

Ravenfield Parish Council

Ravenfield Parish Hall
Birchwood Drive
Ravenfield
Rotherham
S65 4PT

Email: ravenfieldparishcouncil@yahoo.com
Telephone: 07462 468050

5 May 2023

Dear Councillors

You are hereby summoned to attend a meeting of Ravenfield Parish Council to be held in Ravenfield Parish Hall on **Thursday 11 May 2023** commencing at **6:30pm** for the purpose of transacting the following business.

Gemma O' Carroll

Proper Officer of the Council

Circulation List:

Councillor Jupp (Chairman), Councillor Pearson (Vice-Chair), Councillor Callear, Councillor Jay, Councillor Jones, Councillor Leach, Councillor Rowley.

AGENDA

There will be a public session within the meeting. Questions from the public may be submitted by 5:00pm Wednesday 10 May April 2023 to ravenfieldparishcouncil@yahoo.com

- 1 **ELECTION OF CHAIRPERSON** for the ensuring year.
- 2 **ELECTION OF VICE-CHAIRPERSON** for the ensuing year.
3. **ELECTION OF REPRESENTATIVES TO THE YLCA**
- 4 **APOLOGIES** - to receive and accept apologies and reason for absence.
- 5 **DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**
(a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct
(b) To receive and decide upon request for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests.
- 6 **ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS** - To identify any agenda items where resolutions may be moved to exclude the press and public, Under Public Bodies (Admission to Meetings) Act 1960, S1 (2)).
- 7 **PUBLIC PARTICIPATION** - maximum time allocation 30 minutes.

Members of the public are welcome to stay for the Council meeting after the public session, as observers, but will not be able to join in the discussion unless invited to do so by the Chairman.

- 8 **CONFIRMATION OF MINUTES** – To receive and confirm the minutes of the Council meeting held in Ravenfield Parish Hall on Thursday 13 April 2023 (attached).
To receive and confirm the amended minutes of the Council meeting held in Ravenfield Parish Hall on Thursday 9 March 2023 (attached).
- 9 **MATTERS ARISING FROM THE MINUTES** - To note any matters arising from the minutes of the last Council meeting.
- 10 **CORRESPONDENCE** – To receive the following items and decide further action where necessary:
- 11 **MATTERS RELATING TO THE RECREATION GROUNDS** – To consider the following items and decide further action where necessary:
- (a) Jubilee Field – repair to concrete
 - (b) Jubilee Field - annual tree maintenance
- 12 **MATTERS RELATING TO THE PARISH** - To consider the following items and decide further action where necessary:
- (a) Planning Application RB2023/0109 – Erection of memorial seat for Ravenfield Parish Council at land at junction of Braithwell road/Radford Close Ravenfield. To discuss the objection received.
 - (b) Quarry Memorial Stone
- 13 **MATTERS RELATING TO THE PARISH HALL** - To consider the following items and decide further action where necessary:
- (a) Parish Hall Re-Decoration – to receive decorator quotations
 - (b) Parish Hall Heating Policy – to discuss recent complaints
 - (c) Baby Group – request to pause hire agreement for 6 months
 - (d) Craft Group – closure of group/end of hall hire agreement.
- 14 **MATTERS RELATING TO THE PARISH COUNCIL** - To consider the following items and decide further action where necessary:
- (a) RMBC Network Meeting – Thursday 25 May 2023, 3:00pm – 5:00pm, The Centre, Brinsworth
 - (b) RMBC Annual Review of the Joint Working Agreement – circulated.
 - (c) Standing Orders – to review and consider adopting for further 12 months
 - (d) Financial Regulations – to review and consider adopting for further 12 months
 - (e) Rotherham Titans – School Holidays, Rugby Camps – update
 - (f) Christmas Pantomime Costs – to discuss obtaining funding opportunities
- 15 **REPORTS FROM RAVENFIELD ALLOTMENT SOCIETY** - To receive the following items and decide further action where necessary:
- (a) AGM Minutes, 18 April 2023 - circulated
- 16 **MATTERS REALTING TO REDROW DEVELOPMENT**
- (a) Damaged grass verge, Moor Lane South, site meeting 28 April 2023
- 17 **MATTERS RELATING TO GREEN ITEMS**
- (a) Parish Hall Solar Panel - funding opportunities
- 18 **PLANNING** - To consider the following planning applications:

RB2023/0456 – 110 Braithwell Road, Ravenfield. Two storey rear and single storey side and rear extension.
[Plan Portal](#)

RB2023/0539 – 4 Cedar Drive, Ravenfield. Prior Notification for enlargement of a dwellinghouse by construction of an additional storey to an overall height of 10.2m.
[Plan Portal](#)

- 19 **EXTERNAL MEETINGS** – To receive information.
- 20 **YORKSHIRE LOCAL COUNCILS ASSOCIATIONS** - To consider the following received items and decide further action where necessary:
 (a) NALC Technical consultation on the Community Infrastructure Levy – circulated
- 21 **FINANCIAL MATTERS** – To receive and approve the following:
 (a) Update on the Council's finances
 (b) Payments to be made
 (c) Year End Accounts 2022/2023 - circulated
 (d) Internal Audit Report – to receive the report and agree any changes to controls that may be necessary.
 (e) Annual Governance and Accountability Return
 (f) Notice of Public Rights and Publication of Unaudited Annual Governance and Accountability Return - agree to set the date to advertise the period (Monday 5 June 2023 – Friday 14 July 2023).
- 22 **DATE AND TIME OF NEXT MEETING**
 (a) To confirm the date and time of the next meeting, Thursday 8 June 2023 at 6:30pm.
- 23 **ITEMS FOR THE AGENDA OF THE NEXT MEETING** - To agree on items to be included on the agenda of the next meeting of the Council.
- 24 **DISCUSSION OF ANY ITEM(S) FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED** - To discuss and take decisions about any agenda item(s) for which the press and public have been excluded
- 25 **CLOSURE OF THE MEETING**

The meeting will be followed immediately by a meeting of the Ravenfield Youth Charity.

¹ A Councillor is at risk of prosecution for committing criminal offences in s.34 of the 2011 Localism Act if they, without dispensation, participates or votes on a matter being considered in which they have a **disclosable pecuniary interest** (s.31(4) of the 2011Act). Or written notification of such DPI has not already been given to the Monitoring Officer and the member does not provide written notification of the interest to the Monitoring Officer with 28 days of the meeting (ss.31(2) and (3) of the 2011 Act). Or they knowingly or recklessly provide false or misleading information about the above (s.34 (2) of the 2011 Act).