

Ravenfield Parish Council

Ravenfield Parish Hall
Birchwood Drive
Ravenfield
Rotherham
S65 4PT

Email: clerk@ravenfieldparishcouncil.gov.uk
Telephone: 07462 468050

8 September 2025

Dear Councillors

You are hereby summoned to attend the ordinary meeting of Ravenfield Parish Council to be held in Ravenfield Parish Hall on **Thursday 11 September 2025** commencing at **6:30pm** for the purpose of transacting the following business.

Gemma Needes

Proper Officer of the Council

Circulation List:

Councillor Rowley (Chairman), Councillor Callear (Vice-Chair), Councillor Jay, Councillor Jones, Councillor Jupp, Councillor Lilley, Councillor Whitworth.

AGENDA

There will be a public session within the meeting. Questions from the public may be submitted by 5:00pm Wednesday 10 September 2025 to clerk@ravenfieldparishcouncil.gov.uk

- 1 **NON-ATTENDANCE OF COUNCILLORS**
(a) To receive and note apologies from Councillors who are unable to attend the meeting.
(b) To consider reasons for absence provided by councillors who cannot attend and resolve the council's acceptance of these if felt relevant.
- 2 **DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**
(a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct
(b) To receive and decide upon request for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests.
- 3 **ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS** - To identify any agenda items where resolutions may be moved to exclude the press and public, Under Public Bodies (Admission to Meetings) Act 1960, S1 (2)).
- 4 **PUBLIC PARTICIPATION** - maximum time allocation 30 minutes.

Members of the public are welcome to stay for the Council meeting after the public session, as observers, but will not be able to join in the discussion unless invited to do so by the Chairman.

- 5 **CONFIRMATION OF MINUTES** – To receive and confirm the minutes of the Council meeting held in Ravenfield Parish Hall on Thursday 10 July 2025 (attached).

- 6 **MATTERS ARISING FROM THE MINUTES** - To note any matters arising from the minutes of the last Council meeting.
- 7 **CORRESPONDENCE** – To receive the following items and decide further action where necessary:
- (a) The Long Bar – Christmas light switch-on proposals.
 - (b) Ravenfield Old Village Garden Society – Receipt of thank-you letter for grant contribution.
- 8 **MATTERS RELATING TO THE RECREATION GROUNDS** – To consider the following items and decide further action where necessary:
- (a) Jubilee Field – Removal of old bins and installation of new dual waste bins.
 - (b) Play Inspection Fees – To receive details of price increase.
 - (c) Jubilee Field – To receive updates from the insurance company regarding potential land encroachment.
 - (d) Jubilee Field – Boundary fence: Recommended repairs and quotation.
- 9 **MATTERS RELATING TO THE PARISH** - To consider the following items and decide further action where necessary:
- (a) Woodlaithes Balancing Pond – To receive a maintenance update and any new information.
 - (b) Hollings Lane – Woodlaithes Village, public footpath gate access
 - (c) Hanging Baskets – Placement on concrete columns (to be removed)
- 10 **MATTERS RELATING TO THE PARISH HALL** - To consider the following items and decide further action where necessary:
- (a) Book Swap – Request for more storage capacity.
- 11 **MATTERS RELATING TO THE PARISH COUNCIL** - To consider the following items and decide further action where necessary:
- (a) Annual Parish Newsletter – To receive printed newsletter and agree arrangements for areas without volunteer coverage.
 - (b) Community Governance Review – To note petition count and determine next actions.
 - (c) Staffing Committee Meeting – To set the date and time of the next meeting.
 - (d) NALC - National Joint Pay Scales 2025/2026.
 - (e) IT Policy – To receive and consider adoption.
- 12 **REPORTS FROM RAVENFIELD ALLOTMENT SOCIETY** - To receive the following items and decide further action where necessary:
- (a) The National Allotment Society – Annual membership renewal.
- 13 **MATTERS RELATING TO REDROW DEVELOPMENT**
- (a) S278 Highways Act - Works on the highway linked to Poppy Fields Development
- 14 **MATTERS RELATING TO GREEN ITEMS**
- 15 **MATTERS RELATING TO WHITESTONE SOLAR FARM**
- (a) Whitestone Solar Farm – Public Consultation (Provisional), 8 October 2025, Ravenfield Parish Hall
- 16 **PLANNING**
- (a) To consider the following planning applications:
- RB2025/0979 - Land east of Moor Lane South, Bramley.**
Outline application for residential development of up to 349 dwellings including details of the access
[Plan Portal](#)
- RB2025/1190 – 19 Braithwell Road, Ravenfield.**
Paid pre app enquiry for demolition of dwelling to provide access to a future development at the rear.
[Plan Portal](#)

(b) To receive information on any previous planning applications/issues and discuss further action.

17 **EXTERNAL MEETINGS** – To receive information.

18 **YORKSHIRE LOCAL COUNCILS ASSOCIATIONS** - To consider the following received items and decide further action where necessary:

19 **FINANCIAL MATTERS** – To receive and approve the following:

(a) Update on the Council's finances.

(b) Payments to be made.

20 **DATE AND TIME OF NEXT MEETING**

(a) To confirm the date and time of the next meeting to be held on Thursday 9 October 2025 at 6:30pm

21 **ITEMS FOR THE AGENDA OF THE NEXT MEETING** - To agree on items to be included on the agenda of the next meeting of the Council.

22 **DISCUSSION OF ANY ITEM(S) FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED** - To discuss and take decisions about any agenda item(s) for which the press and public have been excluded

23 **CLOSURE OF THE MEETING**

The meeting will be followed immediately by a meeting of the Ravenfield Youth Charity.

¹ A Councillor is at risk of prosecution for committing criminal offences in s.34 of the 2011 Localism Act if they, without dispensation, participates or votes on a matter being considered in which they have a **disclosable pecuniary interest** (s.31(4) of the 2011 Act). Or written notification of such DPI has not already been given to the Monitoring Officer and the member does not provide written notification of the interest to the Monitoring Officer with 28 days of the meeting (ss.31(2) and (3) of the 2011 Act). Or they knowingly or recklessly provide false or misleading information about the above (s.34 (2) of the 2011 Act).