

Ravenfield Parish Council

Ravenfield Parish Hall
Birchwood Drive
Ravenfield
Rotherham
S65 4PT

Email: clerk@ravenfieldparishcouncil.gov.uk
Telephone: 07462 468050

7 April 2025

Dear Councillors

You are hereby summoned to attend a meeting of Ravenfield Parish Council to be held in Ravenfield Parish Hall on **Thursday 10 April 2025** commencing at **6:30pm** for the purpose of transacting the following business.

Gemma O' Carroll

Proper Officer of the Council

Circulation List:

Councillor Jones (Chairman), Councillor Rowley (Vice-Chair), Councillor Callear, Councillor Jay, Councillor Jupp, Councillor Lilley, Councillor Whitworth.

AGENDA

There will be a public session within the meeting. Questions from the public may be submitted by 5:00pm Wednesday 9 April 2025 to clerk@ravenfieldparishcouncil.gov.uk

- 1 **NON-ATTENDANCE OF COUNCILLORS**
 - (a) To receive and note apologies from Councillors who are unable to attend the meeting.
 - (b) To consider reasons for absence provided by councillors who cannot attend and resolve the council's acceptance of these if felt relevant.
- 2 **DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**
 - (a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct
 - (b) To receive and decide upon request for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests.
- 3 **ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS** - To identify any agenda items where resolutions may be moved to exclude the press and public, Under Public Bodies (Admission to Meetings) Act 1960, S1 (2)).
- 4 **PUBLIC PARTICIPATION** - maximum time allocation 30 minutes.

Members of the public are welcome to stay for the Council meeting after the public session, as observers, but will not be able to join in the discussion unless invited to do so by the Chairman.

- 5 **CONFIRMATION OF MINUTES** – To receive and confirm the minutes of the Council meeting held in Ravenfield Parish Hall on Thursday 13 March 2025 (attached).

- 6 **MATTERS ARISING FROM THE MINUTES** - To note any matters arising from the minutes of the last Council meeting.
- 7 **CORRESPONDENCE** – To receive the following items and decide further action where necessary:
(a) Braithwell Road Shopping Centre Car Park – Request for Loading Bay: To receive feedback from Rotherham MBC.
- 8 **MATTERS RELATING TO THE RECREATION GROUNDS** – To consider the following items and decide further action where necessary:
(a) Jubilee Field – Tree Height and Maintenance: Consideration of Draft Tree Policy.
(b) Hollings Lane Football Pitch - Maintenance Costs. To discuss distributing maintenance costs among all football teams renting the pitch.
(c) Jubilee Field – All-Weather Trail: To receive information on alternative footpath materials and associated costs.
- 9 **MATTERS RELATING TO THE PARISH** - To consider the following items and decide further action where necessary:
(a) Woodlathes Balancing Pond – Ongoing Maintenance: Discuss recent works and receive update on communications with Persimmon Homes and Rotherham MBC.
(b) Silverwood Woodland – reports of damage to footpaths, vandalism (including fire) and increase in litter.
(c) Advertisements – to discuss request to place adverts for local businesses in the Parish Council noticeboards on Braithwell Road.
(d) Christmas Lights – Annual debrief and review.
- 10 **MATTERS RELATING TO THE PARISH HALL** - To consider the following items and decide further action where necessary:
(a) Energy Supply – Review of Gas and Electricity business plan and decision on contract term length.
- 11 **MATTERS RELATING TO THE PARISH COUNCIL** - To consider the following items and decide further action where necessary:
(a) Discuss the Election of Chairman and Vice-Chairman for the 2025-2026 Term.
(b) Discuss the Members of the Staffing Committee Group for the 2025-2026 Term.
- 12 **REPORTS FROM RAVENFIELD ALLOTMENT COMMITTEE** - To receive the following items and decide further action where necessary:
- 13 **MATTERS RELATING TO REDROW DEVELOPMENT**
- 14 **MATTERS RELATING TO GREEN ITEMS**
- 15 **MATTERS RELATING TO WHITESTONE SOLAR FARM**
(a) Summary of Whitestone Solar Farm Online Parish Council Meeting, Revised Proposal.
- 16 **PLANNING**
(a) To consider the following planning applications:
RB2025/0342. 1 The Bungalow Common Lane Ravenfield - Erection of front extension and raising of roof height to create rooms in roof space.
[Plan Portal](#)
RB2025/0348 – Ravenfield Arms, 30 Hollings Lane, Ravenfield. Application to vary conditions 01 (approved plans) to include installation of glazed screens and security gates to external seating areas, 02 (hours of opening for external areas) and 03 (use of TV screens externally) imposed by RB2023/1386
[Plan Portal](#)

RB2025/0415 - Homestead House Common Lane Ravenfield. Discharge of conditions 04 & 05 imposed by RB2016/1208.

[Plan Portal](#)

(b) To receive information on any previous planning applications/issues and discuss further action.

17 **EXTERNAL MEETINGS** – To receive information.

18 **YORKSHIRE LOCAL COUNCILS ASSOCIATIONS** - To consider the following received items and decide further action where necessary:

19 **FINANCIAL MATTERS** – To receive and approve the following:

- (a) Update on the Council's finances.
- (b) Payments to be made.
- (c) Year End, External Audit – Information on scheduled arrangements.
- (d) Data Protection Fee – Information on revised charges.

20 **DATE AND TIME OF NEXT MEETING**

(a) To confirm the date and time of the next meeting – Annual Parish Meeting to be held on Thursday, 8 May 2025 at 6:30pm

21 **ITEMS FOR THE AGENDA OF THE NEXT MEETING** - To agree on items to be included on the agenda of the next meeting of the Council.

22 **DISCUSSION OF ANY ITEM(S) FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED** - To discuss and take decisions about any agenda item(s) for which the press and public have been excluded

23 **CLOSURE OF THE MEETING**

¹ A Councillor is at risk of prosecution for committing criminal offences in s.34 of the 2011 Localism Act if they, without dispensation, participates or votes on a matter being considered in which they have a **disclosable pecuniary interest** (s.31(4) of the 2011Act). Or written notification of such DPI has not already been given to the Monitoring Officer and the member does not provide written notification of the interest to the Monitoring Officer with 28 days of the meeting (ss.31(2) and (3) of the 2011 Act. Or they knowingly or recklessly provide false or misleading information about the above (s.34 (2) of the 2011 Act).