

## The Minutes of Ravenfield Parish Council

Minutes of the Ravenfield Parish Council meeting held on Thursday 10 November 2022 at 6.30pm in Ravenfield Parish Hall, chaired by the Vice Chairman, Councillor N Pearson.

Present: Councillors B Callear, K Jay, M Jones, T Leach, N Pearson, D Rowley and Clerk G O'Carroll.

Nine members of the public were present.

216/22 **APOLOGIES** – received and accepted from Councillor Jupp.

217/22 **DECLARATION OF DISCLOSABLE PECULINARY AND OTHER INTERESTS** – none declared.

218/22 **ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS.**

219/22 **PUBLIC PARTICIPATION** – see attached report.

220/22 **CONFIRMATION OF MINUTES** - The Council **RESOLVED** that the minutes of the meeting held on Thursday 13 October 2022 be a true and accurate record of the proceedings.

201/22 **MATTERS ARISING FROM THE MINUTES.**

222/22 **CORRESPONDENCE**

- (a) An email was received from the grandparent of grandchildren playing for Maltby Junior Football Team regarding the possibility of a grant to assist in purchasing equipment for the football team. The grandchildren attend Ravenfield Primary Academy. The Council **RESOLVED** unable to provide a grant to Maltby Junior Football Team. **Action:** Clerk to provide details of Co-op funding avenues.

223/22 **MATTERS RELATING TO THE RECREATION GROUNDS**

- (a) The wooden gate post, onto Jubilee field (off Kingsley Drive), has rotten causing the post to become unstable. The gate was locked and sealed off to prevent any harm to pedestrians. Repairs to the rotten post have been carried out, total cost £250.00.

224/22 **MATTERS RELATING TO THE PARISH**

- (a) Diversion of Footpath F10. Rotherham MBC have confirmed that the decision has been taken not to proceed to the confirmation stage of the order and as such the path will remain on its existing line. Green Spaces are to investigate the removal of hedgerow and apply the Hedgerow Regulations to see if a hedgerow removal application should have been submitted to planning.
- (b) The Clerk presented four designs and quotations of a 2 bay (8 x A4) lockable notice board. The Council **RESOLVED** to proceed with the Green Barnes Ltd, cost exc VAT £1553.83. The proposed noticeboard is to be placed on Braithwell Road, on the corner of Radford Close. **Action:** Clerk to submit an application to Ward Councillors devolved budget. (Councillor Mills advised not to look at replacing the notice board outside the shops on Braithwell Road, as the Ward Councillors have put in a Towns and Villages funding bid to cover the

area outside the shops and crossroads).

- (c) The Christmas Lights purchased by the Council for display outside the shops, do not work. The power supply is also understood to no longer work. The Council **RESOLVED** not to replace the lights.
- (d) A total amount of £625.00 was raised in sponsorship of lamppost poppies – all donations to be sent to the Royal British Legion. Thanks was paid to MP John Healey and all volunteers who helped put up the poppies.
- (e) Goldilocks and the Three Bears mini panto update - to date 63 tickets have been sold.
- (f) The Council will meet with B-Fest organisers on Monday 14 November 2023 at 7:00pm. Two parishioner emails have been received objecting to B-Fest in Ravenfield, explaining that the noise would keep young children up, and parking will be an issue. The Council **RESOLVED** to grant permission for the event to take place, as enjoyment for the whole of the village and will address concerns of parking and loud music with the B-Fest organisers.

## 225/22 MATTERS RELATING TO THE PARISH HALL

- (a) Electrical installation costs to install a smart thermostat - £202.50 exc VAT. Hive Smart Thermostat - £134.99. Nest Smart Thermostat - £189.00. The Council **RESOLVED** to proceed with the Hive. **Action:** Clerk to purchase the Hive thermostat and instruct the electrician to proceed with the installation.
- (b) Request received for the Parish Hall to be advertised as a Food Bank drop off location. The Council **RESOLVED** food donations only be left on the pop-up café events, due to limited storage facilities within the Hall.
- (c) Ravenfield Old Peoples Social Fund agreed to decorate the Parish Hall for Christmas before 27 November 2022 (date of the W.I Christmas Fete). Councillors will meet in the Hall on Friday 25 November 2022 at 3:00pm to put up the Christmas tree and decorate this. Councillors will take the tree down after the pop-up café on Sunday 18 December 2022. Additional Information: The Events group is disbanding, and offered to donate all belongings to Ravenfield News and Information. Belongings include Christmas decorations.
- (d) Additional Item. The stone boulder at the entrance of the Parish Hall car park is finding its way into the road. The boulder is of a substantial size and weight. The resident of the neighbouring property, submitted a request that the Council look to repair the entrance of the car park and secure the boulder. The Council agreed to look at installing an Armco safety barrier. **Action:** Clerk to obtain installation costs.

## 226/22 MATTERS RELATING TO THE PARISH COUNCIL

- (a) Civility and Respect Model Councillor Protocol – the Council **RESOLVED** to adopt.
- (b) The Council **RESOLVED** that the minutes of the Annual Parish meeting held on 19 April 2022 be a true and accurate record of the proceedings.
- (c) The 2022-2023 National Salary Award (National Joint Council) was noted.
- (d) Rotherham MBC are updating the Parish Council's webpages and requested a homepage paragraph. **Action:** Councillor Rowley to prepare.
- (e) The Council **RESOLVED** to apply for a GOV.UK domain name (email accounts). Associated costs baseline domain name £100.00 for the first two years, and £50.00 renewal fee every two years (costs exc VAT). The Council **RESOLVED** to budget for these costs and look to set up in the new tax year.
- (f) Community Plan Questionnaires have been collected. The results are to be collated and a report prepared.

## 227/22 REPORTS FROM RAVENFIELD ALLOTMENT COMMITTEE

- (a) The allotment land is identified as being for sale. The Clerk has made contact with Rotherham MBC, Asset Management department, Anjam Shabir, and Green Spaces Manager, Andy Lee. No reply has yet been received.

## 228/22 MATTERS RELATING TO REDROW DEVELOPMENT

- (a) Rotherham MBC have not yet acknowledged the agreement made in previous meetings to implement a one route in and out for HGV's. **Action:** Clerk to seek assistance from Ward Councillors.

It was noted that the temporary stop notice has now been lifted.

## **229/22 MATTERS RELATING TO GREEN ITEMS**

- (a) Councillor Rowley notified the Clerk of the public sector low carbon skills fund, opened in June 2022, closing date 31 March 2023. The fund was closed in October 2022 as oversubscribed. Clerk unable to submit an application for installation of solar panels at the Parish Hall.

## **230/22 PLANNING**

**RB2022/1012** – Land off Hellaby Lane. Use of land as truck stop and associated facilities.

**RB2022/1566** – 12 Main Street, Ravenfield. Listed building, consent to replace windows.

Planning applications noted. No objections raised.

Councillor Pearson added that he is unable to open the Rotherham MBC planning portal to view applications.

**Action:** Clerk to download future application details and forward on.

## **231/22 EXTERNAL MEETINGS**

Clerk, and Councillor Pearson attended the CAP meeting on 14 October 2022.

Councillor Pearson and Councillor Rowley attended YLCA South Yorkshire Branch Meeting on 26 October 2022.

Councillor Jones, Councillor Jupp and Councillor Rowley attended the Rotherham MBC Network Meeting on 9 November 2022.

## **232/22 YORKSHIRE LOCAL COUNCILS ASSOCIATIONS**

## **233/22 FINANCIAL MATTERS**

- (a) Update on Council's finances. The information was noted and approved.

- (b) Payments to be made were approved.

## **234/22 DATE AND TIME OF NEXT MEETING**

- (a) The date and time of the next meeting was confirmed as 8 December 2022 at 6.30pm, to be held in the Parish Hall.

## **235/22 MINOR ITEMS AND ITEMS FOR THE NEXT AGENDA**

- (a) Armco Safety Barrier installation costs at the Parish Hall car park

- (b) 2023/2024 Budget

## **236/22 EXCLUSION OF THE PRESS AND PUBLIC**

It was moved that under Section 100(A)4 of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12(A) of such Act indicated, as now amended by the Local Government (Access to Information) (Variation) Order 2006, information relates to finance and business affairs. It was moved that under Section 100(A)4 of the Local Government Act 1972 the public be excluded from the meeting for the following items of business due to the confidential nature of the business to be transacted.

## **237/22 DISCUSSION OF ITEMS FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED.**

## **238/22 CLOSURE OF MEETING**

The meeting was closed at 8:38pm

## Ravenfield Parish Council

### Public Participation 10 November 2022

Resident of Elizabeth Parkin Centre thanked the Council for their intervention in the issues reported at the Octobers Council meeting.

Councillor Callear asked Ward Councillor, Councillor Reynolds if planning consent would be required to install a defibrillator at the Elizabeth Parkin Centre? Councillor Reynolds confirmed no planning consent was required, but permission would need to be obtained from Rotherham MBC who own the building. **Action:** Councillor Reynolds will follow this up with the Neighbourhood Co-ordinator.

The Chairman of Ravenfield Old Peoples Social Fund requested a training session on how to use the defibrillator. **Action:** Clerk to contact Councillor Jupp who had previously offered to run an informal training session. Councillor Jay gave details of "Start a Heart" who offer free training sessions once a year, led nationally, by British Heart Foundation.

Ravenfield Old Peoples Social Fund will be putting their own Christmas decorations up this year and will be taking them down themselves, but request that the Council put up the Christmas tree, and take down. Decorations to be up by 27 November 2022.

Ravenfield Old Peoples Social Fund reported that the cups in the kitchen cupboards are disappearing.

The Chairman of Ravenfield Old Peoples Social Fund asked if PAT Testing had been carried out? The Council confirmed that this had taken place earlier in the year.

Parishioner raised complaint at the bad language (particularly the F word) used all day by the workforce at Redrow Housing Development. The complaint has been made in person at the Redrow Sales office, but swearing continues, and is not pleasant to listen to everyday.

Parishioner reported that Redrow have dealt with the rat problems that occurred when ground works began.

PC Roy Pittendrigh from Rotherham North Neighbourhood Team, attended the meeting, and gave brief overview:

1. The volume of crime in the area. Police will now attend all burglaries.
2. Vehicle thefts, Ford Fiestas and Range Rovers most targeted.
3. Boundaries are changing, Ravenfield will soon be covered by Maltby Police Station (taking over from Rawmarsh)
4. PCSO Neil Entwistle will provide list of speed watch locations.

**Questions raised:**

1. Is Ravenfield a driver training area? Frequent number of high-speed emergency vehicles. PC Officer unsure.
2. Why are there no police drop in session held in Ravenfield? PC Officer unsure, will ask his inspector.

The Council thanked PC Roy Pittendrigh for attending the meeting.

# RAVENFIELD YOUTH CHARITY

**10 November 2022**

Minutes of the Ravenfield Youth Charity meeting held on Thursday 10 November 2022 in Ravenfield Parish Hall, chaired by Councillor Rowley.

Councillor Rowley asked if the Council should consider using CCLA to manage the Youth Charity investments (currently held with Schroders Personal Wealth)? The Clerk handed over the current investment statements and Councillor Rowley agreed to evaluate these and discuss further after the Council meeting held in December.

The Council **RESOLVED** to approve payment from Ravenfield Youth Charity account, for the replacement swing basket and frame, and installation costs at Hollings Lane play area – total amount £4241.10.

The meeting was closed at 8:52pm