

# Ravenfield Parish Council

Ravenfield Parish Hall  
Birchwood Drive  
Ravenfield  
Rotherham  
S65 4PT

Email: [clerk@ravenfieldparishcouncil.gov.uk](mailto:clerk@ravenfieldparishcouncil.gov.uk)  
Telephone: 07462 468050

5 December 2025

Dear Councillors

You are hereby summoned to attend the ordinary meeting of Ravenfield Parish Council to be held in Ravenfield Parish Hall on **Thursday 11 December 2025** commencing at **6:30pm** for the purpose of transacting the following business.

*Gemma Needes*

Parish Clerk & Responsible Finance Officer

## **Circulation List:**

Councillor Rowley (Chairman), Councillor Callear (Vice-Chair), Councillor Jay, Councillor Jones, Councillor Jupp, Councillor Lilley, Councillor Whitworth.

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## **AGENDA**

There will be a public session within the meeting. Questions from the public may be submitted by 5:00pm  
Wednesday 10 December 2025 to [clerk@ravenfieldparishcouncil.gov.uk](mailto:clerk@ravenfieldparishcouncil.gov.uk)

### **1 NON-ATTENDANCE OF COUNCILLORS**

- (a) To receive and note apologies from Councillors who are unable to attend the meeting.
- (b) To consider reasons for absence provided by councillors who cannot attend and resolve the council's acceptance of these if felt relevant.

### **2 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

- (a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct
- (b) To receive and decide upon request for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests.

### **3 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS** - To identify any agenda items where resolutions may be moved to exclude the press and public, Under Public Bodies (Admission to Meetings) Act 1960, S1 (2)).

### **4 PUBLIC PARTICIPATION** - maximum time allocation 30 minutes.

**Members of the public are welcome to stay for the Council meeting after the public session, as observers, but will not be able to join in the discussion unless invited to do so by the Chairman.**

### **5 CONFIRMATION OF MINUTES** – To receive and confirm the minutes of the Council meeting held in Ravenfield Parish Hall on Thursday 13 November 2025 (attached).

- 6 **MATTERS ARISING FROM THE MINUTES** - To note any matters arising from the minutes of the last Council meeting.
- 7 **CORRESPONDENCE** – To receive the following items and decide further action where necessary:
- (a) Ravenfield Primary Academy PTA Grant Application - Funding request for a new stage.
  - (b) Park Lane Footpath – Request for 'Dogs on Lead' / Livestock warning signs and a dog waste bin to protect livestock and manage public use.
- 8 **MATTERS RELATING TO THE RECREATION GROUNDS** – To consider the following items and decide further action where necessary:
- (a) Jubilee Field – To receive updates regarding potential land encroachment.
  - (b) Hollings Lane Recreational Grounds – To receive an update on the request to reposition the stone bollard to prevent off-road bike access.
  - (c) Grounds Maintenance Contract – Review of contract documentation.
- 9 **MATTERS RELATING TO THE PARISH** - To consider the following items and decide further action where necessary:
- (a) Woodlathes Balancing Pond – To receive a maintenance update and any new information.
  - (b) Lamppost Poppies – To receive details of donations received.
  - (c) Christmas Light Switch-On – To receive feedback on the event held Friday 21 November 2025.
  - (d) Old Ravenfield Defibrillator – Transfer of maintenance back to Council due to the charity's closure.
- 10 **MATTERS RELATING TO THE PARISH HALL** - To consider the following items and decide further action where necessary:
- (a) Storage Request From Dog Obedience Group – To consider proposals for an outdoor storage unit.
  - (b) Parish Hall Hire Fees – To review and consider fees for the 2026–2027 financial year.
  - (c) Solar Light Installation Outside Parish Hall – To receive information.
- 11 **MATTERS RELATING TO THE PARISH COUNCIL** - To consider the following items and decide further action where necessary:
- (a) Community Governance Review – To receive a petition count and determine next actions.
  - (b) Microsoft Cloud Fee – Consideration of annual backup subscription.
- 12 **REPORTS FROM RAVENFIELD ALLOTMENT SOCIETY** - To receive the following items and decide further action where necessary:
- 13 **MATTERS RELATING TO REDROW DEVELOPMENT**
- 14 **MATTERS RELATING TO GREEN ITEMS**
- 15 **MATTERS RELATING TO WHITESTONE SOLAR FARM**
- (a) To receive details of the meeting held with Conisbrough Parks Parish Council on 25 November 2025.
- 16 **PLANNING**
- (a) To consider the following planning applications:
- RB2025/1028 - land rear of 68 Braithwell Road, Ravenfield.**  
Outline application for erection of a 2 storey detached dwelling including details of access, layout and scale with access via Hazel Court  
[Plan Portal](#)
- RB2025/1505 - 10 St James View, Ravenfield.**  
Application to undertake works to a tree within Ravenfield Conservation Area.  
[Plan Portal](#)

(b) To receive information on any previous planning applications/issues and discuss further action.

**The Longbar, Unit 2 Braithwell Road, Rotherham S65 4LH** – Application for Variation of Premises Licence.  
To receive the outcome of the licensing hearing.

17 **EXTERNAL MEETINGS** – To receive information.

18 **YORKSHIRE LOCAL COUNCILS ASSOCIATIONS** - To consider the following received items and decide further action where necessary:

19 **FINANCIAL MATTERS** – To receive and approve the following:

- (a) Update on the Council's finances.
- (b) Payments to be made.
- (c) Budget – To receive and consider the draft budget for 2026–27.

20 **DATE AND TIME OF NEXT MEETING**

- (a) To confirm the date and time of the next meeting to be held on Thursday 8 January 2026 at 6:30pm.

21 **ITEMS FOR THE AGENDA OF THE NEXT MEETING** - To agree on items to be included on the agenda of the next meeting of the Council.

22 **DISCUSSION OF ANY ITEM(S) FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED** - To discuss and take decisions about any agenda item(s) for which the press and public have been excluded

23 **CLOSURE OF THE MEETING**

***The meeting will be followed immediately by meetings of the Staffing Committee and Ravenfield Youth Charity.***

<sup>1</sup> A Councillor is at risk of prosecution for committing criminal offences in s.34 of the 2011 Localism Act if they, without dispensation, participates or votes on a matter being considered in which they have a **disclosable pecuniary interest** (s.31(4) of the 2011 Act). Or written notification of such DPI has not already been given to the Monitoring Officer and the member does not provide written notification of the interest to the Monitoring Officer with 28 days of the meeting (ss.31(2) and (3) of the 2011 Act). Or they knowingly or recklessly provide false or misleading information about the above (s.34 (2) of the 2011 Act).