

Ravenfield Parish Council

Ravenfield Parish Hall
Birchwood Drive
Ravenfield
Rotherham
S65 4PT

Email: clerk@ravenfieldparishcouncil.gov.uk

Telephone: 07462 468050

5 January 2026

Dear Councillors

You are hereby summoned to attend the ordinary meeting of Ravenfield Parish Council to be held in Ravenfield Parish Hall on **Thursday 8 January 2026** commencing at **6:30pm** for the purpose of transacting the following business.

Gemma Needes

Parish Clerk & Responsible Finance Officer

Circulation List:

Councillor Rowley (Chairman), Councillor Callear (Vice-Chair), Councillor Jay, Councillor Jones, Councillor Jupp, Councillor Lilley, Councillor Whitworth.

AGENDA

There will be a public session within the meeting. Questions from the public may be submitted by 5:00pm
Wednesday 7 January 2026 to clerk@ravenfieldparishcouncil.gov.uk

1 NON-ATTENDANCE OF COUNCILLORS

- (a) To receive and note apologies from Councillors who are unable to attend the meeting.
- (b) To consider reasons for absence provided by councillors who cannot attend and resolve the council's acceptance of these if felt relevant.

2 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

- (a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct
- (b) To receive and decide upon request for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests.

3 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS - To identify any agenda items where resolutions may be moved to exclude the press and public, Under Public Bodies (Admission to Meetings) Act 1960, S1 (2)).

4 PUBLIC PARTICIPATION - maximum time allocation 30 minutes.

Members of the public are welcome to stay for the Council meeting after the public session, as observers, but will not be able to join in the discussion unless invited to do so by the Chairman.

5 CONFIRMATION OF MINUTES – To receive and confirm the minutes of the Council meeting held in Ravenfield Parish Hall on Thursday 11 December 2025 (attached).

6 **MATTERS ARISING FROM THE MINUTES** - To note any matters arising from the minutes of the last Council meeting.

7 **CORRESPONDENCE** – To receive the following items and decide further action where necessary:

8 **MATTERS RELATING TO THE RECREATION GROUNDS** – To consider the following items and decide further action where necessary:

- (a) Jubilee Field – To receive updates regarding potential land encroachment.

9 **MATTERS RELATING TO THE PARISH** - To consider the following items and decide further action where necessary:

- (a) Woodlaithes Balancing Pond – To receive a maintenance update and any new information.

10 **MATTERS RELATING TO THE PARISH HALL** - To consider the following items and decide further action where necessary:

- (a) Christmas Pantomime 2025 – to receive feedback from the Red Riding Hood mini panto held in the Parish Hall on Saturday 13 December 2025, and to consider holding a similar event in December 2026.
- (b) Scheduled Closures for Redecoration and Maintenance.

11 **MATTERS RELATING TO THE PARISH COUNCIL** - To consider the following items and decide further action where necessary:

- (a) Community Governance Review – To receive a petition count and determine next actions.
- (b) Meeting Dates 2026 – To receive and note the proposed schedule of ordinary meetings for 2026.
- (c) Annual Parish Meeting 2026 – To consider and set the date.
- (d) Christmas Light Switch On 2026 – To consider and set the date.

12 **REPORTS FROM RAVENFIELD ALLOTMENT SOCIETY** - To receive the following items and decide further action where necessary:

13 **MATTERS RELATING TO REDROW DEVELOPMENT**

14 **MATTERS RELATING TO GREEN ITEMS**

15 **MATTERS RELATING TO WHITESTONE SOLAR FARM**

16 **PLANNING**

- (a) To consider the following planning applications:

RB2025/1672 - Land at Moor Lane South, Ravenfield (Bramley)
Application to vary condition 01(approved plans) imposed by application RB2025/0602 to allow changes to the Construction Management/Phasing Plan.
[Plan Portal](#)

(b) To receive information on any previous planning applications/issues and discuss further action.

The Long Bar, Unit 2 Braithwell Road, Ravenfield – To receive information on licensing and planning applications (for information only).

17 **EXTERNAL MEETINGS** – To receive information.

18 **YORKSHIRE LOCAL COUNCILS ASSOCIATIONS** - To consider the following received items and decide further action where necessary:

- (a) YLCA Training Day - 12 March 2026

19 **FINANCIAL MATTERS** – To receive and approve the following:

- (a) Update on the Council's finances.
- (b) Payments to be made.
- (c) Budget – To receive and consider the finalised budget for 2026–27.
- (d) Precept 2025/2026. To receive the Council Tax Base Rate and set the Parish Council Precept.

20 **DATE AND TIME OF NEXT MEETING**

- (a) To confirm the date and time of the next meeting to be held on Thursday 12 February 2026 at 6:30pm.

21 **ITEMS FOR THE AGENDA OF THE NEXT MEETING** - To agree on items to be included on the agenda of the next meeting of the Council.

22 **DISCUSSION OF ANY ITEM(S) FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED** - To discuss and take decisions about any agenda item(s) for which the press and public have been excluded

23 **CLOSURE OF THE MEETING**

¹ A Councillor is at risk of prosecution for committing criminal offences in s.34 of the 2011 Localism Act if they, without dispensation, participates or votes on a matter being considered in which they have a **disclosable pecuniary interest** (s.31(4) of the 2011 Act). Or written notification of such DPI has not already been given to the Monitoring Officer and the member does not provide written notification of the interest to the Monitoring Officer with 28 days of the meeting (ss.31(2) and (3) of the 2011 Act. Or they knowingly or recklessly provide false or misleading information about the above (s.34 (2) of the 2011 Act).