

The Minutes of Ravenfield Parish Council

Minutes of the Ravenfield Parish Council meeting held on Thursday 11 July 2024 at 6.30pm in Ravenfield Parish Hall, chaired by the Chairman, Councillor M Jones.

Present: Councillors B Callear, K Jay, M Jones, R Jupp, S Lilley, D Rowley, P Whitworth and G O'Carroll (Clerk).

In attendance: eight members of the public were present.

142/24 NON-ATTENDANCE OF COUNCILLORS

- (a) All Councillors present were present, no apologies received.
- (b) There were no reasons for absence to consider.

143/24 **DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS.** None declared.

144/24 **ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS.**

145//24 **PUBLIC PARTICIPATION** – see attached report.

146/24 CONFIRMATION OF MINUTES

The Council **RESOLVED** that the minutes of the meeting held on Thursday 13 June 2024 be a true and accurate record of the proceedings.

147/24 MATTERS ARISING FROM THE MINUTES.

Minute reference 133/24 (b) - **RB2023/1386** – Ravenfield Arms, Ravenfield. The Clerk confirmed that the conditions imposed on the planning approval specify that the already constructed access and steps onto the adjacent recreational ground is not covered by the approval and should be removed within 1 month of the date of the decision (18 June 2024).

Within the public participation of the meeting held in June, the Clerk was asked to obtain an update from Persimmon Homes regarding the collapsed drain/footpath. The Clerk has obtained confirmation from Persimmon Homes that the work has been allocated to a contractor, but no known dates are available at this time.

148/24 CORRESPONDENCE

- (a) Ravenfield Rangers JFC (RRJFC) inquired whether financial support would be available to cover the costs of grass maintenance and pitch markings if additional teams are using the football pitch at Hollings Lane recreational grounds. While RRJFC has no objections to sharing the pitch, they noted that its appeal to other teams is partly due to the upkeep provided by RRJFC. The Council **RESOLVED** that it has no objection to RRJFC seeking a contribution from the additional teams. However, the Council will not manage this arrangement; it would be for the teams to organise among themselves.
- (b) Rotherham Hospice has written to the Council requesting support for their fundraising efforts. The Council **RESOLVED** to donate £50.00, in line with previous years. Rotherham Hospice has provided care for many Ravenfield residents.
- (c) The Council received an event application form to hire Hollings Lane recreational grounds in August 2024. No representative was available to attend the meeting to discuss the proposal. The application was declined due to insufficient information and limited time before the proposed event date/s.

Chairman Initial: _____ Date: 12 September 2024

- (d) Additional Item - An email has been received from a resident raising concerns about the overgrown hedges past Ravenfield Primary Academy heading towards Old Ravenfield, and also along the road from Old Ravenfield to Firsby. The concerns had previously been reported to Rotherham MBC. It was noted that the hedges had been cut back prior to the meeting.
- (e) Additional Item – The Clerk shared an email received on 11 July 2024, informing the Council that the Tour of Britain cycle race will pass through Ravenfield on 5 September 2024, between 11:00 a.m. and 12:00 p.m. The Council acknowledged the event but, due to time constraints and a lack of available volunteers, it is not possible to decorate the village with Union Jack flags.
- (f) Additional Item - A resident who made a complaint in October 2023 regarding an overflow drainage pipe from a property on Westby Close has reported that the pipe is still discharging water onto Jubilee Field. The property owner from Westby Close was present at the meeting and clarified that the water is surface runoff from the paved area, not from the pond, but agreed to fill the pipe to prevent any further water discharge onto the field.
- (g) Additional Item - A new resident of a property bordering Jubilee Field has contacted the Council regarding the trees and hedge along their property boundary, requesting that they be cut back. The previous occupant had specifically requested that they not be trimmed, as they provided privacy. The new resident asked if they could cut the trees back themselves instead of waiting for the annual tree maintenance program scheduled for April next year. The Council **RESOLVED** not to allow the resident to trim the trees or hedges but permitted them to cut back any overhanging branches up to the boundary line.

149/24 MATTERS RELATING TO THE RECREATION GROUNDS

- (a) All-Weather Path at Jubilee Field: The Clerk reported a positive response to the community survey, with 70 submissions received so far (36 paper and 34 online). Over 98% of respondents supported the project; however, many commented that the trees proposed in the centre of the field were unsuitable and would limit the use of the open space. It was noted that the landscape architect had included these trees in the plan, but the Council will not incorporate them into the project. The Council also discussed the FCC Community Action Fund Grant application deadlines and the timing for obtaining tenders. **Action:** The survey will be included in the Annual Parish newsletter to ensure all Ravenfield households are informed about the project. The Clerk will contact the FCC Community Action Fund for guidance on tender dates and timelines.

150/24 MATTERS RELATING TO THE PARISH

151/24 MATTERS RELATING TO THE PARISH HALL

- (a) Permission had been granted for the Ravenfield Art Group to install a TV and cabinet in the Parish Hall. On reviewing the location, the Art group have requested to place the TV Cabinet on the opposite side of the Hall, utilising the Ravenfield Friendship Circle noticeboard. Ravenfield Friendship Circle has no objections. The Council **RESOLVED** to approve the request to change the location of the TV cabinet.
- (b) The Council **RESOLVED** to approve and adopt the Fire Safety Policy.
- (c) It was **RESOLVED** to install an additional toilet roll holder on the disabled toilet wall, instead of installing shelving for storing spare toilet rolls and air freshener.
- (d) Additional Item – The Clerk reminded the Council and Parishioners that the Hall will be closed from 11 August 2024 – re-opening on 18 August 2024, to allow for general maintenance work.

152/24 MATTERS RELATING TO THE PARISH COUNCIL

- (a) The Council completed the necessary forms to add Councillor Whitworth as a signatory of the Unity Trust Bank account. **Action:** The Clerk will submit the paperwork.
- (b) The Council **RESOLVED** to amend the date of the December Parish Council meeting from 12 December 2024 to 5 December 2024. **Action:** The Clerk will advertise the new date on noticeboards and website.
- (c) The Clerk provided an update on the new Council website and gov.uk email accounts. Appreciation was extended to parishioners who contributed photographs of the village, which have been sent to Vision ICT for upload. However, progress has been slow in receiving details from groups for the website, and the Clerk continues to follow up. Vision ICT indicated that creating a community group section involves additional

Chairman Initial: _____ Date: 12 September 2024

work, and a negotiated fee of £50.00 was proposed. The Council **RESOLVED** to approve this extra cost. Details for the gov.uk email accounts were received on 11 July 2024 and distributed to Councillors, but no account details have been provided for Councillor Whitworth. **Action:** The Clerk will contact Vision ICT to resolve this.

- (d) The Council reviewed the General Privacy Notice and **RESOLVED** to adopt this.
- (e) The Council **RESOLVED** to adopt the Accessibility Statement.
- (f) The Council reviewed the Complaints Policy and **RESOLVED** to adopt this.
- (g) The Council reviewed the ICO Model Publication Scheme 2014 and **RESOLVED** to adopt this.
- (h) The Council **RESOLVED** to adopt the Equality and Diversity policy.
- (i) The Council **RESOLVED** to adopt the Grants Policy and Application Form.
- (j) Christmas Plus conducted a test of the Christmas tree lights and identified 6 faulty strings that needed replacement, costing £32.50 each. The Council **RESOLVED** to approve the payment for these repairs.
- (k) The Council has received a renewal notice for its insurance cover from Zurich. The three-year term is now up for review, with the renewal cost increasing by £100.55 per year. The policy is set to renew on 4 August 2024. The Clerk has requested quotes from other brokers and is awaiting their responses. The Council granted the Clerk permission to proceed with Zurich insurance unless a more cost-effective option is found.
- (l) Brailsford Printers provided a quotation for the annual parish newsletter: £250 for design and £635 for printing a 16-page A4 newsletter, maintaining last year's price. The Council **RESOLVED** to approve these costs. The Clerk has asked for all articles to be submitted by 9 August 2024. The newsletter is planned to be printed in the first week of September and will be distributed at the next Council meeting.
- (m) The Council discussed the Lamppost Poppies for 2024 and **RESOLVED** to submit an application to Rotherham MBC for permission to affix the poppies to the lighting columns as in previous years. **Action:** The Clerk will submit the application. If approval is granted, the poppies will be displayed on the weekend of 2 and 3 November 2024 and removed on the weekend of 23 and 24 November 2024. The minimum sponsorship fee will remain at £5.00 per poppy.

153/24 REPORTS FROM RAVENFIELD ALLOTMENT COMMITTEE

154/24 MATTERS RELATING TO REDROW DEVELOPMENT

155/24 MATTERS RELATING TO GREEN ITEMS

156/24 PLANNING

- (a) The Council considered the following planning applications:

RB2024/0862– 17 St James View, Ravenfield. Application to undertake works to a tree within Ravenfield Conservation Area – No objections raised.

- (b) The Council received information of the following previous planning applications/issues and discussed further action.

RB2024/0054 – Land at Hellaby Lane, Hellaby. Use of land for HGV Truckstop and Haulage Yard including erection of Truckstop/Office building and associated works.
It was noted that this planning application will be considered by Rotherham MBC Planning Regulatory Board. The Council have no further comment to submit.

157/24 EXTERNAL MEETINGS

Councillor Jupp and Councillor Rowley attended the South Yorkshire Branch Meeting held on 19 June 2024.

158/24 YORKSHIRE LOCAL COUNCILS' ASSOCIATIONS

Chairman Initial: _____ Date: 12 September 2024

159/24 FINANCIAL MATTERS

- (a) Update on Council's finances. The information was noted and approved.
- (b) Payments to be made were approved.

160/24 DATE AND TIME OF NEXT MEETING

- (a) The date and time of the next meeting was confirmed as Thursday 12 September 2024 at 6.30pm, to be held in the Parish Hall.

161/24 MINOR ITEMS AND ITEMS FOR THE NEXT AGENDA

162/24 EXCLUSION OF THE PRESS AND PUBLIC

It was moved that under Section 100(A)4 of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12(A) of such Act indicated, as now amended by the Local Government (Access to Information) (Variation) Order 2006, information relates to finance and business affairs. It was moved that under Section 100(A)4 of the Local Government Act 1972 the public be excluded from the meeting for the following items of business due to the confidential nature of the business to be transacted.

163/24 DISCUSSION OF ITEMS FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED.

164/24 CLOSURE OF MEETING

The meeting was closed at 8:25pm.

Chairman Signed: _____ **Date:** 12 September 2024

Chairman Initial: _____ Date: 12 September 2024

Ravenfield Parish Council

Public Participation 11 July 2024

It was noted that the footpath from Pingle Lane to Gullingwood is overgrown and impassable. The Clerk added that Rotherham MBC has acknowledged this issue and scheduled the necessary work.

Residents reported ongoing parking issues on Hollings Lane, which have become a problem most days due to additional football teams using the football pitch. The Clerk confirmed that extra bookings are occurring in August because two local teams are without access to their home grounds due to repair work. These bookings are for evening training sessions only.

A suggestion was made that the Council should restrict the hire of Hollings Lane to local groups only, with the aim of encouraging visitors to walk rather than drive. The Council discussed this proposal but noted that opposing football teams would likely need to travel and therefore drive to the area. Larger events (Bramley Sunnyside JFC annual presentation) only takes place once a year and is enjoyed by many people. The Council does always encourage visitors to walk.

Further comment was added that users of the Allotment also park on Hollings Lane, and it is necessary to drive in order to carry equipment.

Residents have expressed concerns about safety and difficulty accessing or exiting their driveways. The issues have been reported to the police, along with photographs, but no further action has been taken. The Council asked residents opinions on double yellow lines? Those residents in attendance would like to see these implemented. **Action:** Councillors agreed to take this question to the next CAP meeting to discuss further with Rotherham MBC and Ward Councillors, and neighbourhood police.

A "No Play Area" road sign has not yet been installed on Hollings Lane. **Action:** The Clerk will follow up with Rotherham MBC.

One of the stone boulders on Hollings Lane has a flat top surface which is enabling bike to go over the top of in order to access the recreational field. **Action:** Councillors will take this issue to the next CAP meeting to ask if the stone could be re-positioned to prevent bike access.

The plans for the Jubilee Field All-Weather Trail were on display. Residents noted that planting trees in the centre of the field would limit space for children to play. The Council acknowledged this feedback and clarified that there are no plans to plant trees in the field's centre; the Landscape Architect included them without specific instructions from the Council. Residents also expressed concerns about installing benches, fearing they might attract trouble. The Council explained that the benches are intended as rest points.

Chairman Initial: _____ Date: 12 September 2024

Ravenfield Parish Council

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Chairman Initial: _____ Date: 12 September 2024

RAVENFIELD YOUTH CHARITY

Registered Charity No. 523806

Ravenfield Parish Council

Ravenfield Parish Hall

Birchwood Drive

Ravenfield

Rotherham

S65 4PT

Email: ravenfieldparishcouncil@yahoo.com

Telephone: 07462 468050

The Minutes of Ravenfield Youth Charity

11 July 2024

Minutes of the Ravenfield Youth Charity meeting held on Thursday 11 July 2024 in Ravenfield Parish Hall, chaired by Councillor David Rowley.

Commenced at: 8:26pm

Present: Councillors B Callear, K Jay, M Jones, R Jupp, S Lilley, D Rowley, P Whitworth and G O'Carroll (Clerk).

1. APOLOGIES

All Councillors present were present, no apologies received.

2. HOLLINGS LANE PLAY AREA

(a) Hollings Lane Play Area Repairs: The required repair work is divided into two categories:

Play Equipment: This involves repairing the damaged parts of the playhouse and replacing one baby basket swing with a standard seat. The playhouse is manufactured by Hags. Quotes from Hags for replacing the necessary parts and installing a new flat swing seat amount to £5,397.32.

Councillor Lilley has noted sections of the perimeter fencing that are corroded and mentioned that he would obtain estimates for the necessary repairs to be reviewed at the next Ravenfield Youth Charity meeting.

Play Area Floor Surface: Three quotes were received for replacing the current floor surface from Lightmain, Creative Play, and Hags, ranging from £30,179.33 to £49,684.00. The cost variations are due to the different approaches in resurfacing versus replacing, with disposal fees influencing the total cost.

(b) Ravenfield Youth Charity **RESOLVED** to approve both the replacement of the play equipment (£5,397.32) and the resurfacing of the floor (£30,627.00) both to be carried out by the contractor HAGS (all costs excluding VAT).

2. CLOSURE OF THE MEETING

The meeting was closed at 8:32pm

Chairman Initial: _____ Date: 12 September 2024