

The Minutes of Ravenfield Parish Council

Minutes of the Ravenfield Parish Council meeting held on Thursday 14 March 2024 at 6.30pm in Ravenfield Parish Hall, chaired by Chairman, Councillor N Pearson.

Present: Councillors B Callear, K Jay, R Jupp, T Leach, N Pearson, D Rowley and G O'Carroll (Clerk).

In attendance: 11 members of the public were present.

47/24 NON-ATTENDANCE OF COUNCILLORS

- (a) No apologies received. Councillor Jones was not present.
- (b) No reasons for absence received.

48/24 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS.

- (a) Councillor Leach disclosed a pecuniary interest in agenda item 8 (b) Ravenfield Fete group, Event application for hire of Jubilee Field on Saturday 15 June 2024.
Councillor Callear disclosed a pecuniary interest in agenda item 10 (e) Beetle Drive Event, request free of charge hall hire.
- (b) Councillor Leach is the Ravenfield Fete Group lead, and organiser of the event.
Councillor Callear is the Beetle Drive event organiser.
The Council acknowledged this information and allowed Councillor Leach and Councillor Callear to participate in the discussions.

49/24 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS.

50/24 PUBLIC PARTICIPATION – see attached report.

51/24 CONFIRMATION OF MINUTES

The Council **RESOLVED** that the minutes of the meeting held on Thursday 8 February 2024 be a true and accurate record of the proceedings.

52/24 MATTERS ARISING FROM THE MINUTES.

- (a) Planning Application RB2024/0148 – 3 Wood Close. Due to the number of objections received the decision of the application will be made at Rotherham MBC Planning Board meeting on Thursday 21 March 2024 at 10:00am. Councillor Jupp offered to attend the meeting and represent the Council, if able to take time from work.
The Clerk also provided supplementary details concerning minute reference 38/24 (RB2024/0148). The Freedom of Information request has been returned, and Rotherham MBC has verified that there is only one children's home and no care homes in Ravenfield.

53/24 CORRESPONDENCE

- (a) Ravenfield Art Group requested authorisation to replace a notice board in the Parish Hall with a TV, housed in a bespoke locked cabinet. The notice board would be reattached to the outer front of the cabinet. The Art Group agreed to allow Hall users access to this facility. The Council requested the cabinet maker draft a sketch illustrating the cabinet's appearance and provide dimensions for review at the next Council meeting.
- (b) The owner of Moorside Farm, Moor Lane North attended the meeting to give a brief overview of a potential

Chairman Initial: _____ Date: 11 April 2024

business venture at their property. In July 2024 they will host a wedding on their grounds. The wedding venue will take place in Teepees. A temporary events notice has been obtained from Rotherham MBC. The owners of Moorside Farm have expressed interest in holding more wedding/events on their land. In April there will be a trial run of the Teepee setup, including use of directional acoustic speakers. They invite residents to view the Teepee and experience the sound. Both the wedding in July and proposed future events will ensure that guests have vacated the site by midnight. On site parking will be provided.

- (c) Planning Application RB2024/0054 – Use of land for HGV Truckstop and Haulage Yard including reception of Truckstop/Office building and associated works at Land Hellaby Lane, Hellaby. Due to the number of objections received the decision of the application will be made at Rotherham MBC Planning Board meeting. The Council **RESOLVED** it not necessary to submit any written comment or attend in person.
- (d) Bramley Sunnyside JFC, under 6's, has inquired about hiring the football pitch on Hollings Lane recreational ground. They would like use for one evening a week, and will not play matches. The Clerk has consulted with Ravenfield Rangers JFC and they confirm that they have no objections to the Council hiring the pitch, around their hire of Thursday evenings training sessions, and Sunday matches played. The Council **RESOLVED** that the hire fee for Bramley Sunnyside JFC, be set at £25.00 per month.
- (e) Additional item – Letter received from Mrs Burgess, returning the key to the Parish Hall and wishing the Council well in its endeavours to help the Parish.

54/24 MATTERS RELATING TO THE RECREATION GROUNDS

- (a) All weather path, Jubilee Field. The Clerk updated the Council on associated fees of Landscape Architects. Leeds Beckett University, The University of Sheffield, and the Yorkshire School of Garden Design have all rejected the project as suitable for their students to undertake. Rotherham MBC Landscape Architect have reviewed their quotation to reflect the project brief to a grant application stage, as £4200.00 exc VAT. Robinson Chartered Landscape Architect, fee proposal options range from £975.00 to £2450.00. The Clerk provided the Council with an update on information gathered from contractors regarding a land drainage survey. The advice received suggests that the initial step would involve obtaining plans and designs, followed by conducting a drainage survey based on the design. The Council decided that in order to move the project along it must hire a Landscape Architect. **Action:** The Clerk will organise a site meeting with Robinson Chartered Landscape Architects and evaluate which of their fee proposals is most appropriate.
- (b) The Council approved Ravenfield Fete Group events application for hire of Jubilee Field on Saturday 15 June 2024, to host Ravenfield Fete. The Council **RESOLVED** to grant free of charge hire.
- (c) Bramley Sunnyside JFC has submitted an events application for hire of Hollings Lane recreational grounds on Saturday 18 May 2024. The Council approved the request in principle, pending evidence of public liability, and a Lost Child Policy, before granting written consent. Leaflet drop to local residents is also necessary to avoid complaints.

55/24 MATTERS RELATING TO THE PARISH

- (a) D-Day, 80-year Anniversary, 6 June 2024. The Clerk confirmed that Nichol Signs have been instructed to conduct the Millenium Sign restoration works. The Millenium sign is expected to be taken down in April and will be restored ahead of the D-Day anniversary. An email received earlier this week from Rotherham MBC regarding the placement of objects on lampposts may potentially affect the plans to hang Union Jack flags. This matter will be reviewed at the next Council meeting once clarification has been obtained from Rotherham MBC.
- (b) Rotherham MBC have confirmed that the ground works are complete at Ravenfield Crossroads, further planting is to be carried out. The new noticeboard has been ordered. Councillors and Parishioners expressed dissatisfaction with the poor standard of work. Comments of visible bumps in the resin and noted the low quality of plants. Members of the Ravenfield Gardening Group highlighted that grass seed had been scattered but not shown on the plans. Rotherham MBC has acknowledged the grass seed error and scheduled works to rectify the issue and adhere to the original design

Chairman Initial: _____ Date: 11 April 2024

plan.

Parishioners sought clarification regarding the source of funding and expressed surprise at the £130,000 expenditure. The Council clarified that Rotherham MBC had received support from the Towns and Village funds. **Action:** The Clerk to request a breakdown of the project costs from Rotherham MBC.

- (c) The Council noted information received from Councillor Jay in connection with Neighbourhood Watch regarding a robbery which had taken place in Old Ravenfield in February 2024.
- (d) Rotherham MBC grass cutting maintenance fees have increased by 6% to £3298.95 excluding VAT. Last year's cost was £3112.22). The Clerk is obtaining comparison quotations, but finding it difficult to source interested contractors.
- (e) Ravenfield Annual Parish Meeting date set, Thursday 16 May 2024. **Action:** Clerk will confirm the date is convenient with Councillor Jones before publishing the date.
- (f) Additional Item. An email was received on Wednesday 13 March 2024 from Rotherham MBC, Highways Network Management, advising that no fixings can be housed on concrete columns with immediate effect due to the results obtained from structural testing. This will impact hanging baskets, D-Day anniversary flags and lamppost poppies. To review at the next Council meeting once more information has been obtained.
- (g) Additional Item. The brick built bus shelter on Hollings Lane opposite the terraced houses was removed following a road traffic accident in May 2023. Councillor Jay requested an update when a replacement shelter was expected. The Clerk has obtained information from South Yorkshire Mayoral Authority (SYMA) that the damage to the bus shelter was not reported by the Borough Council or Police and as such SYMA are unaware of this. SYMA advised without obtaining funds from the driver of the vehicle, they may not be able to replace the shelter. **Action:** Councillor Jay will try to find the photograph of the accident posted on Facebook and share with the Clerk.

56/24 MATTERS RELATING TO THE PARISH HALL

- (a) PAT Testing was conducted at the Parish Hall on 23 February 2024. 82 appliances were successfully tested, 24 of these belong to the Parish Council, 46 from the sewing group and remaining 12 from other groups. The total cost was £106.00, exc VAT. The Council discussed the increase in number of appliances tested and associated costs and **RESOLVED** it continue to provide this service without passing the fee onto the groups.
- (b) A member of Ravenfield Old Peoples Social Fund has requested a key to the Parish Hall front door, to allow early entry to set up cakes for the coffee mornings twice a month. The Council **RESOLVED** to grant a key. **Action:** Clerk to organise and obtain a signed key permission document.
- (c) The Clerk presented the renewal fees for E.On gas and electricity. The gas standing charge remains unchanged, while the price per kilowatt-hour has decreased. However, the standing charge for electricity has increased by 18p per day, the cost per kilowatt-hour has decreased. The Council authorised the Clerk to seek cheaper quotations from alternative suppliers and gave permission to proceed with the most cost-effective option under a one-year contract.
- (d) A fire risk assessment was conducted at the Parish Hall on 12 February 2024. Recommendation was that a fire door closer be fitted to the kitchen door, and a fire door stop retainer. The Clerk purchased the required materials at a cost of £126.82 (exc vat). The Caretaker has since installed these. **Action:** Clerk to arrange an inspection visit from South Yorkshire Fire and Rescue.
- (e) Councillor Callear requested waiver of a Hall hire fee, to organise a Beetle Drive event on Saturday 20 April 2024, raising funds for the Alzheimer's Society. The Council **RESOLVED** to approve the request for free Hall hire.

57/24 MATTERS RELATING TO THE PARISH COUNCIL

- (a) Local Government Elections - 2 May 2024. The Clerk has arranged an appointment at Bailey House, to hand deliver nomination papers on Wednesday 26 March 2024 at 9:30am.

58/24 REPORTS FROM RAVENFIELD ALLOTMENT COMMITTEE

- (a) Request free of charge Hall hire to hold their Annual General Meeting on Tuesday 16 April 2024. The Council **RESOLVED** to provide Hall hire with no charge.

Chairman Initial: _____ Date: 11 April 2024

59/24 MATTERS RELATING TO REDROW DEVELOPMENT

- (a) Photographs of the two trees that were removed outside the Redrow development on Moor Lane South, obtained from a Rotherham MBC Tree officer, were shared. The images display the diseased condition of the trees.
- (b) The brick built bus shelter situated on Moor Lane South, near the Redrow development has been replaced with a new glass shelter. It was noted that the Council had requested that the brick shelter remain, but this was not possible, as new shelters include digital bus timetables.

60/24 MATTERS RELATING TO GREEN ITEMS

61/24 PLANNING

RB2024/0286 – 7 St James View, Ravenfield. Application to undertake works to a tree(s) within Ravenfield Conservation Area.

Noted – no objections raised.

62/24 EXTERNAL MEETINGS

Councillor Jupp attended the YLCA Biodiversity webinar on 26 February 2024. The Council noted that the webinar content was not suitable to Ravenfield, and would be difficult to put the recommendations into practise.

Councillor Pearson and Councillor Rowley joined the South Yorkshire YLCA Branch meeting held remotely on 21 February 2024.

Councillor Pearson and Councillor Rowley joined the Rotherham MBC Children Services online meeting 13 March 2024, reference the planning application RB2024/0148, 3 Wood Close.

63/24 YORKSHIRE LOCAL COUNCILS' ASSOCIATIONS

64/24 FINANCIAL MATTERS

- (a) Update on Council's finances. The information was noted and approved.
- (b) Payments to be made were approved.

65/24 DATE AND TIME OF NEXT MEETING

- (a) The date and time of the next meeting was confirmed as Thursday 11 April 2024 at 6.30pm, to be held in the Parish Hall.

66/24 MINOR ITEMS AND ITEMS FOR THE NEXT AGENDA

- (a) Bus Shelter, Hollings Lane
- (b) Hollings Lane Play Area, to discuss potential development

67/24 EXCLUSION OF THE PRESS AND PUBLIC

It was moved that under Section 100(A)4 of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12(A) of such Act indicated, as now amended by the Local Government (Access to Information) (Variation) Order 2006, information relates to finance and business affairs. It was moved that under Section 100(A)4 of the Local Government Act 1972 the public be excluded from the meeting for the following items of business due to the confidential nature of the business to be transacted.

68/24 DISCUSSION OF ITEMS FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED.

69/24 CLOSURE OF MEETING

Chairman Initial: _____ Date: 11 April 2024

The meeting was closed at 8:40pm.

Chairman Signed: _____ Date: 11 April 2024

Chairman Initial: _____ Date: 11 April 2024

Ravenfield Parish Council

Public Participation 14 March 2024

Parishioner attended the meeting to raise complaint for a neighbour.

The complaint is in relation the removal of the brick built bus shelter, and hedges situated behind the shelter on Braithwell Road, at the junction of Longfield Drive. A new glass bus shelter has been installed, and due to the removal of hedges, gives clear view into the bungalows located at the back of the bus shelter. This not only compromises privacy but has safety implication for the occupiers.

Action: Clerk to report to the South Yorkshire Mayoral Authority.

Parishioner asked why there is no road sign indicating a Play Area on Hollings Lane?

Action: Clerk to contact Rotherham MBC to obtain more information.

Parishioner reported two manholes (possible inspection chambers) which look to have collapsed, on the footpath near Woodlathes balancing pond, accessing the woods.

Action: Clerk to report this to Rotherham MBC.

A number of residents inquired about the source of funding for the works carried out at Ravenfield Crossroads. The Council clarified that Rotherham MBC had received support from the Towns and Village funds. Residents asked for details of where £130,000 had been spent.

Action: Clerk to obtain this information.

Chairman Initial: _____ Date: 11 April 2024

Ravenfield Parish Council

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Chairman Initial: _____ Date: 11 April 2024

RAVENFIELD YOUTH CHARITY

Registered Charity No. 523806

Ravenfield Parish Council

Ravenfield Parish Hall
Birchwood Drive
Ravenfield
Rotherham
S65 4PT

Email: ravenfieldparishcouncil@yahoo.com

Telephone: 07462 468050

The Minutes of Ravenfield Youth Charity

14 March 2024

Minutes of the Ravenfield Youth Charity meeting held on Thursday 14 March 2024 in Ravenfield Parish Hall, chaired by Councillor David Rowley.

Commenced at: 8:40pm

Present: Councillors B Callear, K Jay, R Jupp, T Leach, N Pearson, D Rowley and G O'Carroll (Clerk).

1. APOLOGIES

Councillor Jones was not present.

2. SCHRODERS PERSONAL WEALTH.

Councillor Rowley reported that he had contacted Schroders regarding a letter only he and Mr Finch (no longer a serving Councillor) had received, requesting they sign and return a letter of consent to access a new platform that Schroders are forming. Councillor Rowley requested the Clerk write to Schroders advising of the current trustees and request that Schroders contact all trustees. Once trustees are in receipt of letters, the matter can be brought back to a Ravenfield Youth Charity meeting for further discussion. **Action:** Clerk.

Councillor Rowley also added that he has reviewed the Schroders investment and it does not look to be performing very well, and recommends that the investment currently held with Schroders be transferred to CCLA Investment Management Ltd. **Action:** to review formally after the Annual Parish Council meeting.

The Council briefly discussed the possibility of allocating some of the Ravenfield Youth Charity funds towards the development of the Play Area.

Action: to discuss further at the next Parish Council meeting.

3. CLOSURE OF THE MEETING

The meeting was closed at 8:55pm

Chairman Initial: _____ Date: 11 April 2024