

## The Minutes of Ravenfield Parish Council

Minutes of the Ravenfield Parish Council meeting held on Thursday 9 March 2023 at 6.30pm in Ravenfield Parish Hall, chaired by the Chairman, Councillor R Jupp.

Present: Councillors B Callear, K Jay, M Jones, R Jupp, T Leach, N Pearson, D Rowley and Clerk G O'Carroll.

No members of the public were present.

47/23 **APOLOGIES** – no apologies received; all Councillors present.

48/23 **DECLARATION OF DISCLOSABLE PECULINARY AND OTHER INTERESTS** – none declared.

49/23 **ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS.** 11 (c) – Annual Review of Caretakers Salary.

50/23 **PUBLIC PARTICIPATION** – see attached report.

51/23 **CONFIRMATION OF MINUTES** - The Council requested an amendment to minute 34/23 (b) – to remove the budget of £806.00. The Council did not set a budget for the purchase of a new laptop, the reference of £806.00 was in relation to funds allocated for a laptop but not spent in previous financial year. The Council request was that a replacement laptop be of good quality. **Action:** Clerk to amend the minutes accordingly.

### 52/23 **MATTERS ARISING FROM THE MINUTES.**

The Clerk confirmed that the report of squirrels being shot dead in Silverwood Woods was reported to the Rotherham MBC, Public Rights of Way Office. A response has been received asking that reports be logged with the police, due to use of a fire arm.

Minute reference 36/23 (b). Rotherham MBC Highways have confirmed that repairs will be carried out to the footpath and road damaged on Moor Lane South, but unlikely the grass verge will be restored to its original state due to the number of utilities that have worked in this area, and difficult to determine which company responsible for the damage caused. **Action:** The Council asked that the Clerk approach the Redrow Homes Site Manager to ask his assistance.

### 53/23 **CORRESPONDENCE**

- (a) A letter was received from a parishioner regarding planning application RB2023/0109 – the Council request to site a new notice board and memorial bench on Braithwell Road. The parishioner raised no objections but asked that a tree be planted aswell. The parishioner made the same request in 2018. The Council was advised against planting trees in this area due to the close proximity of gas pipes. Trees have been taken down over the years due to the roots interfering with the pipes. **Action:** Clerk.
- (b) Additional Correspondence – A letter received from Ravenfield Old Village Garden Society, to ask if the Council would consider offering any financial support. The Council **RESOLVED** to grant £300.00 in addition to the watering costs it already supports. **Action:** Clerk.

### 54/23 **MATTERS RELATING TO THE RECREATION GROUNDS**

- (a) Hollings Lane Play Area Inspection Report, February 2023, highlighted necessary repairs to the swing chains.

- The cost of repair £190.00, exc VAT. **Action:** To discuss at the Ravenfield Youth Charity meeting.
- (b) The Council is in receipt of quotations from CS Surfacing Ltd, providing various types of surfacing options and costs. The Council **RESOLVED** the preferred option would be tarmac, with concrete edgings. **Action:** Clerk to submit an FCC Grant application for an all-weather perimeter path, and include associated costs for two benches.
- (c) Reports of fly-tipping of garden waste on Jubilee field have been received. The Council **RESOLVED** that Councillor Leach would approach the property believed to be responsible. If the resident denies responsibility, the Council will deliver letters to all properties which share a boundary with Jubilee field to remind them that fly-tipping is not permitted. **Action:** Councillor Leach.

#### 55/23 MATTERS RELATING TO THE PARISH

- (a) Rotherham MBC Neighbourhood Coordinators and Ward Councillors will attend the Ravenfield Community Plan Group pop up café held in Ravenfield Parish Hall on Sunday 19 March 2023, to hold a Towns and Villages consultation for the improvement to Ravenfield Crossroads.
- (b) Ward Councillors have approached the Council to consider providing each property on Braithwell Road with a 30mph wheelie bin sticker. The Council **RESOLVED** to support the idea, if able to obtain funding from the Ward Councillors devolved budget to cover the associated costs. **Action:** Clerk
- (c) Quarry Memorial Stone, is located at the rear of Ravenfield Arms, in overgrown land. The Council agreed that the area should be cleared to allow the public to see the memorial stone, to enable an understanding of what the land was once used as. **Action:** Clerk to approach Ward Councillors for assistance in clearing the area.

#### 56/23 MATTERS RELATING TO THE PARISH HALL

- (a) The Council approved the re-decoration schedule of works, and **RESOLVED** to replace the notice boards with new, aluminium frames. **Action:** Clerk to obtain quotations for replacement noticeboards and colour swatches.
- (b) The Council granted the Clerk authority to renew the Parish Hall gas and electricity contract, obtaining the best value for money, maximum contract period: 12 months.
- (c) Puzzled Training have kindly offered to provide a free of charge defibrillator training sessions – dates to be confirmed.

#### 57/23 MATTERS RELATING TO THE PARISH COUNCIL

- (a) The Council **RESOLVED** to publish the Community Plan Report 2022-2026, and to adopt the Action Plan. **Action:** Clerk to publish on the Council website.
- (b) South Yorkshire Police & Crime Commissioner Grants – information noted.
- (c) The Council conducted an annual review of the Caretakers salary and **RESOLVED** to increase the hourly rate of pay.
- (d) Additional Item – the Council **RESOLVED** to book Chaplin Pantos, Saturday 16 December 2023, 5:30pm. Total cost £840.00 exc VAT. **Action:** Clerk to arrange deposit payment of £150.00 ex VAT, and to discuss any potential funding available from Ward Councillors.

#### 58/23 REPORTS FROM RAVENFIELD ALLOTMENT COMMITTEE

No reports received.

#### 59/23 MATTERS RELATING TO REDROW DEVELOPMENT

#### 60/23 MATTERS RELATING TO GREEN ITEMS

## 61/23 **PLANNING**

**RB2023/0109** – Land at junction of Braithwell Road/Radford Close, Ravenfield. Erection of memorial bench and Parish notice board.

**RB2023/0202** – 24 Silvermoor Drive, Ravenfield. Demolition of existing conservatory and erection of a two storey & single storey rear extension.

Planning applications noted. No objections raised.

## 62/23 **EXTERNAL MEETINGS**

Councillor Rowley and Councillor Pearson attended the YLCA South Yorkshire Branch meeting, held over Zoom on Wednesday 22 February 2023.

Councillor Rowley attended the Rotherham MBC Network meeting on 21 February 2023 held at Letwell Village Hall.

## 63/23 **YORKSHIRE LOCAL COUNCILS ASSOCIATIONS**

## 64/23 **FINANCIAL MATTERS**

(a) Update on Council's finances. It was noted that Ravenfield Rangers JFC are behind on their hire fees.

**Action:** Clerk to review the hire agreement, to include a 10% late payment clause.

(b) Payments to be made were approved.

## 65/23 **DATE AND TIME OF NEXT MEETING**

(a) The date and time of the next meeting was confirmed as Thursday 13 April 2023 at 6.30pm, to be held in the Parish Hall.

## 66/23 **MINOR ITEMS AND ITEMS FOR THE NEXT AGENDA**

## 67/23 **EXCLUSION OF THE PRESS AND PUBLIC**

It was moved that under Section 100(A)4 of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12(A) of such Act indicated, as now amended by the Local Government (Access to Information) (Variation) Order 2006, information relates to finance and business affairs. It was moved that under Section 100(A)4 of the Local Government Act 1972 the public be excluded from the meeting for the following items of business due to the confidential nature of the business to be transacted.

## 68/23 **DISCUSSION OF ITEMS FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED.**

## 69/23 **CLOSURE OF MEETING**

The meeting was closed at 8:25pm

## **Ravenfield Parish Council**

### **Public Participation 9 March 2023**

No public in attendance.

# RAVENFIELD YOUTH CHARITY

**9 March 2023**

Minutes of the Ravenfield Youth Charity meeting held on Thursday 9 March 2023 in Ravenfield Parish Hall, chaired by Councillor David Rowley.

Commenced at: 8:25pm

Present: Councillors B Callear, K Jay, R Jupp, M Jones, T Leach, N Pearson, D Rowley and Clerk G O'Carroll.

Councillor Rowley has reviewed the Schroder Personal Wealth investment, and suggested that the investment be reviewed on receipt of the next statement (due end of March).

The HSBC bank account is reasonable competitive.

Ravenfield Youth Charity **RESOLVED** to approve payment of the play area swing basket chain repair costs at £190.00 exc VAT.

The meeting was closed at 8:32pm