

Ravenfield Parish Council

Ravenfield Parish Hall
Birchwood Drive
Ravenfield
Rotherham
S65 4PT

Email: clerk@ravenfieldparishcouncil.gov.uk
Telephone: 07462 468050

6 October 2025

Dear Councillors

You are hereby summoned to attend the ordinary meeting of Ravenfield Parish Council to be held in Ravenfield Parish Hall on **Thursday 9 October 2025** commencing at **6:30pm** for the purpose of transacting the following business.

Gemma Needes

Proper Officer of the Council

Circulation List:

Councillor Rowley (Chairman), Councillor Callear (Vice-Chair), Councillor Jay, Councillor Jones, Councillor Jupp, Councillor Lilley, Councillor Whitworth.

AGENDA

There will be a public session within the meeting. Questions from the public may be submitted by 5:00pm
Wednesday 8 October 2025 to clerk@ravenfieldparishcouncil.gov.uk

- 1 **NON-ATTENDANCE OF COUNCILLORS**
(a) To receive and note apologies from Councillors who are unable to attend the meeting.
(b) To consider reasons for absence provided by councillors who cannot attend and resolve the council's acceptance of these if felt relevant.
- 2 **DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**
(a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct
(b) To receive and decide upon request for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests.
- 3 **ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS** - To identify any agenda items where resolutions may be moved to exclude the press and public, Under Public Bodies (Admission to Meetings) Act 1960, S1 (2)).
- 4 **PUBLIC PARTICIPATION** - maximum time allocation 30 minutes.

Members of the public are welcome to stay for the Council meeting after the public session, as observers, but will not be able to join in the discussion unless invited to do so by the Chairman.

- 5 **CONFIRMATION OF MINUTES** – To receive and confirm the minutes of the Council meeting held in Ravenfield Parish Hall on Thursday 11 September 2025 (attached).

- 6 **MATTERS ARISING FROM THE MINUTES** - To note any matters arising from the minutes of the last Council meeting.
- 7 **CORRESPONDENCE** – To receive the following items and decide further action where necessary:
(a) Rotherham Cancer Care – Proposal for a Ravenfield fete to raise funds.
- 8 **MATTERS RELATING TO THE RECREATION GROUNDS** – To consider the following items and decide further action where necessary:
(a) Jubilee Field – To receive updates from the insurance company regarding potential land encroachment.
- 9 **MATTERS RELATING TO THE PARISH** - To consider the following items and decide further action where necessary:
(a) Woodlathes Balancing Pond – To receive a maintenance update and any new information.
(b) Road Safety – Reports of near miss accident outside the Ravenfield Primary Academy.
(c) Road Safety Week – To discuss ways in which the Council can raise awareness.
(d) Lamppost Poppies – To discuss arrangements for display dates and volunteer support.
(e) Memorial Service – To discuss arrangements for the service and volunteer support.
(f) Christmas Light Switch On – To discuss arrangements for the event and volunteer support.
- 10 **MATTERS RELATING TO THE PARISH HALL** - To consider the following items and decide further action where necessary:
(a) Christmas Decorations – to discuss dates and volunteer support.
(b) PPL PRS Music Licence – Renewal and fees for 12 month period.
(c) Parish Hall Car Park – Replacement of damaged bollards
- 11 **MATTERS RELATING TO THE PARISH COUNCIL** - To consider the following items and decide further action where necessary:
(a) Community Governance Review – To receive a petition count, Redrow resident survey results, and determine next actions.
(b) Staffing Committee Meeting – To confirm the schedule date of Thursday 13 November 2025.
(c) South Yorkshire Pension Authority - Notification of Provisional Valuation Results and Consultation on Funding Strategy Statement and Pension Admin Strategy.
- 12 **REPORTS FROM RAVENFIELD ALLOTMENT SOCIETY** - To receive the following items and decide further action where necessary:
- 13 **MATTERS RELATING TO REDROW DEVELOPMENT**
- 14 **MATTERS RELATING TO GREEN ITEMS**
- 15 **MATTERS RELATING TO WHITESTONE SOLAR FARM**
(a) To receive feedback from online Parish meeting hosted by Whitestone Solar Farm (30 September 2025).
(b) Firsby Residents Drop In Meeting (7 October 2025)
(c) Whitestone Solar Farm – Review of public consultation (8 October 2025) and determine next actions.
- 16 **PLANNING**
(a) To consider the following planning applications:
- RB2025/1209 - 21 Braithwell Road, Ravenfield.**
Variation of condition 2 (extension to be constructed in brick) imposed by RB2024/1738.
[Plan Portal](#)
- RB2025/1279 - 19 Green Bank Drive, Sunnyside.**
Application to undertake works to trees protected by RMBC TPO 4 (1997)
[Plan Portal](#)

RB2025/1303 – The Longbar, Unit 2 Ravenfield Shopping Centre, Braithwell Road, Ravenfield.

Application to remove condition 04 (no external seating) imposed by RB2024/1765 to allow external seating.

[Plan Portal](#)

(b) To receive information on any previous planning applications/issues and discuss further action.

17 **EXTERNAL MEETINGS** – To receive information.

18 **YORKSHIRE LOCAL COUNCILS ASSOCIATIONS** - To consider the following received items and decide further action where necessary:

19 **FINANCIAL MATTERS** – To receive and approve the following:

- (a) Update on the Council's finances.
- (b) Payments to be made.
- (c) Annual Governance & Accountability Return - External auditors report and certificate.
- (d) Annual Governance & Accountability Return - Notice of conclusion of audit.

20 **DATE AND TIME OF NEXT MEETING**

(a) To confirm the date and time of the next meeting to be held on Thursday 13 November 2025 at 6:30pm.

21 **ITEMS FOR THE AGENDA OF THE NEXT MEETING** - To agree on items to be included on the agenda of the next meeting of the Council.

22 **DISCUSSION OF ANY ITEM(S) FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED** - To discuss and take decisions about any agenda item(s) for which the press and public have been excluded

23 **CLOSURE OF THE MEETING**

¹ A Councillor is at risk of prosecution for committing criminal offences in s.34 of the 2011 Localism Act if they, without dispensation, participates or votes on a matter being considered in which they have a **disclosable pecuniary interest** (s.31(4) of the 2011Act). Or written notification of such DPI has not already been given to the Monitoring Officer and the member does not provide written notification of the interest to the Monitoring Officer with 28 days of the meeting (ss.31(2) and (3) of the 2011 Act. Or they knowingly or recklessly provide false or misleading information about the above (s.34 (2) of the 2011 Act).