

# The Minutes of Ravenfield Parish Council

Minutes of the Ravenfield Parish Council meeting held on Thursday 8 February 2024 at 6.30pm in Ravenfield Parish Hall, chaired by Chairman, Councillor N Pearson.

**Present:** Councillors B Callear, K Jay, M Jones, R Jupp, T Leach, N Pearson, D Rowley and G O'Carroll (Clerk).

**In attendance:** 21 members of the public were present.

## 24/24 NON-ATTENDANCE OF COUNCILLORS

- (a) No apologies received. All Councillors present.
- (b) All Councillors present, there are no reasons for absence to discuss.

25/24 **DECLARATION OF DISCLOSABLE PECULINARY AND OTHER INTERESTS** – none declared.

## 26/24 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS.

Agenda Item 10 (d) Caretaker/s Salary – to review the hourly rate of pay.  
Agenda Item 10 (e) Caretakers Annual Leave – details of dates and cover arrangements.

27/24 **PUBLIC PARTICIPATION** – see attached report.

## 28/24 CONFIRMATION OF MINUTES

The Council **RESOLVED** that the minutes of the meeting held on Thursday 11 January 2024 be a true and accurate record of the proceedings.

## 29/24 MATTERS ARISING FROM THE MINUTES.

## 30/24 CORRESPONDENCE

- (a) Yorkshire Air Ambulance letter of receipt and thanks received, for the donations of £70.00 (reference minute 250/23 (d) and 06/24).
- (b) Notification of planning granted conditional reference RB2023/1080. 4 Cedar Drive, Ravenfield. Noted.

## 31/24 MATTERS RELATING TO THE RECREATION GROUNDS

- (a) All weather path, Jubilee Field. The Clerk discussed the supporting information necessary to progress with an FCC Grant application. The Council **RESOLVED** that a questionnaire should be prepared to obtain parishioners views. **Action:** Councillor Leach.  
To consider forming a Focus Group.  
The Clerk shared fee proposals obtained from Landscape Architect (Robinson Chartered Landscape Architect). Options range from £975.00 and £2450.00.  
Reference a YLCA article, the Clerk has also made contact with Senior Lecturer in Landscape Architecture at Leeds Beckett University, to enquire if this would be a project suitable for students' coursework.  
As part of the project brief it was agreed that it would be beneficial to obtain a land drainage survey which would

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be presented to contractors when tendering, to ensure that works are adequate for the ground and it's known saturation issues. **Action:** Clerk to obtain costs.

### 32/24 MATTERS RELATING TO THE PARISH

- (a) D-Day, 80-year Anniversary, 6 June 2024. The Secretary for the Parish of Hooton Roberts asked if Ravenfield Parish Council would be interested in joining together to host a D-Day Anniversary event. The Council agreed to discuss any potential ideas, and that these should be brought to a Parish Council meeting. The Council agreed that it would be nice to have the Millenium Sign restoration works complete ahead of the D-Day anniversary. **Action:** The Clerk to contact Nichol Signs to proceed with the quotation obtained in September 2023, cost £1634.00 exc VAT.
- (b) The Council **RESOLVED** to rearrange the Christmas Light Switch On date to Tuesday 3 December 2024 due to a clash in events at The Cavalier pub.
- (c) Rotherham MBC have commenced work redeveloping Ravenfield Crossroads. It was noted that the Parish Council had been missed from communications and not received details of the plans or scheduled works. Confirmation has since been received that the noticeboard will be replaced as part of the works. The works are having an impact on businesses, as the car park is inaccessible. The Council asked if disruption could be minimised to help businesses. **Action:** Clerk.
- (d) The life-saving ring located at the balancing pond in Woodlathes Village has been reported as missing. Rotherham MBC Neighbourhood Coordinators are investigating further, and will make contact with Persimmon Homes who are responsible for maintaining the pond.

### 33/24 MATTERS RELATING TO THE PARISH HALL

- (a) The Council reviewed the Parish Hall Hire fees, and **RESOLVED** to increase by 50 pence per hour with effect from 1 April 2024.
- (b) The Council **RESOLVED** to book Chaplin Pantos for the show of Beauty and the Beast, on Saturday 14 December 2024. The cost is £899.00 exc vat. Payment of £150.00 exc VAT is required to confirm the booking. Cost of tickets to be discussed at a future Council meeting.
- (c) Silverwood Colliery Heritage – request to hold a commemorative event to mark the 1984/85 Miners strike by holding a Big Screen Event of the film “Brassed Off”. No further information has been received.
- (d) The Council **RESOLVED** to increase the Caretaker/s Salary in line with the national minimum wage increase commencing 1 April 2024.
- (e) The Council **RESOLVED** that the Relief Caretaker cover the Caretakers annual leave.
- (f) The Council **RESOLVED** to close the Parish Hall from 11:30am on Saturday 10 August 2024, and re-open on Sunday 18 August 2024, to allow routine maintenance works be conducted.

### 34/24 MATTERS RELATING TO THE PARISH COUNCIL

- (a) Staffing Committee – The Council approved the Draft Terms of Reference, and **RESOLVED** to adopt at the Annual Parish Council Meeting (9 May 2024).
- (b) Upcoming Local Government Elections are scheduled for 2 May 2024. The Council agreed that candidates interested in submitting a nomination paper can convene at the Parish Hall on Monday 25 March 2024, at 6:30 pm. The Clerk will be available to assist in completing the papers and will collect and hand-deliver to Bailey House in Rotherham, before the nomination deadline on 5 April 2024. Councillor Pearson informed the Council of his decision not to stand for the next term.

### 35/24 REPORTS FROM RAVENFIELD ALLOTMENT COMMITTEE

### 36/24 MATTERS RELATING TO REDROW DEVELOPMENT

- (a) Two large trees situated on Moor Lane South, in front of the Redrow Homes development have been taken

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down. The Council was aware that the trees had been identified to be removed, but was unaware of the scheduled works. The Redrow development Site Manager confirmed that letters were hand delivered to local residents. The Clerk has requested a copy of tree report, but this information has not been disclosed by Rotherham MBC or Redrow Homes. Rotherham MBC have confirmed that no planning application/TPO was necessary as the trees were identified to be removed in the original development plan.

### 37/24 MATTERS RELATING TO GREEN ITEMS

#### 38/24 PLANNING

**RB2024/0054** – Land at Hellaby Lane. Use of land for HGV Truckstop and Haulage Yard including erection of Truckstop/Office building and associated works.

[Plan Portal](#)

The Council **RESOLVED** to raise Concern. The current traffic issues will be exacerbated further in addition to the traffic from Redrow development and the new warehouses on Cumwell Lane. **Action:** Clerk to submit.

**RB2024/0055** – Blandings, Braithwell Road. Demolition of existing rear outbuildings & erection of single storey rear extension.

[Plan Portal](#)

Noted – no objections raised.

**RB2024/0113** – Land East of Moor Lane South, Ravenfield. Construction of vehicle access to substation. Redrow Homes.

[Plan Portal](#)

Noted – no objections raised.

**RB2024/0148** – 3 Wood Close, Ravenfield. Change of use from 1 No. 4 bedroom detached dwelling for use as a care facility (use class C2)

[Plan Portal](#)

All 21 residents in attendance of the meeting raised objection to this planning application. The Council **RESOLVED** to submit an Objection in respect of traffic and parking concerns, noise, and anti-social behaviour. **Action:** Clerk to submit.

The Council requested that the Clerk gather information regarding the number of Class C2 dwellings in Ravenfield. **Action:** Clerk

**RB2023/1386** – Ravenfield Arms, Hollings Lane, Ravenfield. Retrospective application for the erection of a covered and raised external seating terrace.

[Plan Portal](#)

The Council **RESOLVED** to submit an Objection, with specific reference to the ownership of land. The external seating has been placed on Rotherham MBC land which Ravenfield Parish Council maintain. No allowances have been made for the Ravenfield Arms to maintain the structure without use of Rotherham MBC land. The steps from the seating area provide direct access onto the recreational grounds, enhancing the perception of an extended beer garden. Complaints around noise pollution. Parking – the car park spaces have been reduced to accommodate additional seating. **Action:** Clerk to submit.

### 39/24 EXTERNAL MEETINGS

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Councillor Pearson, Councillor Rowley and the Clerk attended the Ravenfield and Bramley CAP Meeting held in Ravenfield Parish Hall, 21 January 2024.

Councillor Pearson attended the online YLCA Chair meeting, 22 January 2024.

Councillor Jay attended the online NALC Women Councillor Network Meeting, 29 January 2024.

#### **40/24 YORKSHIRE LOCAL COUNCILS' ASSOCIATIONS**

Village Hall Week is scheduled 18th to 24<sup>th</sup> March 2024. The Clerk has requested additional details and assistance in acquiring funding to operate the hall more efficiently, such as installing solar panels.

#### **41/24 FINANCIAL MATTERS**

- (a) Update on Council's finances. The information was noted and approved.
- (b) Payments to be made were approved.

#### **42/24 DATE AND TIME OF NEXT MEETING**

- (a) The date and time of the next meeting was confirmed as Thursday 14 March 2024 at 6.30pm, to be held in the Parish Hall.

#### **43/24 MINOR ITEMS AND ITEMS FOR THE NEXT AGENDA**

- (a) Bettle Drive, fund raising event for the Alzheimer's Charity.

#### **44/24 EXCLUSION OF THE PRESS AND PUBLIC**

It was moved that under Section 100(A)4 of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12(A) of such Act indicated, as now amended by the Local Government (Access to Information) (Variation) Order 2006, information relates to finance and business affairs. It was moved that under Section 100(A)4 of the Local Government Act 1972 the public be excluded from the meeting for the following items of business due to the confidential nature of the business to be transacted.

#### **45/24 DISCUSSION OF ITEMS FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED.**

#### **46/24 CLOSURE OF MEETING**

The meeting was closed at 9:10pm.

**Chairman Signed:** \_\_\_\_\_ **Date:** 8 February 2024

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**Ravenfield Parish Council**

**Public Participation 8 February 2024**

No discussions held.

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# RAVENFIELD YOUTH CHARITY

Registered Charity No. 523806

## Ravenfield Parish Council

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## The Minutes of Ravenfield Youth Charity

### 8 February 2024

Minutes of the Ravenfield Youth Charity meeting held on Thursday 8 February 2024 in Ravenfield Parish Hall, chaired by Councillor David Rowley.

Commenced at: 9:10pm

**Present:** Councillors B Callear, K Jay, M Jones, R Jupp, N Pearson, D Rowley and G O'Carroll (Clerk).

#### 1. APOLOGIES

All Councillors present.

#### 2. HOLLINGS LANE, PLAY AREA REPAIRS

The Council **RESOLVED** to approve the cost to replace the impact rubber on the basket swing and a new triangle and chains that have worn on the multi play - parts cost: £728.36.

Labour to fit new parts: £42.00.

No costs have yet been received, but the following areas have been identified as also requiring repair:

Chains on the baby swings

Wet pour floor surface – repair the small holes.

The Council **RESOLVED** that the Clerk instruct the repair works be carried out as soon as possible.

#### 3. SCHRODERS PERSONAL WEALTH.

Councillor Rowley (and Councillor Finch – no longer a serving Councillor) are in receipt of letters from Schroders regarding launching a new platform, and requesting that they consent to the letter by signing and returning.

No other Parish Councillor has received the letter. **Action:** Councillor Rowley will contact Schroders to discuss the matter.

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Councillor Rowley will also review the Schrodgers investment and report back the Council his findings.

#### **4. CLOSURE OF THE MEETING**

The meeting was closed at 9:16pm

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