

The Minutes of Ravenfield Parish Council

Minutes of the Ravenfield Parish Council meeting held on Thursday 11 January 2024 at 6.30pm in Ravenfield Parish Hall, chaired by Chairman, Councillor N Pearson.

Present: Councillors K Jay, M Jones, R Jupp, N Pearson, D Rowley and G O'Carroll (Clerk).

In attendance: 3 members of the public were present.

01/24 NON-ATTENDANCE OF COUNCILLORS

- (a) Apologies received from Councillor Callear and Councillor Leach.
- (b) Councillor Callear unable to attend due to family commitments. Councillor Leach unwell and unable to attend. The Council **RESOLVED** to accept Councillor Callear and Councillor Leach apologies.

02/24 **DECLARATION OF DISCLOSABLE PECULINARY AND OTHER INTERESTS** – none declared.

03/24 **ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS.**

04/24 **PUBLIC PARTICIPATION** – see attached report.

05/24 CONFIRMATION OF MINUTES

The Council **RESOLVED** that the minutes of the meeting held on Thursday 14 December 2023 be a true and accurate record of the proceedings.

06/24 MATTERS ARISING FROM THE MINUTES.

Minute reference 242/23 (b) 5 – South Yorkshire Fire and Rescue (SYF&R) visit has been postponed. The Clerk received a call explaining that from January 2024 SYF&R will no longer conduct informal visits. All visits are now formal audits. A Fire Risk Assessment will be conducted by Hollinsend Fire Safety Ltd on 12 February 2024. Following the assessment and implementation of any recommendations the Clerk will organise a formal SYF&R audit.

Minute reference 250/23 (d) detailed the Christmas Card donation received as £60.00 in cash. Councillor Jones donated a further £10.00 by Bank Transfer. A total of £70.00 has been donated to the Yorkshire Ambulance.

07/24 CORRESPONDENCE

- (a) Community fridge – Councillor Jupp provided a briefing on the functioning of a community fridge, emphasising the need for volunteers to gather food donations from different sources/locations. The Council is supportive of establishing a Community Fridge at the Parish Hall, but concern was raised around potential underutilisation leading to the Parish Council becoming responsible for food disposal, and also potential Caretaker costs associated with opening the Hall. **Action:** Councillor Jupp will gather more details for circulation by the Clerk to all Hall user users.
- (b) Enquiries have been made about hosting Neighbourhood Watch Coordinator Meetings at Ravenfield Parish Hall. The secretary of the Neighbourhood Watch has requested a reduced hire rate. The Council **RESOLVED** to provide two occasions per year with a hall hire fee of £10.00 per occasion.
- (c) Silverwood Colliery Heritage presented a proposal to organise a commemorative event marking the 1984/85

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Miners strike by hosting a Big Screen Event featuring the film "Brassed Off." No specific details regarding dates have been provided. The Council requested that the Clerk gather more information, including whether the event will be ticketed and an estimate of the expected attendance. The Council **RESOLVED** that Silverwood Colliery Heritage must secure a license to screen the event. **Action:** Clerk to obtain more information about the event.

- (d) Consideration of school term dates 2025/26. The Council noted the information, and raised no comment or objection.
- (e) Ravenfield Community Plan Group requested use of Ravenfield Parish Hall to host the Pop-up Cafes for a further twelve months, on the 3rd Sunday of each month. The Council **RESOLVED** to approve the request and grants free of charge Hall hire.
- (f) Additional item – Due to the upcoming elections, Ward Councillors cannot provide funding for the Lost Chord event in March 2024. Lost Chord has approached the Council, seeking free of charge Hall hire for March, April, and May 2024. The Council **RESOLVED** to approve the request, granting free of charge Hall hire until May 2024.

08/24 MATTERS RELATING TO THE RECREATION GROUNDS

- (a) All weather path, Jubilee Field. The Clerk has been unable to speak with the Rotherham MBC Landscape Architect due to recent holidays, and the architect being on Annual Leave. To re-visit at the next meeting.
- (b) Reports on the inspection of the play area indicate the need for repairs on equipment and the wet pour play surface. The Green Spaces Manager from Rotherham MBC is currently unavailable, and the Clerk expressed challenges in contacting someone to coordinate these necessary repairs. **Action:** The Council asked the Clerk raise the concerns to the attention of Councillor Cusworth, Cabinet Member for Children and Young People. Councillor Rowley will raise the matter at the Network Meeting in February, and the Clerk will raise it at the CAP Meeting on January 29, 2024.

09/24 MATTERS RELATING TO THE PARISH

- (a) D-Day, 80-year Anniversary, 6 June 2024. The Council explored various ideas but due to limited volunteers it would be difficult to progress these. The Council **RESOLVED** to dress the village with Union Jack flags on lampposts, and concentrate on this project.

10/24 MATTERS RELATING TO THE PARISH HALL

- (a) The Treasure Island mini pantomime held in the Parish Hall on Saturday 16 December 2023 was well attended. 83 tickets out of a potential 90, were sold, raising £332.00. Ward Councillors donated £250.00. The event cost to the Council was £258.00 exc VAT. The Council agreed that the event was enjoyed and well supported with a lot of positive feedback. **Action:** The Clerk to obtain costs and dates for December 2024, (preference of Saturday 14 December, to tie in with the Pop-Up Café weekend). Ravenfield Youth Charity may consider contributing to the costs.
- (b) PRS PPL Music Licence. The Clerk obtained information from YLCA that the Council must purchase the PRS PPL Music Licence. The renewal quotation Licence £159.49 exc VAT. The Council **RESOLVED** to renew the licence.
- (c) Additional item – The Events Group which disbanded last year, have returned the store room cupboard key. The cupboard will be allocated to the Baby group.

11/24 MATTERS RELATING TO THE PARISH COUNCIL

- (a) Staffing Committee – The Clerk shared information obtained from the YLCA Clerk Forum regarding committees. YLCA Guidance recommends that all Parish Councils establish a Staffing Committee. The Council **RESOLVED** to form a Staffing Committee, starting in May 2024 at the Annual Parish Council meeting. **Action:** The Clerk is to draft a Terms of Reference for approval.

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- (b) Additional Item. Mrs Valerie Burgess very kindly donated a painting of St James Church to the Parish Council. The Council acknowledged receipt of the gift and directed the painting be displayed in the main hall.
Action: Clerk to write and thank Mrs Burgess and confirm receipt of the painting.

12/24 REPORTS FROM RAVENFIELD ALLOTMENT COMMITTEE

13/24 MATTERS RELATING TO REDROW DEVELOPMENT

14/24 MATTERS RELATING TO GREEN ITEMS

15/24 PLANNING

No planning applications received.

16/24 EXTERNAL MEETINGS

The Clerk joined the online YLCA Clerk Forum on 16 January 2024.

17/24 YORKSHIRE LOCAL COUNCILS' ASSOCIATIONS

Biodiversity Policy – the Clerk obtained information from YLCA that due to changes in legislation it is a requirement that a Parish Council has a Biodiversity Policy. YLCA have a webinar scheduled on 26 February 2024, 6:30pm – 8:30pm. The cost of £33.40 per delegate. The Council **RESOLVED** that Councillor Jupp attend this webinar. **Action:** To list as an agenda item for the March meeting, and Councillor Jupp to feedback information.

18/24 FINANCIAL MATTERS

- (a) Update on Council's finances. The information was noted and approved.
(b) Payments to be made were approved.
(c) Precept 2024-2025. The Council **RESOLVED** to increase the precept amount by 5%. Based on the cost base provided of £1,027.09 this will result in a total precept of £51,193.00, and an increase in Ravenfield Band D Parish Council Tax to £49.84.

19/24 DATE AND TIME OF NEXT MEETING

- (a) The date and time of the next meeting was confirmed as Thursday 8 February 2024 at 6.30pm, to be held in the Parish Hall.

20/24 MINOR ITEMS AND ITEMS FOR THE NEXT AGENDA

- (a) Local Government Elections

21/24 EXCLUSION OF THE PRESS AND PUBLIC

It was moved that under Section 100(A)4 of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12(A) of such Act indicated, as now amended by the Local Government (Access to Information) (Variation) Order 2006, information relates to finance and business affairs. It was moved that under Section 100(A)4 of the Local Government Act 1972 the public be excluded from the meeting for the following items of business due to the confidential nature of the business to be transacted.

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22/24 DISCUSSION OF ITEMS FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED.

23/24 CLOSURE OF MEETING

The meeting was closed at 8:46pm.

Chairman Signed: _____ **Date: 8 February 2024**

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Public Participation 11 January 2024

No discussions held.

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