

The Minutes of Ravenfield Parish Council

Minutes of the Ravenfield Parish Council meeting held on Thursday 13 October 2022 at 6.30pm in Ravenfield Parish Hall, chaired by the Chairman, Councillor R Jupp.

Present: Councillors K Jay, R Jupp, T Leach, N Pearson, D Rowley and Clerk G O'Carroll.

Seven members of the public were present.

193/22 **APOLOGIES** – received and accepted for Councillor Callear. Resignation received 14 October 2022, from Councillor O'Nion with immediate effect.

194/22 **DECLARATION OF DISCLOSABLE PECULINARY AND OTHER INTERESTS** – none declared.

195/22 **ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS.** Agenda item 18 (b), Payments to be made. Element of this item includes the Caretakers overtime.

196/22 **PUBLIC PARTICIPATION** – see attached report.

197/22 **CONFIRMATION OF MINUTES** - The Council **RESOLVED** that the minutes of the meeting held on Thursday 8 September 2022 be a true and accurate record of the proceedings.

198/22 **MATTERS ARISING FROM THE MINUTES.**

199/22 **CORRESPONDENCE**

- (a) Ward Councillors (Councillor Mills and Councillor Reynolds) have circulated information of the Lost Chord, Dementia Charity. They ask if Ravenfield Parish Council would consider hosting a Lost Chord event in the Parish Hall, and agree to waive any hire fees? The Council **RESOLVED** to allow free of charge Hall hire, and commented that the event had once been held in the Hall and had been well attended.
- (b) Councillor Leach received a request from a Parishioner, wishing to purchase a memorial bench to be situated in a suitable area within Ravenfield. The Parishioner is aware of all associated costs. The Council acknowledged the kind gesture, and suggested that the corner of Radford Close would be a suitable location. **Action:** Clerk to submit an inquiry to Rotherham MBC Planning Department, to obtain up to date planning application fees.
- (c) The Council has received an email from a resident requesting that a litter bin be placed alongside the new memorial bench, on Braithwell Road. **Action:** Clerk to consult with Rotherham MBC Streetpride.
- (d) Additional Item. Email received from a Parishioner, of complaint that a horse in the field in which the footpath at Hooton Lane runs through, is rearing up at pedestrians and dogs. The Clerk has forwarded this information onto the Right of Way Officer at Rotherham MBC, and awaiting a reply.

200/22 **MATTERS RELATING TO THE RECREATION GROUNDS**

- (a) The swing basket has been successfully installed at Hollings Lane play area.
- (b) The new drainage system on Jubilee Field appears to be working. Ravenfield Community Plan Group asked that the Council begin to obtain quotes for an all-weather path around Jubilee Field. The Council would like to see the results of the community plan questionnaire before obtaining any quotations. To re-visit at the next meeting.

201/22 MATTERS RELATING TO THE PARISH

- (a) Diversion of Footpath F10. No further information has been received from Rotherham MBC (minute reference 183/22). Hedgerows are still been taken out. **Action:** Clerk to obtain an update from Rotherham MBC, and consult with Nature Rotherham, regarding the removal of hedgerows.
- (b) MP John Healey has circulated information of additional bus services which will run until March 2023.
- (c) The Council held a memorial service for Her Royal Highness, Queen Elizabeth II at the war memorial on Moor Lane North, on Monday 19 September 2022. The Council thanked Councillor Pearson for conducting the service. The Council purchased a wreath, total cost £70.00.
- (d) Notice Board. The Council **RESOLVED** that a new notice board be placed on Braithwell Road (on the junction of Radford Close). The noticeboard should have two windows, each window to hold 4 x A4 posters, with lockable doors. **Action:** Clerk to obtain quotations.
The Council would also like to replace the notice board outside the shopping centre, on Braithwell Road. The notice board has become old, with one door falling off when opened. **Action:** Clerk to obtain quotations for a replacement, like for like, noticeboard.
- (e) Kings Coronation 2023. The date has been set as 6 May 2023. The Council would like to mark the day. **Action:** Clerk to consult with YLCA for guidance and look for grants.
- (f) Notification was received that the defibrillator outside The Cavalier had been used. On inspection, the Clerk found that the pads had been used, and that the bleed kit was missing. Replacement pads and bleed kit have been obtained; total cost £233.98.
- (g) Ravenfield Community Plan Group minutes of meeting held on 28 September 2022 were noted.
- (h) Christmas Light Switch On. The Council **RESOLVED** that Rev Peter Hughes will lead the event. The Mayor is to invite a child from Ravenfield Primary Academy to switch on the lights. (The school will provide details of the child's name before the event). Councillor Jupp will be the main contact on the evening, and will meet with the Mayor on his arrival.
- (i) Sponsor a lamppost poppy. To date only one sponsorship has been received. **Action:** Clerk to print sponsorship forms. Councillor Rowley will circulate in The Cavalier pub, and Councillor Leach will circulate at the Pop-up Café.
- (j) Goldilocks and the three bears mini panto. To date 39 tickets have been sold.

202/22 MATTERS RELATING TO THE PARISH HALL

- (a) The Caretaker has reported that users of the Hall have been tampering with the thermostat settings. This has led to the heating schedules not coming on or being left on all night at a high temperature. The thermostat has been moved to prevent users accessing the settings. The difficulty is finding the right temperature for each group. It was agreed that the Clerk obtain quotations for a smart thermostat and installation costs which would allow the Caretaker to operate remotely, and better manage the temperature and time settings as required. **Action:** Clerk to present quotations at the next meeting.
- (b) PPL PRS , music license is due for renewal. Last year the Council paid for a licence to cover up to three events. No events were held. The Council asked that the license be renewed for up three events again and to increase this if additional events are held. **Action:** Clerk to renew.

203/22 MATTERS RELATING TO THE PARISH COUNCIL

- (a) Councillor O'Nion resigned as a Ravenfield Parish Councillor on 14 October 2022. Electoral Services confirmed that no election had been called and that the Council could co-opt a new Councillor. An application was received from Marie Jones. The Council **RESOLVED** to co-opt Marie Jones as a Ravenfield Parish Councillor.
- (b) Ward Councillors have offered to support the Council in any forthcoming projects with their Capital Fund. **Action:** The Clerk will submit applications for the new and replacement notice boards once obtained quotations.
- (c) Emergency Plan – the plan was reviewed to include reference to fires. The Council **RESOLVED** to adopt this version as the current plan.

- (d) Asset register policy – The Council **RESOLVED** to adopt this policy.

204/22 REPORTS FROM RAVENFIELD ALLOTMENT COMMITTEE

- (a) Minutes of the meeting held on 1 September 2022 – noted.

205/22 MATTERS RELATING TO REDROW DEVELOPMENT

- (a) Advertising the development as Ravenfield is now **RESOLVED**. Redrow are now marketing the development as Bramley.
- (b) The Council **RESOLVED** that the minutes of the site meeting held on 27 September 2022 be a true and accurate record of the proceedings.
- (c) Redrow Site Manager is unaware of a one way in and out route for HGV's. The Clerk has contacted Planning Officers, Lisa Brooks and Robert Morrell at Rotherham MBC. The one-way route had been discussed in previous meetings and was understood that it would be imposed as a condition of planning. **Action:** The Clerk will update the Council as obtains more information.
- (d) Additional Item – Temporary "Stop Notice" has been placed on the site. Complaints received from parishioners that work is still taking place. HGV's are reportedly parking on Church Lane, Bramley, from 7:00am.

206/22 MATTERS RELATING TO GREEN ITEMS

207/22 PLANNING

No planning applications had been received at the time of publishing the agenda.

208/22 EXTERNAL MEETINGS

Councillor Pearson and Councillor Rowley attended the YLCA Conference on 23 September 2022. The Clerk attended a Rotherham MBC Clerk network meeting on 4 October 2022.

209/22 YORKSHIRE LOCAL COUNCILS ASSOCIATIONS

- (a) Royal Garden Party. The Council **RESOLVED** to nominate Councillor Pearson for all that he and his wife (Mrs Pearson – Verger of St James Church) have both done for the community over many years. **Action:** Clerk to submit the nomination form.
- (b) Councillor Pearson and Councillor Rowley will attend the YLCA branch meeting on 26 October 2022.

210/22 FINANCIAL MATTERS

- (a) Update on Council's finances. The information was noted and approved.
- (b) Payments to be made were approved.
- (c) External auditor report, received back on 30 September 2022. The report was noted.

211/22 DATE AND TIME OF NEXT MEETING

- (a) The date and time of the next meeting was confirmed as 10 November 2022 at 6.30pm, to be held in the Parish Hall.

212/22 MINOR ITEMS AND ITEMS FOR THE NEXT AGENDA

- (a) Parish Hall Christmas decorations
- (b) Community plan questionnaire results
- (c) B-Fest

213/22 EXCLUSION OF THE PRESS AND PUBLIC

It was moved that under Section 100(A)4 of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12(A) of such Act indicated, as now amended by the Local Government (Access to Information) (Variation) Order 2006, information relates to finance and business affairs. It was moved that under Section 100(A)4 of the Local Government Act 1972 the public be excluded from the meeting for the following items of business due to the confidential nature of the business to be transacted.

214/22 DISCUSSION OF ITEMS FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED.

215/22 CLOSURE OF MEETING

The meeting was closed at 8:50pm

Ravenfield Parish Council

Public Participation 13 October 2022

Resident of Elizabeth Parkin Centre complained at the article in the Parish Newsletter, referencing the Elizabeth Parkin Centre being available for hire. The resident explained that residents pay a fee to have sole use of the facility and it should not be made available for the public without the residents' consent.

Councillor Pearson agreed to speak with Ward Councillors at a CAP meeting he and the Clerk are to attend on 14 October 2022.

Reports that the new swing basket is often thrown over the frame by older children/teenagers, and cannot be used until somebody tall enough can reach to undo this.

B-Fest organisers attended the meeting to ask if the Council would consider hiring Hollings Lane playing field to host a family fun, music festival with live entertainment. The event is currently held in Braithwell, but as a commercial enterprise they would like to look to hold the event in Ravenfield. Usually the event runs from 12:00pm until 10:00pm. It is a ticket event, with estimated 600 – 800 attendees. Access to the field would be required from Friday until Sunday. Set up takes place all day Friday. The event is on a Saturday. Pack up and clean up takes place on the Sunday. The whole perimeter of the field would be fenced off.

B-Fest are looking to host the event on the last weekend of July 2023.

The Council explained that the village fete is scheduled to take place mid June. The Cavalier hold a Yorkshire Air Ambulance event in August.

Parishioner commented that a public space cannot be fenced off.

The Council suggested that B-Fest look at Jubilee Field, and to contact the Clerk with their thoughts.