

## The Minutes of Ravenfield Parish Council

Minutes of the Ravenfield Parish Council meeting held on Thursday 11 April 2024 at 6.30pm in Ravenfield Parish Hall, chaired by Chairman, Councillor N Pearson.

**Present:** Councillors B Callear, K Jay, M Jones, T Leach, N Pearson, D Rowley and G O'Carroll (Clerk).

**In attendance:** 9 members of the public were present.

### 70/24 NON-ATTENDANCE OF COUNCILLORS

- (a) Apologies received from Councillor Jupp.
- (b) Councillor Jupp was unable to attend due to work commitments. The Council **RESOLVED** to accept Councillor Jupp apologies.

### 71/24 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS.

### 72/24 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS.

73/24 **PUBLIC PARTICIPATION** – see attached report.

### 74/24 CONFIRMATION OF MINUTES

The Council **RESOLVED** that the minutes of the meeting held on Thursday 14 March 2024 be a true and accurate record of the proceedings.

### 75/24 MATTERS ARISING FROM THE MINUTES.

#### 76/24 CORRESPONDENCE

- (a) The Clerk obtained a free framed portrait of His Majesty King Charles III. The portrait is larger than expected. The Council was unable to determine a suitable area of the Hall to display. The portrait will be stored safely until an area is located.

#### 77/24 MATTERS RELATING TO THE RECREATION GROUNDS

- (a) All weather path, Jubilee Field. Councillor Jones, Councillor Pearson, Councillor Rowley and the Clerk met on site with Landscape Architect Ian Robinson on 9 April 2024. Ian Robinson reviewed his initial fees and proposed four individual fees to include an Illustrative Masterplan, Ecological Enhancement Plan, Landscape and Ecological Management Plan and Perimeter Path Detail. The Council **RESOLVED** to proceed with all four proposal fees – total cost £3775.00.
- (b) The Clerk advised that Valeside Tree Care Limited will conduct the annual tree maintenance of Jubilee Field, week commencing 15 April 2024. The information has been advertised on the Councils Facebook Page. Councillor Jay reported comments had been made, and would advise questions be directed to the Parish Council by email/telephone.
- (c) Hollings Lane Play Area. The Council discussed the current condition of the play area, thought to be 18 – 20 years old, and how it could be improved. **Action:** The Clerk to obtain a free consultation from play equipment contractors. Once in receipt of ideas, to consult with the public to ask what they would like to see.
- (d) Bramley Sunnyside JFC, under 6's has signed a hire agreement of Hollings Lane Recreational ground commencing, to hold training sessions on Fridays between 5:30pm and 6:30pm commencing 12 April 2024 – 31

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October 2024.

- (e) The Council noted that Marc Hill of Rotherham MBC confirmed at the Rotherham MBC CAP Meeting 25 March 2024, that he is aware of the absence of a road safety sign indicating a play area on Hollings Lane. Rotherham MBC to arrange the installation of a sign.

#### 78/24 MATTERS RELATING TO THE PARISH

- (a) Rotherham MBC, Highways Network Management have communicated that fixtures and fittings to concrete lighting columns can remain in place this year. The condition of concrete columns will be monitored. It is anticipated that a discussion will be held with Street Lighting Services at the Joint Working Group Meeting/s.
- (b) Councillors will begin displaying flags to mark the 80<sup>th</sup> Anniversary of D-Day on 20 and 21 May 2024 (depending on weather conditions). Councillor Leach has made a bunting from the old Union Jack Flags and asked if this could be used in Old Ravenfield? **Action:** Clerk to make contact with residents of Old Ravenfield.
- (c) Rotherham MBC have acknowledged concerns the Council has raised in regards the quality of workmanship and quality of plants used in the re-development works at Ravenfield Crossroads.  
The contractor is responsible for the maintenance of the crossroads planting for 12 months, and planting that issues will fall under this agreement.  
Rotherham MBC cannot disclose details of the project costs due to commercial sensitivity of the contractor's quote.
- (d) The Clerk obtained quotations obtained for grass cutting maintenance, which were higher than those provided by Rotherham MBC. The Council **RESOLVED** to continue using the services of Rotherham MBC.
- (e) The Council forwarded images to the South Yorkshire Mayoral Authority (SYMA) of the road traffic accident from May 2023 that led to the damage and removal of the brick-built bus shelter. SYMA has confirmed that they are actively seeking compensation for the damages.
- (f) The three-year Christmas lighting contract with Christmas Plus has ended. Christmas Plus has agreed to maintain the same pricing for an additional three years. The Council **RESOLVED** to enter into a new three-year contract with Christmas Plus for the Christmas Lights. The Council **RESOLVED** the following additional one-off costs associated with the maintenance of the Christmas Lights:  
To replace one failed snowfall tube - cost of £29.00.  
To remove the lighting from the conifer tree, to test and reinstall – cost £790.00.

#### 79/24 MATTERS RELATING TO THE PARISH HALL

- (a) Ravenfield Art Group presented drawings and dimensions of a bespoke TV Cabinet for the Parish Hall. The cabinet will be decorated to match the existing décor. The noticeboard which will need to be removed to accommodate the cabinet will be fixed to the outer front of the TV cabinet. The Council **RESOLVED** that the Art group may install the cabinet. The Clerk clarified the following information:  
The TV and the Cabinet will be the property of Ravenfield Art Group, and as such will not be covered under the Parish Council insurance.  
Users wishing to use the TV must obtained consent from Ravenfield Art Group. The Parish Hall Caretaker will not be responsible for unlocking the cabinet or preparing use of the TV.  
Power supply will be obtained by means of an extension cable to the nearest power socket.
- (b) The Council noted that the Clerk has registered the Parish Hall as a Food Business. Information has been submitted to the Food, Health and Safety department of Rotherham MBC detailing which groups serve food, the type of food and dates and time of group hire.

#### 80/24 MATTERS RELATING TO THE PARISH COUNCIL

- (a) Ravenfield Parish Elections – confirmation received that six nominated candidates are automatically elected due to an uncontested election. One seat remains vacant, which the Council can fill through co-option, but not until after 7 May 2024.

#### 81/24 REPORTS FROM RAVENFIELD ALLOTMENT COMMITTEE

The Chairman of Ravenfield Allotment Committee confirmed that it will hold its Annual General Meeting on 16 April 2024 at 7:30pm in Ravenfield Parish Hall. The primary plan is to continue with security and fencing. Presently there are over ten names on the waiting list. The current allotment annual rent fee is £55.00.

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## 82/24 MATTERS RELATING TO REDROW DEVELOPMENT

## 83/24 MATTERS RELATING TO GREEN ITEMS

### 84/24 PLANNING

There were no planning applications at the time of the agenda being published.

It was noted that planning permission has been granted for planning application RB2024/01483 Wood Close, Ravenfield.

### 85/24 EXTERNAL MEETINGS

Councillor Jones attended the online YLCA, How to Conduct an Effective Appraisal training course on 13 February 2024.

Councillor Jay, Councillor Jupp, Councillor Leach and the Clerk attend the CAP meeting held in Ravenfield Parish Hall on 25 March 2024.

Councillor Jones, Councillor Pearson, Councillor Rowley and the Clerk met with Landscape Architect, Ian Robinson on 9 April 2024.

Councillor Rowley attended the Rotherham MBC Planning Board site visit of 3 Wood Close, on 11 April 2024.

### 86/24 YORKSHIRE LOCAL COUNCILS' ASSOCIATIONS

The Council **RESOLVED** to renew the YLCA membership for a further 12 months. Total cost £796.00.

### 87/24 FINANCIAL MATTERS

- (a) Update on Council's finances. The information was noted and approved.
- (b) Payments to be made were approved.
- (c) The Clerk confirmed that the year end accounts and other necessary documentation has been handed over to the internal auditor.
- (d) Additional Item. Unity Bank has notified the Clerk of an issue with the supply of new paying in books. The Clerk has been requesting a new paying in book for more than three months and now has no more paying in slips, therefore unable to pay in cash/cheques until a new book arrives. The Council noted this information.

### 88/24 DATE AND TIME OF NEXT MEETING

- (a) The date and time of the next meeting was confirmed as Thursday 9 May 2024 at 6.30pm, to be held in the Parish Hall.

### 89/24 MINOR ITEMS AND ITEMS FOR THE NEXT AGENDA

- (a) Year end audit.
- (b) Public Works Loan Board – outstanding balance.

### 90/24 EXCLUSION OF THE PRESS AND PUBLIC

It was moved that under Section 100(A)4 of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12(A) of such Act indicated, as now amended by the Local Government (Access to Information) (Variation) Order 2006, information relates to finance and business affairs. It was moved that under Section 100(A)4 of the Local Government Act 1972 the public be excluded from the meeting for the following items of business due to the confidential nature of the business to be transacted.

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91/24 DISCUSSION OF ITEMS FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED.

92/24 CLOSURE OF MEETING

The meeting was closed at 8:00pm.

Chairman Signed: \_\_\_\_\_ Date: 9 May 2024

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### Public Participation 11 April 2024

Parishioner reported that Rotherham MBC has confirmed that the two manholes which have collapsed on the footpath near Woodlathes balancing pond, accessing the woods are the responsibility of Persimmon Homes. Rotherham MBC have informed Persimmon Homes of the issue.

Complaint was made regarding the current condition of Woodlathes Balancing Pond and the footpath around it. The pond itself has not been regularly maintained, resulting in overgrowth of reeds and potential need for dredging. The footpath displays signs of cracks and is uneven in areas.

**Action:** Clerk to report this to Persimmon Homes.

A resident from Smeaton Close inquired whether the Council had any knowledge of alterations to the tenancy agreements for sheltered accommodation. Concerns were raised by residents who believe that new occupants are as young as 50 years old, whereas they understood the tenancy terms to require residents to be aged 60 years or older.

The Council advised residents contact the Housing Officer.

The resident which raised complaint at the Council meeting on 14 March 2024 regarding the removal of the brick built bus shelter and hedges on Braithwell Road and replaced with a glass bus shelter (which gives clear view into the bungalows located at the back of the bus shelter), explained that the matter is being investigated further by Councillor Gregory Reynolds (Bramley and Ravenfield Ward Councillor).

Councillor Callear informed the Council that the Beetle Drive to be held in the Parish Hall on 20 April 2024 had been cancelled. The feedback was that the ticket price of £12.00 was too expensive. Councillor Caller expressed his disappointment and explained that the pie and peas cost £7.00 per head and the remaining money was to raise funds for the Alzheimer's Society.

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## **Ravenfield Parish Council**

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