

Ravenfield Parish Council

Ravenfield Parish Hall
Birchwood Drive
Ravenfield
Rotherham
S65 4PT

Email: clerk@ravenfieldparishcouncil.gov.uk
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5 May 2025

Dear Councillors

You are hereby summoned to attend the Annual meeting of Ravenfield Parish Council to be held in Ravenfield Parish Hall on **Thursday 8 May 2025** commencing at **6:30pm** for the purpose of transacting the following business.

Gemma O' Carroll

Proper Officer of the Council

Circulation List:

Councillor Jones (Chairman), Councillor Rowley (Vice-Chair), Councillor Callear, Councillor Jay, Councillor Jupp, Councillor Lilley, Councillor Whitworth.

AGENDA

There will be a public session within the meeting. Questions from the public may be submitted by 5:00pm
Wednesday 7 May 2025 to clerk@ravenfieldparishcouncil.gov.uk

- 1 **ELECTION OF CHAIRPERSON** for the ensuing year.
- 2 **ELECTION OF VICE-CHAIRPERSON** for the ensuing year.
3. **ELECTION OF REPRESENTATIVES TO THE YLCA**
- 4 **NON-ATTENDANCE OF COUNCILLORS**
 - (a) To receive and note apologies from Councillors who are unable to attend the meeting.
 - (b) To consider reasons for absence provided by councillors who cannot attend and resolve the council's acceptance of these if felt relevant.
- 5 **DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**
 - (a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct
 - (b) To receive and decide upon request for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests.
- 6 **ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS** - To identify any agenda items where resolutions may be moved to exclude the press and public, Under Public Bodies (Admission to Meetings) Act 1960, S1 (2)).
- 7 **PUBLIC PARTICIPATION** - maximum time allocation 30 minutes.

Members of the public are welcome to stay for the Council meeting after the public session, as observers, but will not be able to join in the discussion unless invited to do so by the Chairman.

- 8 **CONFIRMATION OF MINUTES** – To receive and confirm the minutes of the Council meeting held in Ravenfield Parish Hall on Thursday 10 April 2025 (attached).
- 9 **MATTERS ARISING FROM THE MINUTES** - To note any matters arising from the minutes of the last Council meeting.
- 10 **CORRESPONDENCE** – To receive the following items and decide further action where necessary:
 - (a) Friends of Ravenfield PTA – Consideration of Sponsorship for Ravenfield Primary Summer Fair – Musical Equipment.
- 11 **MATTERS RELATING TO THE RECREATION GROUNDS** – To consider the following items and decide further action where necessary:
 - (a) Bramley Sunnyside JFC Presentation (Saturday 17 May 2025) – To receive final event details and obtain Council approval of hire.
 - (b) Jubilee Field – To receive details of damaged fencing.
 - (c) Jubilee Field – All-Weather Trail: To receive information on alternative footpath materials.
- 12 **MATTERS RELATING TO THE PARISH** - To consider the following items and decide further action where necessary:
 - (a) Woodlathes Balancing Pond – To receive a maintenance update and any new information.
 - (b) Christmas Lights – To receive the outcome of the annual debrief meeting.
- 13 **MATTERS RELATING TO THE PARISH HALL** - To consider the following items and decide further action where necessary:
 - (a) Energy Supply – Gas and Electricity business plan, contract rate update.
 - (b) Complaints Concerning Children Playing Football in the Car Park
 - (c) Request from Rotherham Federation – Consideration of reduced hire rates for community 'Open Arms' information sessions.
- 14 **MATTERS RELATING TO THE PARISH COUNCIL** - To consider the following items and decide further action where necessary:
 - (a) Staffing Committee – To appoint members of the committee and appoint a chairman for the next 12 months.
 - (b) Staffing Committee - To agree any changes to the terms of reference, and confirm receipt of the last meeting of the committee.
 - (c) Ravenfield Allotments – To review representation and arrangements for reporting back
 - (d) Standing Orders – To review and consider adopting for further 12 months.
 - (e) Financial Regulations – To review and consider adopting for further 12 months.
 - (f) Complaints Procedure – To review and approve for a further 12 months.
 - (g) Publication Scheme - To review and approve for a further 12 months.
 - (h) Determine the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council.
 - (i) YLCA Annual Membership – To receive renewal costs for further 12 months.
- 15 **REPORTS FROM RAVENFIELD ALLOTMENT SOCIETY** - To receive the following items and decide further action where necessary:
- 16 **MATTERS RELATING TO REDROW DEVELOPMENT**
- 17 **MATTERS RELATING TO GREEN ITEMS**
- 18 **MATTERS RELATING TO WHITESTONE SOLAR FARM**

- 19 **PLANNING**
 (a) To consider the following planning applications:
- RB2025/0603. Whitestone Solar Farm various sites within Rotherham.** Environmental Statement (ES) and the scoping process for the Whitestone Solar Farm.
 [Plan Portal](#)
- RB2025/0602 - Land at Moor Lane South Ravenfield.** Application to vary conditions 1 (house type substitutions on plots 1 - 69 & 215 - 258) 2,3, & 8 (associated revisions to materials, E V Charging and landscaping plans) imposed by RB2021/1532.
 [Plan Portal](#)
- (b) To receive information on any previous planning applications/issues and discuss further action.
- 20 **EXTERNAL MEETINGS** – To receive information.
- 21 **YORKSHIRE LOCAL COUNCILS ASSOCIATIONS** - To consider the following received items and decide further action where necessary:
- (a) South Yorkshire Branch – Nomination paper for election of Chair, Vice-Chair, and Representatives to the YLCA Joint Executive Board.
- (b) South Yorkshire Annual Branch Meeting – To raise topic suggestions for discussion.
- (c) Rotherham MBC – Standards and Ethics Committee, Ballot Paper.
- 22 **FINANCIAL MATTERS** – To receive and approve the following:
- (a) Update on the Council's finances.
- (b) Payments to be made.
- 23 **DATE AND TIME OF NEXT MEETING**
- (a) To confirm the date and time of the next meeting to be held on Thursday 12 June 2025 at 6:30pm
- 24 **ITEMS FOR THE AGENDA OF THE NEXT MEETING** - To agree on items to be included on the agenda of the next meeting of the Council.
- 25 **DISCUSSION OF ANY ITEM(S) FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED** - To discuss and take decisions about any agenda item(s) for which the press and public have been excluded
- 26 **CLOSURE OF THE MEETING**

¹ A Councillor is at risk of prosecution for committing criminal offences in s.34 of the 2011 Localism Act if they, without dispensation, participates or votes on a matter being considered in which they have a **disclosable pecuniary interest** (s.31(4) of the 2011 Act). Or written notification of such DPI has not already been given to the Monitoring Officer and the member does not provide written notification of the interest to the Monitoring Officer with 28 days of the meeting (ss.31(2) and (3) of the 2011 Act). Or they knowingly or recklessly provide false or misleading information about the above (s.34 (2) of the 2011 Act).