

# Ravenfield Parish Council

Ravenfield Parish Hall  
Birchwood Drive  
Ravenfield  
Rotherham  
S65 4PT

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5 February 2024

Dear Councillors

You are hereby summoned to attend a meeting of Ravenfield Parish Council to be held in Ravenfield Parish Hall on **Thursday 8 February 2024** commencing at **6:30pm** for the purpose of transacting the following business.

*Gemma O' Carroll*

Proper Officer of the Council

## Circulation List:

Councillor Pearson (Chairman), Councillor Jones (Vice-Chair), Councillor Callear, Councillor Jay, Councillor Jupp, Councillor Leach, Councillor Rowley.

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## AGENDA

**There will be a public session within the meeting. Questions from the public may be submitted by 5:00pm Wednesday 7 February 2024 to [ravenfieldparishcouncil@yahoo.com](mailto:ravenfieldparishcouncil@yahoo.com)**

### 1 **NON-ATTENDANCE OF COUNCILLORS**

- (a) To receive and note apologies from Councillors who are unable to attend the meeting.
- (b) To consider reasons for absence provided by councillors who cannot attend and resolve the council's acceptance of these if felt relevant.

### 2 **DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

- (a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct
- (b) To receive and decide upon request for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests.

### 3 **ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS** - To identify any agenda items where resolutions may be moved to exclude the press and public, Under Public Bodies (Admission to Meetings) Act 1960, S1 (2)).

### 4 **PUBLIC PARTICIPATION** - maximum time allocation 30 minutes.

**Members of the public are welcome to stay for the Council meeting after the public session, as observers, but will not be able to join in the discussion unless invited to do so by the Chairman.**

### 5 **CONFIRMATION OF MINUTES** – To receive and confirm the minutes of the Council meeting held in Ravenfield Parish Hall on Thursday 11 January 2024 (attached).

- 6 **MATTERS ARISING FROM THE MINUTES** - To note any matters arising from the minutes of the last Council meeting.
- 7 **CORRESPONDENCE** – To receive the following items and decide further action where necessary:
- 8 **MATTERS RELATING TO THE RECREATION GROUNDS** – To consider the following items and decide further action where necessary:  
(a) All Weather Path, Jubilee Field. To receive details in preparation of the project plan.
- 9 **MATTERS RELATING TO THE PARISH** - To consider the following items and decide further action where necessary:  
(a) D Day, 80-year Anniversary, 6 June 2024. To provide an update on current arrangements.  
(b) Christmas Light Switch on – request to amend the proposed date of 2 December 2024 to 3 December 2024.  
(c) Re-development of Ravenfield Crossroads. To receive information received from Rotherham MBC.
- 10 **MATTERS RELATING TO THE PARISH HALL** - To consider the following items and decide further action where necessary:  
(a) Review of Parish Hall Hire Rates, April 2024–2025  
(b) Christmas Mini Panto. To receive details of Chaplin Pantos 2024 pantomime and associated costs.  
(c) Silverwood Colliery Heritage – request to hold a commemorative event to mark the 1984/85 Miners strike by holding a Big Screen Event of the film “Brassed Off”. – To receive an update.  
(d) Caretaker/s Salary – to review the hourly rate of pay.  
(e) Caretakers Annual Leave – details of dates and cover arrangements.  
(f) Closure of the Parish Hall – to consider closing the Parish Hall for one week in August 2024 to conduct routine maintenance.
- 11 **MATTERS RELATING TO THE PARISH COUNCIL** - To consider the following items and decide further action where necessary:  
(a) Staffing Committee – to receive the draft Terms of Reference.
- 12 **REPORTS FROM RAVENFIELD ALLOTMENT SOCIETY** - To receive the following items and decide further action where necessary:
- 13 **MATTERS REALTING TO REDROW DEVELOPMENT**  
(a) Removal of trees on Moor Lane South.
- 14 **MATTERS RELATING TO GREEN ITEMS**
- 15 **PLANNING** - To consider the following planning applications:
- RB2024/0054** – Land at Hellaby Lane. Use of land for HGV Truckstop and Haulage Yard including erection of Truckstop/Office building and associated works.  
[Plan Portal](#)
- RB2024/0055** – Blandings, Braithwell Road. Demolition of existing rear outbuildings & erection of single storey rear extension.  
[Plan Portal](#)
- RB2024/0113** – Land East of Moor Lane South, Ravenfield. Construction of vehicle access to substation. Redrow Homes.  
[Plan Portal](#)

**RB2024/0148** – 3 Wood Close, Ravenfield. Change of use from 1 No. 4 bedroom detached dwelling for use as a care facility (use class C2)

[Plan Portal](#)

**RB2023/1386** – Ravenfield Arms, Hollings Lane, Ravenfield. Retrospective application for the erection of a covered and raised external seating terrace.

[Plan Portal](#)

- 16 **EXTERNAL MEETINGS** – To receive information.
- 17 **YORKSHIRE LOCAL COUNCILS ASSOCIATIONS** - To consider the following received items and decide further action where necessary:
- 18 **FINANCIAL MATTERS** – To receive and approve the following:
- (a) Update on the Council's finances
  - (b) Payments to be made
- 19 **DATE AND TIME OF NEXT MEETING**
- (a) To confirm the date and time of the next meeting, Thursday 8 February 2024 at 6:30pm.
- 20 **ITEMS FOR THE AGENDA OF THE NEXT MEETING** - To agree on items to be included on the agenda of the next meeting of the Council.
- 21 **DISCUSSION OF ANY ITEM(S) FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED** - To discuss and take decisions about any agenda item(s) for which the press and public have been excluded
- 22 **CLOSURE OF THE MEETING**

**The meeting will be followed immediately by a meeting of the Ravenfield Youth Charity.**

<sup>1</sup> A Councillor is at risk of prosecution for committing criminal offences in s.34 of the 2011 Localism Act if they, without dispensation, participates or votes on a matter being considered in which they have a **disclosable pecuniary interest** (s.31(4) of the 2011Act). Or written notification of such DPI has not already been given to the Monitoring Officer and the member does not provide written notification of the interest to the Monitoring Officer with 28 days of the meeting (ss.31(2) and (3) of the 2011 Act). Or they knowingly or recklessly provide false or misleading information about the above (s.34 (2) of the 2011 Act).