

Ravenfield Parish Council

Ravenfield Parish Hall
Birchwood Drive
Ravenfield
Rotherham
S65 4PT

Email: clerk@ravenfieldparishcouncil.gov.uk

Telephone: 07462 468050

8 May 2026

Dear Councillors

You are hereby summoned to attend the annual meeting of Ravenfield Parish Council to be held in Ravenfield Parish Hall on **Thursday 14 May 2026** commencing at **6:30pm** for the purpose of transacting the following business.

Gemma Needes

Parish Clerk & Responsible Finance Officer

Circulation List:

Councillor Rowley (Chairman), Councillor Callear (Vice-Chair), Councillor Jay, Councillor Jones, Councillor Jupp, Councillor Lilley, Councillor Whitworth.

AGENDA

There will be a public session within the meeting. Questions from the public may be submitted by 5:00pm Wednesday 13 May 2026 to clerk@ravenfieldparishcouncil.gov.uk

- 1 **ELECTION OF CHAIRPERSON** for the ensuing year.
- 2 **ELECTION OF VICE-CHAIRPERSON** for the ensuing year.
- 3 **ELECTION OF REPRESENTATIVES TO THE YLCA**
- 4 **NON-ATTENDANCE OF COUNCILLORS**
 - (a) To receive and note apologies from Councillors who are unable to attend the meeting.
 - (b) To consider reasons for absence provided by councillors who cannot attend and resolve the council's acceptance of these if felt relevant.
- 5 **DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**
 - (a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct
 - (b) To receive and decide upon request for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests.
- 6 **ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS** - To identify any agenda items where resolutions may be moved to exclude the press and public, Under Public Bodies (Admission to Meetings) Act 1960, S1 (2)).
- 7 **PUBLIC PARTICIPATION** - maximum time allocation 30 minutes.

Members of the public are welcome to stay for the Council meeting after the public session, as observers, but will not be able to join in the discussion unless invited to do so by the Chairman.

- 8 **CONFIRMATION OF MINUTES** – To receive and confirm the minutes of the Council meeting held in Ravenfield Parish Hall on Thursday 9 April 2026 (attached).
- 9 **MATTERS ARISING FROM THE MINUTES** - To note any matters arising from the minutes of the last Council meeting.
- 10 **CORRESPONDENCE** – To receive the following items and decide further action where necessary:
- (a) Anti-Social Behaviour – Hollings Lane recreation ground and allotment access track
 - (b) Ravenfield Primary Academy PTA – Summer fayre funding request.
 - (c) Hollings Lane Play Area – Bins overflowing.
- 11 **MATTERS RELATING TO THE RECREATION GROUNDS** – To consider the following items and decide further action where necessary:
- (a) Jubilee Field – To receive updates regarding potential land encroachment.
 - (b) Hollings Lane – To consider fencing proposals to deter off road bikes.
- 12 **MATTERS RELATING TO THE PARISH** - To consider the following items and decide further action where necessary:
- (a) Woodlathes Balancing Pond – To receive a maintenance update and any new information.
 - (b) Street Lighting Attachments – Review of current position and consideration of action.
 - (c) Hollings Lane, Damaged Knee Rail Posts -To receive information.
 - (d) Rotherham MBC Community Governance Review 2026. To receive information and consider any further action.
 - (e) Flag Pole, Moor Lane North – To receive associated site survey costs and decide on further action.
- 13 **MATTERS RELATING TO THE PARISH HALL** - To consider the following items and decide further action where necessary:
- (a) St George’s Day Celebrations, Sunday 19 April 2026. – To received feedback.
 - (b) Fascia Board Damage – To receive information and associated repair costs.
- 14 **MATTERS RELATING TO THE PARISH COUNCIL** - To consider the following items and decide further action where necessary:
- (a) Staffing Committee – To appoint members of the committee and appoint a chairman for the next 12 months.
 - (b) Staffing Committee - To agree any changes to the terms of reference, and confirm receipt of the last meeting of the committee.
 - (c) Ravenfield Allotments – To review representation and arrangements for reporting back
 - (d) Standing Orders – To review and consider adopting for further 12 months.
 - (e) Financial Regulations – To review and consider adopting for further 12 months.
 - (f) Complaints Procedure – To review and approve for a further 12 months.
 - (g) Publication Scheme - To review and approve for a further 12 months.
 - (h) YLCA Annual Membership – To receive renewal costs for further 12 months.
 - (i) Parish Council Email Service – To review information received.
 - (j) South Yorkshire Pension Authority – To consider adoption of the Employer Discretions Policy Statement.
- 15 **REPORTS FROM RAVENFIELD ALLOTMENT SOCIETY** - To receive the following items and decide further action where necessary:
- 16 **MATTERS RELATING TO REDROW DEVELOPMENT**
- (a) David Wilson Housing Development - Illuminated adverts.

17 **MATTERS RELATING TO GREEN ITEMS**

- (a) Northern Powergrid Foundation Grant Application – Outcome Update.

18 **MATTERS RELATING TO WHITESTONE SOLAR FARM**

- (a) Adequacy of Consultation – To consider submission of a response.
(b) Whitestone Stakeholder Meeting, 23 April 2026 – To receive information.
(c) Save Our Greenbelt Conisbrough Parks Public Meeting, 27 April 2026 – To receive information.

19 **PLANNING**

- (a) To consider the following planning applications:

RB2026/0558 – 77 Braithwell Road, Ravenfield.

Erection of side extension and increase in roof height to create additional storey.

[Plan Portal](#)

- (b) To receive information on any previous planning applications/issues and discuss further action.

RB2025/1303 – The Longbar, Unit 2 Ravenfield Shopping Centre, Braithwell Road, Ravenfield.

Application to remove condition 04 (no external seating) imposed by RB2024/1765 to allow external seating.

To receive correspondence from Rotherham MBC.

RB2026/0412 - Amended Application to vary conditions 02 (hours of use of external area) and 03 (use of television screens externally in covered area only) imposed by RB2023/1386 at Ravenfield Arms 30 Hollings Lane, Ravenfield

To receive correspondence from Rotherham MBC.

20 **EXTERNAL MEETINGS** – To receive information.

21 **YORKSHIRE LOCAL COUNCILS ASSOCIATIONS** - To consider the following received items and decide further action where necessary:

- (a) South Yorkshire Branch – Nomination paper for election of Chair, Vice-Chair, and Representatives to the YLCA Joint Executive Board.
(b) South Yorkshire Annual Branch Meeting – To raise topic suggestions for discussion.

22 **FINANCIAL MATTERS** – To receive and approve the following:

- (a) Update on the Council's finances.
(b) Payments to be made.

23 **DATE AND TIME OF NEXT MEETING**

- (a) To confirm the date and time of the next meeting to be held on Thursday 11 June 2026 at 6:30pm.

24 **ITEMS FOR THE AGENDA OF THE NEXT MEETING** - To agree on items to be included on the agenda of the next meeting of the Council.

25 **DISCUSSION OF ANY ITEM(S) FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED** - To discuss and take decisions about any agenda item(s) for which the press and public have been excluded

26 **CLOSURE OF THE MEETING**

¹ A Councillor is at risk of prosecution for committing criminal offences in s.34 of the 2011 Localism Act if they, without dispensation, participates or votes on a matter being considered in which they have a **disclosable pecuniary interest** (s.31(4) of the 2011Act). Or written notification of such DPI has not already been given to the Monitoring Officer and the member does not provide written notification of the interest to the Monitoring Officer with 28 days of the meeting (ss.31(2) and (3) of the 2011 Act. Or they knowingly or recklessly provide false or misleading information about the above (s.34 (2) of the 2011 Act).