

Ravenfield Parish Council

Ravenfield Parish Hall
Birchwood Drive
Ravenfield
Rotherham
S65 4PT

Email: clerk@ravenfieldparishcouncil.gov.uk
Telephone: 07462 468050

10 February 2025

Dear Councillors

You are hereby summoned to attend a meeting of Ravenfield Parish Council to be held in Ravenfield Parish Hall on **Thursday 13 February 2025** commencing at **6:30pm** for the purpose of transacting the following business.

Gemma O' Carroll

Proper Officer of the Council

Circulation List:

Councillor Jones (Chairman), Councillor Rowley (Vice-Chair), Councillor Callear, Councillor Jay, Councillor Jupp, Councillor Lilley, Councillor Whitworth.

AGENDA

There will be a public session within the meeting. Questions from the public may be submitted by 5:00pm Wednesday 12 February 2025 to clerk@ravenfieldparishcouncil.gov.uk

- 1 **NON-ATTENDANCE OF COUNCILLORS**
 - (a) To receive and note apologies from Councillors who are unable to attend the meeting.
 - (b) To consider reasons for absence provided by councillors who cannot attend and resolve the council's acceptance of these if felt relevant.
- 2 **DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**
 - (a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct
 - (b) To receive and decide upon request for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests.
- 3 **ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS** - To identify any agenda items where resolutions may be moved to exclude the press and public, Under Public Bodies (Admission to Meetings) Act 1960, S1 (2).
- 4 **PUBLIC PARTICIPATION** - maximum time allocation 30 minutes.

Members of the public are welcome to stay for the Council meeting after the public session, as observers, but will not be able to join in the discussion unless invited to do so by the Chairman.

- 5 **CONFIRMATION OF MINUTES** – To receive and confirm the minutes of the Council meeting held in Ravenfield Parish Hall on Thursday 9 January 2025 (attached).

- 6 **MATTERS ARISING FROM THE MINUTES** - To note any matters arising from the minutes of the last Council meeting.
- 7 **CORRESPONDENCE** – To receive the following items and decide further action where necessary:
- (a) Cedar Drive Access Issues - Restricted access due to double-parked vehicles, exacerbated by contractor activity at the Braithwell Road construction site.
 - (b) CCTV Request – Consideration of residents' request for CCTV installation in Ravenfield following reports of burglary and car thefts.
- 8 **MATTERS RELATING TO THE RECREATION GROUNDS** – To consider the following items and decide further action where necessary:
- (a) Hollings Lane Play Area – Installation of replacement play equipment parts.
 - (b) Review Hire Fee of Hollings Lane Recreational Grounds.
 - (c) Hire of Hollings Lane Recreational Grounds on Saturday 17 May 2025 – To receive an application for hire from Bramley Sunnyside JFC.
- 9 **MATTERS RELATING TO THE PARISH** - To consider the following items and decide further action where necessary:
- (a) Whitestone Solar Farm – Update from Parish Councillors on recent consultations and meetings.
 - (b) Woodlathes Balancing Pond – Review resident provided information and photographs following recent maintenance work by contractors.
- 10 **MATTERS RELATING TO THE PARISH HALL** - To consider the following items and decide further action where necessary:
- (a) PAT Testing – Invitation for Parish Hall Users (Tuesday 11 February 2025, 10:00am – 12:00pm)
 - (b) Christmas Pantomime 2025 – to receive provisional booking details and associated costs of Red Riding Hood mini pantomime, scheduled to take place in the Parish Hall on Saturday 13 December 2025.
 - (c) Review of Ravenfield Parish Hall Hire Fees.
- 11 **MATTERS RELATING TO THE PARISH COUNCIL** - To consider the following items and decide further action where necessary:
- (a) Set the date for the Annual Parish Meeting
 - (b) Review Caretakers Contracted Hours
 - (c) Community Speed Watch Scheme
 - (d) Christmas Pop-up Café, Sunday 21 December 2025. To approve the event and associated costs.
 - (e) Ravenfield Tennis Courts – To receive the results of the community survey.
- 12 **REPORTS FROM RAVENFIELD ALLOTMENT COMMITTEE** - To receive the following items and decide further action where necessary:
- (a) Request for consideration of financial assistance, to complete the purchase of perimeter fencing of the Ravenfield Allotments.
- 13 **MATTERS RELATING TO REDROW DEVELOPMENT**
- 14 **MATTERS RELATING TO GREEN ITEMS**
- 15 **PLANNING**
- (a) To consider the following planning applications:
 - RB2024/1765** – The Longbar, Ravenfield Shopping Centre, Unit 2 Braithwell Road, Ravenfield. Retrospective planning application for a change of use to café/wine bar and the installation of a ventilation/extractor unit
[Plan Portal](#)
 - RB2025/0100** – 6 St James View, Ravenfield. Partial demolition of existing & erection of first floor extension.

[Plan Portal](#)

RB2025/0052 – 144 Hollings Lane, Ravenfield. Application to undertake works to trees protected by RMBC TPO 4 (1997).

[Plan Portal](#)

RB2025/0182 - 4 The Paddocks Ravenfield. Single storey side extension.

[Plan Portal](#)

(b) To receive information on any previous planning applications/issues and discuss further action.

16 **EXTERNAL MEETINGS** – To receive information.

17 **YORKSHIRE LOCAL COUNCILS ASSOCIATIONS** - To consider the following received items and decide further action where necessary:

18 **FINANCIAL MATTERS** – To receive and approve the following:

- (a) Update on the Council's finances
- (b) Payments to be made.

19 **DATE AND TIME OF NEXT MEETING**

(a) To confirm the date and time of the next meeting, Thursday 13 March 2025 at 6:30pm.

20 **ITEMS FOR THE AGENDA OF THE NEXT MEETING** - To agree on items to be included on the agenda of the next meeting of the Council.

21 **DISCUSSION OF ANY ITEM(S) FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED** - To discuss and take decisions about any agenda item(s) for which the press and public have been excluded

22 **CLOSURE OF THE MEETING**

This meeting will immediately follow by a meeting of Ravenfield Youth Charity.

¹ A Councillor is at risk of prosecution for committing criminal offences in s.34 of the 2011 Localism Act if they, without dispensation, participates or votes on a matter being considered in which they have a **disclosable pecuniary interest** (s.31(4) of the 2011Act). Or written notification of such DPI has not already been given to the Monitoring Officer and the member does not provide written notification of the interest to the Monitoring Officer with 28 days of the meeting (ss.31(2) and (3) of the 2011 Act). Or they knowingly or recklessly provide false or misleading information about the above (s.34 (2) of the 2011 Act).