.52	£4,885.28
182/26	DATE AND TIME OF NEXT MEETING				
(a)	To confirm the date and time of the next Parish meeting, Thursday 8 October 2026 at 6:30pm.				
	The Council RESOLVED that the next ordinary meeting of Ravenfield Parish Council will be held on Thursday 8 October 2026 at 6:30pm.				
183/26	ITEMS FOR THE AGENDA OF THE NEXT MEETING - To agree on items to be included on the agenda of the next meeting of the Council.				
184/26	DISCUSSION OF ANY ITEM(S) FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED - To discuss and take decisions about any agenda item(s) for which the press and public have been excluded				
185/26	CLOSURE OF THE MEETING				
	The meeting was closed at 8:23pm				

Chairman Signed: _____ **Date: 8 October 2026**

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Ravenfield Parish Council

Public Participation 10 September 2026

A comment was made that the recent improvements on Braithwell Road were welcomed as a good way of highlighting the 30mph speed limit. It was asked whether similar measures could be introduced on Hollings Lane and asked why there was no road sign indicating the play area.

Ward Councillor Duncan was present and explained that the recent works had been funded through the ward budget and agreed to follow up the provision of a play area sign with Marc Hill.

It was noted that work appears to have commenced at Hellaby Solar Farm.

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RAVENFIELD YOUTH CHARITY

Registered Charity No. 523806

Ravenfield Parish Council

Ravenfield Parish Hall

Birchwood Drive

Ravenfield

Rotherham

S65 4PT

Email: rclerk@ravenfieldparishcouncil.gov.uk

Telephone: 07462 468050

The Minutes of Ravenfield Youth Charity

Thursday 10 September 2026

Minutes of the Ravenfield Youth Charity meeting held on Thursday 10 September 2026 in Ravenfield Parish Hall, chaired by Councillor Rowley.

Commenced at: 8:24pm

Present: Councillors, B Callear, K Jay, M Jones, R Jupp, S Lilley, D Rowley, P Whitworth and G Needes (Clerk).

1. APOLOGIES

Apologies received from Councillor Jupp.

2. PAYMENTS – To authorise a cheque payment to Ravenfield Parish Council in reimbursement of the grant donation made to Ravenfield Primary Academy PTA.

It was noted that Ravenfield Parish Council had made the grant payment of £700 to Ravenfield Primary Academy PTA on behalf of the Charity, as previously agreed by the Trustees.

The Trustees **RESOLVED** to reimburse Ravenfield Parish Council for the grant payment and authorised a cheque for £700. The cheque was signed by Councillor Callear and Councillor Rowley.

3. CLOSURE OF THE MEETING

The meeting was closed at 8:27pm

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